



GOVERNMENT OF ANDHRA PRADESH
Commissioner of Handlooms & Textiles, Mangalagiri.

Tender Processing Fee/Application Fee Rs.5000/- + GST @ 18%
(Non-refundable)

Request for proposal for Designing, Developing and Setting up of AP Pavilion for Bharat Tex 2025 to be held from 14th Feb to 17th Feb 2025 at Bharat Mandapam, New Delhi.

Last date for receipt of Tenders : 31.01.2025 upto 12.00 Noon
Date & Time of opening of technical tenders : 31.01.2025 at 01.00 pm
Presentation to be made by bidders : 31.01.2025 at 02.30 pm
Finance bid opening : 31.01.2025 at 04.00 pm (tentative)

Mode of selection: Quality and Cost Based Selection (QCBS)

Tender Processing Fee/Application processing fee of Rs.5900/- (including GST) shall be credited to the Account No.54120100011695, Bank of Baroda, IFSC: BARB0MANGUN, Mangalagiri Branch in the name of Andhra Pradesh Textile and Garment Society (APTAGS).

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GOVERNMENT OF ANDHRA PRADESH
Commissioner of Handlooms & Textiles,
A.P., Mangalagiri

TENDER NOTICE FOR SETTING UP OF A.P. PAVILION FOR BHARAT TEX 2025 AT
BHARAT MANDAPAM, NEW DELHI.

Tenders are invited from the reputed Designers / Decorators / Contractors / Architect Firms in a two-bid system for the Designing, Developing and Setting up of Andhra Pradesh Pavilion for Bharat Tex 2025, to be held from 14th to 17th February, 2025 at Bharat Mandapam, New Delhi. The theme for Andhra Pradesh Pavilion Bharat Tex 2025 is "**Swarna Andhra, 2047**" There must be an adequate reflection of the cultural ethos and heritage of Andhra Pradesh State in the design of the façade.

The Tender Document can be downloaded from www.handlooms.ap.gov.in, and those who participate in the bid are to pay a processing fee of Rs.5000/- + GST @ 18% to the Commissioner of Handlooms & Textiles before submitting the bid.

The tenders will be received through drop box placed at Commissionerate of Handlooms & Textiles, 4th floor IHC Corporate Building, Auto Nagar, Mangalagiri **by 31st January, 2025 12.00 Noon**, incomplete submissions deemed to be not participated bids. The Commissioner of Handlooms & Textiles, Mangalagiri, reserves the right to reject any or all tender without assigning any reason thereof. The decision of the Commissioner of Handlooms and Textiles, A.P., is final.

Sd/-

Commissioner of Handlooms & Textiles

Letter of Undertaking

To
The Commissioner of Handlooms & Textiles,
Mangalagiri, Guntur Dist. A.P.

Sub: Designing, Developing and Setting up of Andhra Pradesh Pavilion for
Bharat Tex 2025 to be held from 14th to 17th February 2025 at Bharat
Mandapam, New Delhi.

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- 1) I/We hereby certify that I/we have examined and am/are fully familiar with all the provisions of the contract and agree to abide by all the terms and conditions laid in the Tender document.
- 2) The following certificate documents are enclosed herewith.
 - (a) Latest Income Tax clearance certificate issued by Chartered Accountant (copy to be enclosed)
 - (b) Evidence of the authority of the person signing this proposal to bind the tenderer to the proposal and to any contract resulting there from.
- 3) I/We do hereby declare that the entries made in the tender and appendices attached therein are true
- 4) A sum of Rs.50,000/- (Rupees fifty thousand only) towards Earnest Money Deposit to be paid by Demand Draft against Commissioner for Handlooms and Textiles, Payable at Mangalagiri.
- 5) I/We agree to abide by all the conditions mentioned in the tender notice published and also the general terms and conditions as mentioned in the attached sheets (all pages of which have been signed by us in token of our acceptance of the terms and conditions mentioned therein)

Yours faithfully,

(Name and signature of the authorised/Tenderer)

Place:

Date:

ABOUT THE EVENT

Bharat Tex 2025 is a premier international industry platform featuring exhibitions, knowledge sessions, thematic discussions, Government-to-Government (G2G) meetings, Business-to-Business (B2B) networks, the signing of Memoranda of Understanding (MoUs), product launches, and interactive pavilions and various other activities. The event has been designed to attract multiple stakeholders, including top policymakers, global CEOs, international exhibitors and buyers.

The Theme for the Andhra Pradesh Pavilion at Bharat Tex 2025 is **“Swarna Andhra, 2047”**

The display of the pavilion should be aesthetic and appropriate to the State vis-à-vis the theme. A Video wall or a big LED display screen is to be provided during the fair period to display the publicity material of the Government of Andhra Pradesh.

A brief on the requirement of display for ANDHRA PRADESH PAVILION is given below.

AP Pavilion needs to be decorated with temporary exhibits, dioramas, murals, paintings, mannequins, and 3D models inside and outside of the Pavilion.

SCOPE OF WORK

- i. Design, Erection and Decoration of the Andhra Pradesh Pavilion in 195 Sq.mts. (Approx) at Exhibition Hall No.11, Bharat Mandapam, New Delhi, as per the design approved by Commissioner of Handlooms & Textiles, A.P. and as per the specification provided by Bharat Tex 2025.
- ii. Entrepreneurs / Firms consented to participate in the event is detailed hereunder –

Sl. No.	Entrepreneur / Firm Name	Sq. Mts
1	Brandix Apparel India Pvt. Ltd., Vizag	25
2	Guntur Textile Park, Palnadu	15
3	ABC Fashions, Chirala	25
4	Zen Linen International Pvt. Ltd., Tirupati Dist.	15
5	Hindupur Vyapar Apparel Park Ltd., Hindupur	10
6	Industries & Textiles Theme Pavilion	95
7	Conference Room	
8	Pantry room	
9	Hidden Booth	
10	Display of ODOP items	
11	Buffer space	10
	Total	195

- iii. There must be an adequate reflection of the cultural ethos and heritage of Andhra Pradesh along with the theme.
- iv. Apart from the Theme Pavilion, the other available space of the interior shall be designed to reflect the Theme of Bharat Tex 2025 as well as the other unique strengths of the state. The design shall be imaginative and original, making the best use of available space. Drawings, illustrations and other data necessary for preparing the concept may be referred from – New Delhi.
- v. The 40% (approx.) of the exterior façade including the front open space, shall reflect the state Theme, i.e., **"Swarna Andhra, 2047"**, 2D & 3D models depicting Industrial Infrastructure, Ports, Tourism and handicrafts of Andhra Pradesh & any other models related with Theme and heritage of Andhra Pradesh. The theme is to be original and eye-catching.
- vi. The Agency shall submit a proposed schematic layout for the pavilion, internal and external areas, with special emphasis on proposed display areas; shops and sale counters, and 3D views explaining the design are mandatory for approval.
- vii. The Agency shall be responsible for the timely execution of the approved items of the work order and as per requirements of the Department. It is clarified that the entire decor and display inside the allocated display area/sale counters shall be the responsibility of the successful bidder.
- viii. Vinyl printing and pasting of stall numbers and names of the units (exhibitors) to be done by the successful bidder
- ix. Maintenance of the Electrical System, including repair and replacement of Switches, repairing of Fans, CFL/LED Bulbs wherever necessary and placement of electrician and sanitation requirements during the entire Fair period would be done by the successful bidder as per direction of the Pavilion Director.
- x. Installation and operation of Inverter/generator for power exigencies of adequate capacity for catering for the following needs throughout the fair period:
 - (i) Music System/P.A. System
 - (ii) CC TV with recording system
 - (iii) Emergency lighting in the following areas:
 - (a) Corridor
 - (b) Exits/Fire Exits
 - (c) Wherever necessary
- xi. Arrangement of LED TV along with DVD/USB Player at the reception counter and for playing/depicting ethnic dances, tourist spots, historical monuments, industrial development of Andhra Pradesh and for the theme of the Bharat Tex 2025 etc., during the exhibition period.

- xii. Adequate lighting arrangement inside and outside the Pavilion should be provided as per the direction of the Pavilion Director/In-charge.
- xiii. Providing Blowups, Flex, Glow Sign, Bromide printing, Photographs, and Models based on the Theme of Bharat Tex 2025, as well as reflecting the richness of cultural heritage, religious tourism, biodiversity, wildlife, handloom and handicrafts and other industrial products unique to Andhra Pradesh
- xiv. Obtaining necessary approvals / NOC from ITPO / BHARAT TEX 2025, Fire, Police and other authorities as necessary for the conduct of the fair
- xv. An adequate number of Fresh Flower Plants and decorative Plants should be placed on the front side and inside the Pavilion. Further, fresh Flower pots for the VIP Lounge, Reception Counters, Office Room, etc., are to be provided daily for the entire fair period. The Flower pots are to be replaced regularly as per the advice of the Pavilion in charge. Spreading of carpet grass wherever necessary in front of A.P. Pavilion
- xvi. A Drinking Water System should be provided.
- xvii. Cleaning the exhibition areas/ office/ corridors/ sides & front of the Pavilion building every two hours from 8.00 A.M. to 8.00 p.m. during the entire period of the exhibition
- xviii. Post conclusion of the fair, dismantling and removal of all pavilion display items erected/installed would be the responsibility of the successful bidder.
- xix. Providing requisite experienced Security personnel (men and women) as approved by the pavilion in charge, including two supervisors for day and night security of the pavilion with Door and Handheld metal detectors at entrance gates. Appointment of two hostesses for 4 days for reception / counters of A.P. Pavilion provided with two Sarees of A.P. tradition. Provision of office and its maintenance as instructed.
- xx. "No smoking" & "Fire Exit" and other sign boards to be provided as per direction of Pavilion In-charge.
- xxi. Daily cleaning and general maintenance of all areas, both inside and outside the pavilion building, is to be done.
- xxii. VIP Meeting Rooms including the Amenities and storage room with CCTV Monitoring facility.
- xxiii. (6) Stewards to be engaged for reception.
- xxiv. Any requirement for minor changes in the design at the time of execution must be done by the fabricator.

COMPONENTS OF BID DOCUMENT

The tender will be in two parts. Part-I: Technical Bid and Part-II: Financial Bid

PART – I: TECHNICAL BID

The bidders are requested to submit the soft copies of the following documents online only:

1. Tender processing fee of Rs.5000/- + GST @ 18% and an Earnest Money Deposit (EMD) for Rs.50,000/- (Rupees Fifty thousand only) in favour of Commissioner for Handlooms & Textiles, and payable at Mangalagiri.
2. Detailed Concept Paper on the Design.
3. Specification sheet indicating basic materials and specifications of all the items.
4. An "Action Calendar" for completion for the work (must be submitted along with this bid response)
5. The design shall be submitted in both colour hard copy (A4 size), a soft copy, and a walk-through. A soft copy shall be in PowerPoint format, which will be the format for the presentation to be made by the technically qualified bidder before the committee on the date to be intimated in due course. The same may be presented to the committee on the presentation day.
6. Affidavit as per prescribed format duly sworn in before the Notary (Annexure-A)
7. Copy of the Tender Document duly signed and stamped by the Tenderer on all pages.
8. The bidder needs to submit all the documents.

PART – II: FINANCIAL BID

Financial Bid shall be submitted online in the prescribed format (Annexure-B)

PREPARATION OF THE BID/TENDER:

All documents relating to the bid shall be in English language.

SELECTION/PROCUREMENT COMMITTEE:

A selection / procurement /Tender committed constituted by the Commissioner of Handlooms & Textiles would be responsible for

1. Performing Technical Evaluation
2. Assess the bidder's presentation on innovative approach and methodology
3. Selection of successful bidder as per the bid evaluation procedure detailed below.

BID/TENDER OPENING AND EVALUATION:

- i. Technical proposals will be evaluated in terms of responsiveness to RFP. All the bidders who qualify in the Technical Bid (as per the evaluation

process detailed below) will make a Presentation before the selection and procurement committee for the Andhra Pradesh Pavilion on 31.01.2025 at 02.30 PM explaining their concept.

- ii. After the presentation, the selection committee will open the financial bids of those bidders who only get qualified in the technical evaluation. Based on the Quality and Cost Based Selection (QCBS) system detailed below, a successful bidder would be selected and invited for negotiations if necessary.

DETAILED TECHNICAL EVALUATION PROCEDURE:

The technical strength of the bidders is of significant importance. Therefore, the technical capabilities and experience of the agency are more important for the assignment. Therefore, the agency will be selected based on the combined Quality and Cost Based Selection (QCBS) in the ratio of 60% Technical Score (Tw) and 40% Financial Score (Fw).

Technical score (St) will be calculated on a scale of 100 & the weight-age for each criterion would be as follows:

Sl. No	Evaluation Criterion	Scoring Methodology	Marks	Supporting Documents						
1	Technical Capacity of the bidder									
1.1	No. of projects undertaken: Bidder should have carried out similar work at least for 5 financial years preceding from 2023-24 (including 2023-24) for Central / State Government Client. i.e., Ministry / Department / PSU / Government Autonomous Body / Authority & CII / FICCI / ASSOCHAM where the end user / ultimate client has been the Government.	<table border="1"> <thead> <tr> <th>No. of Projects</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>2-5</td> <td>5</td> </tr> <tr> <td>>5</td> <td>10</td> </tr> </tbody> </table>	No. of Projects	Marks	2-5	5	>5	10	10	Work orders / Completion certificates
No. of Projects	Marks									
2-5	5									
>5	10									
1.2	No. of projects undertaken for B2B/B2C segment: Bidder should have carried out at least 5 events in last 5 financial years for B2B segment	One mark for each year.	10	Work orders / Completion certificates						
1.3	Relevant Experience	Marks will be equivalent to total years of experience of the agency b) above 5 years 10 marks	10	1. Certificate of incorporation / registration. 2. Work orders / completion certificates of assignments handled						

1.4	Turnover in the immediate past 5 financial years preceding 2023-24 (including 2023-24)	Total turnover for last 5 years should be 2.00 crores and above	10	1. Audited balance sheets 2. Auditor certificate
2	Presentation			
2.1	<p>Presentation reflecting concept, proposed methodology & work plan Evaluation will be based on the quality of presentation & methodology adopted. The presentation should cover the following pointers:</p> <p>1. Theme: “Swarna Andhra, 2047” Focused pointers to be showcased at the Pavilion-Government of Andhra Pradesh initiatives pertaining</p> <p>a. Best practices in AP Business Eco-system</p> <p>b. Advantage Andhra: This will include Investment opportunities & investment-friendly policies in Andhra Pradesh</p> <p>2. Other Elements: LED Screen at a prominent location to showcase different videos / AVs in a loop if required</p> <p>3. Technology usage to be planned for the Pavilion and best use of the space.</p>		60	

Note: Bidder must score minimum 50 marks in the technical evaluation to be eligible for consideration of the financial bid.

In case the bidder fails to submit the documentary proof in respect of the above, then the bidder will not be allotted proportionate marks in respect of the unavailable documentary proof for that particular item/criterion.

Only those bidders who qualify in the technical evaluation, their bids alone would be opened for financial evaluation.

Release of payment will be subject to completion of the work and satisfactory inspection by the officer concerned.

FINANCIAL EVALUATION:

The lowest Financial Proposal (L1) will be given a financial score of 100 points. The financial scores of the other bidders will be determined using the following formula:

$$\text{Financial Score of Bidder (Sf)} = \frac{\text{Fm (Lowest Financial Proposal, i.e. (L1))}}{\text{F (Financial Proposal of the bidder under consideration)}} \times 100$$

In which "Sf" is the financial score, "Fm" is the lower Financial Proposal and "F" is the Financial Proposal (in INR) under consideration.

Proposals will finally be ranked in accordance with their final scores (FS) based on weighted technical and financial scores:

$$\text{FS} = \text{St} \times \text{Tw} + \text{Sf} \times \text{Fw}$$

Where FS is the combined score, St is the technical score, Sf is the financial score, Tw and Fw are weights assigned to Technical Proposal and Financial Proposal that will be 0.60: 0.40

As mentioned earlier, Bidder achieving the top score will be invited for negotiations.

Note: Contractors are to present 2 separate envelopes for Technical & Financial proposals

AWARD OF TENDER:

After negotiations are completed, the client will notify other consultants on the shortlist of unsuccessful consultants and return the financial bids of those who did not qualify for the technical evaluation.

The Commissioner of Handlooms & Textiles, A.P., reserves all rights to accept or reject any or all tenders without assigning any reason thereof. The Commissioner of Handlooms & Textiles, may also consider any deficiencies on merits in the interest of completion of work as the time is short. The Decision of the Commissioner of Handlooms & Textiles, A.P., Mangalagiri, is final.

JURISDICTION OF COURT:

The Commissioner of Handlooms & Textiles, Government of Andhra Pradesh, Mangalagiri, takes no responsibility for delay, loss or non-receipt of the offer, documents, letter, etc, sent by post either way. It shall also not be responsible for the expenses or losses which may be incurred by the tenderer in preparation of this offer.

All disputes arising out of the processing of offers and of the work order/letter of intent so made shall be subject to the jurisdiction of the High Court of Andhra Pradesh.

COMPLETION OF WORK:

The pavilion shall be handed over to the Tenderer for carrying out the complete work on the award of the contract. The agency, in turn, shall hand over the

pavilion complete in all respects, up to the scheduled date (12th February 2025) decided by the Department under the contract/ work order. Progress shall be monitored every day.

PENALTY:

If the successful bidder is not able to complete the work mentioned in scope of work within the timelines mentioned, no payments would be made to the bidder. All amount spent by the contractor would be considered as penalty levied for not completing the A.P. Pavilion work in time and along with that tenderer would also be black listed.

GENERAL TERMS AND CONDITIONS OF TENDER:

- (1) The rates to be quoted on items rate basis.
- (2) The rates are to be quoted both in words and figures. If there is any discrepancy in the words and figures, the rate quoted in words will be taken into account.
- (3) The rates should be quoted after visiting the site and taking into account the site condition.
- (4) Income tax, GST and any other taxes as applicable under State and Central Government norms shall be borne by the tenderer.
- (5) Any cut marks/over writings are to be initialled failing which the tender(s) will be treated as cancelled.
- (6) All pages of the tender document are to be signed and stamped by the tenderer.
- (7) If the last date of submission of tender falls on a holiday, bandh, etc, for any reason, the subsequent working day will be the last date of submission of the tender date.
- (8) The tenderer should visit the proposed space, Andhra Pradesh Pavilion, Bharat Mandapam, New Delhi, on any working day. The Tenderer is advised to inspect the site and make all necessary investigations regarding the extent of work, its scope and the condition under which work is to be executed. No claim for any extra payment of any kind on account of ignorance of site conditions will be made.
- (9) No material/machines will be supplied to the contractor for the execution of the works.
- (10) The tenderers should pay Rs.50,000/- (Rupees Fifty thousand only) along with the tender as EMD in favour of Commissioner of Handlooms & Textiles, the successful tenderer shall deposit a security deposit of Rs.50,000/- (Rupees Fifty thousand only) in the form of Demand Draft/Bankers cheque drawn in favour of Commissioner for Handlooms & Textiles, payable at Mangalagiri.

- (11) The selection/procurement committee is not bound to allot the work to the lowest tenderer only.
- (12) In respect of the successful tenderer, the EMD and Security Deposit will be retained till completion of the work. The successful tenderer will execute the agreement bond on Rs.100/- stamp paper. The specimen of the agreement bond can be obtained from the officer of the Commissioner of Handlooms & Textiles, 4th floor, IHC Corporate Building, Auto Nagar, Mangalagiri. No interest shall be paid to this amount.
- (13) The EMD of unsuccessful bidders will be released after the award of the work is finalised.
- (14) The Commissioner of Handlooms & Textiles may consider any deficiencies based on merits in the interest of completion of work, as the time is short. The Commissioner of Handlooms & Textiles reserves the right to accept or reject any or all tenderers without assigning any reason thereof.
- (15) No price escalation or price enhancement will be considered for the works under any circumstance.
- (16) Penalty will be imposed on contractors doing sub-standard works or for time delays, if any, as deemed fit and proper by physical observations/any of the methods by the selection committee/departmental officials.
- (17) Terms and conditions of the contract, as supplied with the tender document along with the agreement, will be final and binding on the contractor. The EMD and Security Deposit will be released only after the release of the final payment against the work.
- (18) For part work or for low volume of work, under any circumstance, no amount will be paid.
- (19) The tenderer should be responsible for the work from the date of issue of the work order till completion of the event/celebrations.
- (20) The tenderer shall submit a copy of the PAN card and VAT and relevant tax registration certificate along with the tender.
- (21) The tenderer should submit the action calendar for completion of work within the scheduled time, i.e., **before 08.02.2025. The work must be completed on or before 12.02.2025** and handed over to the Department.
- (22) The selected tenderer will be responsible for obtaining necessary approval from concerned authorities, i.e., ITPO/BHARAT TEX 2025 etc, if needed.
- (23) The selected tenderer will be wholly responsible for the cleanliness of the entire Pavilion (both inside and outside) all the time during the Fair period and on its Conclusion.
- (24) All disputes arising out of the processing of offers and of work order/letter of intent so made shall be subject to the jurisdiction of the Hon'ble High Court of AP.

- (25) The execution of work should be carried out as per approved design for the Andhra Pradesh Pavilion and in consultation with the Pavilion Director or his authorised representative/officer. Any modification of the selected design, if needed during the execution of work, the tenderer has to comply with the instruction of the Pavilion Director accordingly.
- (26) An itemized schedule of quantities with rates and total cost shall be submitted with a financial bid as per item nos. of price bid.
- (27) The selected tenderer has to arrange the accommodation of his working staff by himself outside the pavilion premises.

Procedure for Submission of Tender:

- 1.1 Bidders can download the RFP from www.aphandtex.gov.in
- 1.2 The bidders who are desirous of participating in the bidding shall submit their technical bids, price bids, etc., in individually sealed envelopes through the Drop Box at Commissioner of Handlooms & Textiles. The bidders are to submit all the relevant certificates, documents, etc, in the Drop box in support of their technical bids. The bidders shall sign on all the statements, documents, and certificates shared by him, owning responsibility for their correctness/authenticity.
- 1.3 Furnishing of hard copies by the tenderers before the opening of price bids is dispensed with.
- 1.4 The technical bid evaluation of the tenderers will be done on the certificates/documents furnished by them towards qualification criteria.
- 1.5 The winning bidder shall furnish the originals of all the documents / certificates / statements before award of the work contract.
- 1.6 The Commissioner of Handlooms & Textiles will not hold any risk and responsibility for the damage of the document during transit.
- 1.7 All terms and conditions including timelines as specified by the event organisers (Annexure-C) must be adhered to.
- 1.8 Should there be, any query may please contact: +91 8639049968, 8008705050
e-mail: handlooms_textiles@yahoo.com

(To be notarised)

ANNEXURE – A

AFFIDAVIT

I, Sri..... son / daughter of
..... Aged years having the
address

do hereby solemnly declare and affirm that I will abide by all the terms &
conditions mentioned in the tender documents for design and setting up of
Andhra Pradesh Pavilion for Bharat Tex 2025including Theme Pavilion **“Swarna
Andhra, 2047”** and other works at Bharat Mandapam, New Delhi.

Signature of the Tenderer

ANNEXURE – B

FINANCIAL BID

Bharat Tex 2025 to be held from 14th Feb to 17th Feb 2025 at Bharat Mandapam, New Delhi.

Financial Proposal

Name of the work: Design, Developing and setting up of up of Andhra Pradesh Pavilion including Theme Pavilion for Bharat Tex 2025 and other works at Bharat Mandapam, New Delhi.

NAME OF THE BIDDER:

Price schedule (rate to be quoted in INR)

S.No	Item description	Gross amount including all levies & Taxes (in INR)
1	Designing, Developing and Setting up of Andhra Pradesh Pavilion including Theme Pavilion for Bharat Tex 2025 and other works at Bharat Mandapam, New Delhi (item wise)	

In words (Rupees..... only)

Note: The price shall be for New Delhi including all taxes, packing, transit and forwarding by rail or road carrier etc. including statutory levies, if any and no extra charges shall be demanded/quoted in this regard.

Signature of the contractor

Date & Seal

ANNEXURE-C

Exhibitor Instruction Manual of Bharat Tex 2025, Global Textile Expo, New Delhi from 14th – 17th February, 2024 (Attached herewith).