

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Industries & Commerce Department – Andhra Pradesh Textile, Apparel and Garments Policy (4.0) 2024-29 – Operational guidelines for implementation of Andhra Pradesh Textile, Apparel and Garments Policy (4.0) 2024-29 – Orders – Issued.

INDUSTRIES & COMMERCE (Prog.II) DEPARTMENT

G.O.MS.No.55

Date: 10.04.2025

Read the following:

- 1) G.O.Ms.No.89, Industries & Commerce (Prog.II) Department, Dt.11.12.2024.
- 2) G.O.Ms.No.24, Industries & Commerce (Prog.II) Department, Dt.17.02.2025
- 3) From the Director of Industries, A.P, e-file bearing No.2707658.

ORDER:

In the G.O 1st read above, Government of Andhra Pradesh have introduced the "Andhra Pradesh Textile, Apparel and Garments Policy, (4.0), 2024-29".

2) In the G.O 2nd read above, Government of Andhra Pradesh made certain amendments to the "Andhra Pradesh Textile, Apparel and Garments Policy, (4.0), 2024-29".

3) In the reference 3rd read above, Director of Industries, Andhra Pradesh has submitted the draft operational guidelines for implementation of "Andhra Pradesh Textile, Apparel and Garments Policy, (4.0), 2024-29" and requested the Government to issue orders in the matter.

4) Government after careful examination of the proposal of the Director of Industries, Andhra Pradesh, hereby issue the operational guidelines for implementation of "Andhra Pradesh Textile, Apparel and Garments Policy, (4.0), 2024-29" as appended to this order.

5) This order issues with the concurrence of the Finance Department vide U.O.No.FIN01-FMU0ASD(IC)/8/2024, Dt:05.04.2025, Computer No.2640868.

6) The Director of Industries, A.P shall take further necessary action in the matter.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRDESH)

**N YUVARAJ
SECRETARY TO GOVERNMENT**

To
The Director of Industries, A.P., Mangalagiri.

(P.T.O)

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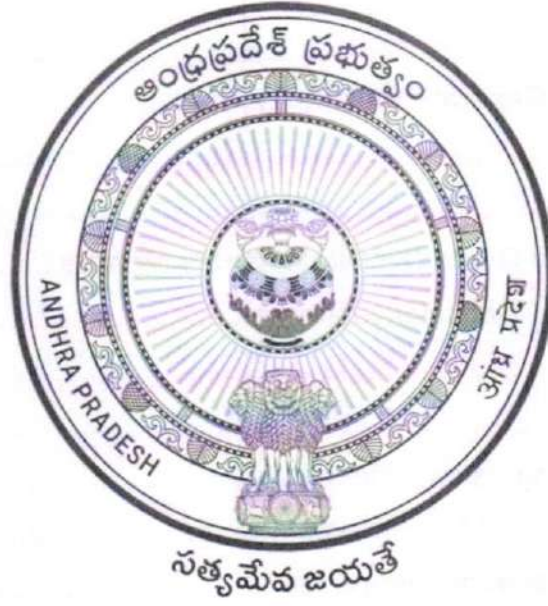
The Commissioner of Handlooms & Textiles, Mangalagiri, Guntur District.
The Vice Chairman & Managing Director, Andhra Pradesh Industrial Infrastructure Corporation, Mangalagiri, Guntur.
The Director of Mines and Geology, Ibrahimpatnam, Vijayawada.
The Managing Director, Andhra Pradesh State Financial Corporation, Tadepalli, Guntur.
The Principal Finance Secretary, AP Secretariat, Velagapudi.
The Secretary to Government, Finance Department
The Secretary to Government, Social Welfare Department.
The Secretary to Government, Tribal Welfare Department
The Special Chief Secretary to Government, Revenue (CT/LA) Department.
The Special Chief Secretary to Government, Irrigation & CAD (Reforms) Department.
The Special Chief Secretary to Government, Energy Department.
The Special Chief Secretary to Government, EFS&T Department.
The Secretary to Government, I&I Department.

Copy to:

The OSD to Hon'ble Minister for I&C and FP Department, GoAP
The OSD to Hon'ble Minister for Textiles, GoAP
The LFB & IMS Department.
The Accountant General, Andhra Pradesh, Hyderabad
The Convener, State Level Banker's Committee.
The General Manager, Small Industry Development Bank of India, (SIDBI)
The Pay and Accounts Officer, Vijayawada.
The D.T.A, Mangalagiri
All the Secretariat Departments, Velagapudi.
All District Collectors through Director of Industries, Mangalagiri.
All Heads of Departments through Director of Industries, Mangalagiri.
All Departments of Secretariat, Velagapudi.
All Govt. Companies/Corporations through Director of Industries, Mangalagiri.
The P.S. to Addl. Secretary to Chief Minister, Andhra Pradesh.
The P.S. to Chief Secretary to Government, Andhra Pradesh.
All Private Secretaries to the Ministers.
All General Managers, District Industries Centre in the State through the Director of Industries, Mangalagiri.
All Sections in the Department.
SF/SC.

//FORWARDED BY ORDER//


SECTION OFFICER



OPERATIONAL GUIDELINES

THE TEXTILE, APPAREL AND GARMENTS POLICY 2024-2029

Department of Industries & Commerce

Government of Andhra Pradesh

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SECTION A: DEFINITIONS & GENERAL PROCEDURES

1. INTRODUCTION

- 1.1. Between 2014 and 2024, under the state's Industrial Policy, more than 848 units, commenced production with a total investment of over ₹13,617 crore, generating employment for 1,05,225 people.
- 1.2. However, there has been limited progress in value-added textile activities such as weaving, knitting, preparatory, processing, technical textiles, and integrated units. These segments hold significant potential not only for value addition but also for generating large-scale employment. To ensure the conversion of the entire yarn produced in the state into fabric and prevent value migration, a focused approach is needed. The state aims to create large-scale employment, with the least amount of ecological and carbon footprint.
- 1.3. This necessitates a policy framework that promotes key components of the textile value chain, integrated textile units, and technical textiles. In response, the Government of Andhra Pradesh is bringing a revised Textile, Apparel, and Garment Policy to address these gaps and foster comprehensive growth in the sector.
- 1.4. Accordingly, the state of Andhra Pradesh is instituting the "Andhra Pradesh Textiles, Apparel and Garments Policy (AP TAG) 4.0 2024-29" to attract investments focused on weaving, knitting, processing, garmenting, apparel making, integrated units, and technical textiles etc., with special emphasis on value addition, employment generation and environment protection.

2. DEFINITIONS

- 2.1. **ANDHRA PRADESH TEXTILE, APPAREL AND GARMENT 4.0, 2024-29 (AP TAG 4.0)**
Andhra Pradesh Textile, Apparel and Garment Policy 4.0, 2024-29 means, the policy of state incentives/facilities announced by the state government vide G.O.Ms.No.89, Industries & Commerce (Programme – II) department, dated 11-12-2024 and amendments thereof.
- 2.2. **NODAL/IMPLEMENTING AGENCY FOR POLICY**

S.No.	Policy	Abbreviation	G.O.No.	Validity Dates
1	Andhra Pradesh Textile, Apparel and Garment Policy 4.0, 2024-29	AP TAG 4.0	89	11.12.2024 to 10.12.2029

- Commissionerate of Industries shall be the nodal agency for implementing AP TAG 4.0 policy.

2.3. MICRO INDUSTRIES/ENTERPRISES

Micro Industry/Enterprise means an Industry/enterprise in which investment and turnover are as defined by the Government of India from time to time. The current definitions are provided in Annexure - 1

2.4. SMALL INDUSTRIES/ENTERPRISES

Small Industry/Enterprise means an Industry/enterprise in which investment and turnover are as defined by the Government of India from time to time. The current definitions are provided in Annexure - 1.

2.5. MEDIUM INDUSTRIES/ENTERPRISES

Medium Industry/Enterprise means an Industry/enterprise in which investment and turnover are as defined by the Government of India from time to time. The current definitions are provided in Annexure - 1.

2.6. SUB LARGE, AND LARGE INDUSTRIES/ENTERPRISES

Sub Large, Large Industry/Enterprise means an Industry/Enterprise where fixed capital investment (including land, building, plant, machinery & equipment) falls within a band notified in policy notified by GoAP within the policy operative period.

Industry Type	AP TAG 4.0
Sub-Large	Greater than INR 50 Cr and less than or equal to INR 100 Cr
Large	Greater than INR 100 Cr and less than or equal to INR 200 Cr

2.7. MEGA INDUSTRIES/ENTERPRISES

Mega, Industry/Enterprise means an Industry/Enterprise where fixed capital investment (including land, building, plant, machinery & equipment) falls within a band notified in policy/amendment to policy notified by GoAP within the policy operative period.

Industry Type	AP TAG 4.0
Mega	Greater than INR 200 Cr

The Government shall extend tailor-made benefits to Mega Industry/enterprise to suit particular investment requirements on case-to-case basis based on the gestation period, pioneering nature, locational aspects, technology, project's

importance to the state's industrial growth and its ability to generate large scale employment for people, overall economic impact, or revenues for the state.

2.8. AREA OF OPERATION

The AP TAG 4.0 cover the projects which commence Commercial Production on or after 11.12.2024 but on or before 10.12.2029 in any part of the State, duly following zoning regulations.

2.9. COMMENCEMENT AND DURATION OF THE POLICY (POLICY OPERATING PERIOD)

The Scheme will be in operation from 11.12.2024 to 10.12.2029 (inclusive of both dates), with such further modifications as may be brought about during the operation of this Policy.

2.10. TEXTILE SECTOR/ ENTERPRISES

Textile sector/enterprise shall include all units which are engaged in various value chain activities of the industry such as Weaving, Dyeing & Processing, Technical textiles, Knitting, Garment/Made-ups, Machine Carpeting, Spinning and Modern Ginning units (with at least 50% of investment in value added activities such as weaving/knitting/processing/garmenting/apparel/ madeup etc. and any other activities/process like crimping, texturizing, twisting, winding, sizing etc.)

2.11. TECHNICAL TEXTILES

Technical Textiles are defined as textile materials and products used primarily for their technical performance and functional properties rather than their aesthetic or decorative characteristics. Depending on the product characteristics, functional requirements and end-use applications, the highly diversified range of technical textiles have been grouped into 13 sectors, application-wise.

- a) Agrotech (Agriculture, Horticulture and Forestry)
- b) Buildtech (Building and Construction)
- c) Clothtech (Technical components of shoes and clothing)
- d) Geotech (Geo-textiles and Civil Engineering)
- e) Hometech (Components of furniture, household textiles and floor coverings)
- f) Indutech (Filtration, cleaning and other industrial usage)
- g) Meditech (Hygiene and Medical)
- h) Mobiltech (Automobiles, Shipping, Railways and Aerospace)
- i) Oekotech (Environmental Protection)
- j) Packtech (Packaging)
- k) Protech (Personal and Property Protection)
- l) Sporttech (Sport and Leisure)

- m) Defencetech (Textile for defense use)
- n) Any other product as notified by Ministry of Textiles, Government of India, time to time.

2.12. ELIGIBLE INDUSTRIES/ENTERPRISES

Eligible Industrial Enterprise means any Textile sector industrial undertaking, other than those run departmentally by Government of India / State Government or having equity of State Government / Government of India.

Enterprises that commenced commercial production within the policy operating period shall be eligible for incentives under this policy.

2.13. NEW ENTERPRISE

New Enterprises means an enterprise with no prior presence in the state for the proposed line of activity and which commenced commercial production during the operative period of this Policy.

2.14. EXPANSION/MODERNIZATION PROJECTS:

Existing Industrial Enterprises, setting up expansion or modernization of projects involving enhancement of Fixed Capital Investment by at least 25% as well as enhancement of capacity by 25% for the same product lines will be eligible for incentives.

In case of expansion projects additional criteria of enhancement of at least 15% of employment from the base, shall also be met. The base employment shall be last three years average employment on enterprise payrolls. Such employment created shall be in the state of AP.

Such enterprises shall also have received CFO/ DCP within the operating period of the policy, to be eligible for incentives under this policy.

2.15. DIVERSIFICATION PROJECTS:

Existing Industrial Enterprises, making investment for a new product involving Diversification with an enhancement at least of 25% of fixed capital investment as well as enhancement of turnover by at least 25%, in value terms, (last three years average turnover) and enhancement of employment by at least 15% from base value (last three years average employment on company's payroll). Employment so created shall be in the state of AP.

Such enterprises shall also have received CFO/ DCP within the operating period of the policy, to be eligible for incentives under this policy.

2.16. FIXED CAPITAL INVESTMENT

For the purpose of the policies, **Fixed Capital Investment** means investment on land, building, plant, machinery & equipment unless otherwise specified separately.

2.17. ELIGIBLE FIXED CAPITAL INVESTMENT

Eligible Fixed Capital Investment (eFCI) for the purpose of calculating Incentives for Sub Large and above enterprises, shall include cost of technical civil works including factory sheds and buildings, plant and machinery, laboratories for research and quality testing, laboratory equipment, utilities for power, fuel and water supply and other miscellaneous fixed assets.

Costs of land, land development, pre-operative & preliminary expenditure, margin for working capital, Interest during Construction (IDC) and non-technical civil works such as roads, office infrastructure etc., are excluded from Fixed Capital Investment for the purpose of application of incentives under this policy.

For MSME enterprises, eligible Fixed Capital Investment (eFCI), shall also include cost of land along with technical civil works including factory sheds and buildings, plant and machinery, laboratories for research and quality testing, laboratory equipment, utilities for power, fuel and water supply and other miscellaneous fixed assets.

2.18. ORIGINAL FIXED CAPITAL INVESTMENT

Investments made on fixed capital assets prior to Expansion/Diversification will be treated as Original Fixed Capital Investment. While computing this Original Fixed Capital Investment, neither depreciation nor revaluation will be considered. Fixed assets include cost of land, civil works, plant, machinery and equipment as per the approved project cost. This project cost will also include cost of machinery installed within 6 months from DCP in case of aided enterprises.

2.19. PRODUCTION CAPACITY OF ORIGINAL ENTERPRISE/INDUSTRY

The highest annual production/turnover achieved during preceding three financial years prior to expansion/diversification, will be treated as Production Capacity of the Original Enterprise/Industry. In case where enterprise/industry is going for expansion/diversification in less than three years from DCP of Original Enterprise/industry, installed capacity as on date of DCP shall be treated as production capacity of original enterprise/industry.

2.20. TAX

Tax means tax paid to Government of Andhra Pradesh Commercial Tax Department by the way of State Goods and Services Tax (SGST) on goods produced by the Industrial Enterprise.

2.21. CONSENT FOR ESTABLISHMENT (CFE)

The date of grant of consent to establish to the eligible unit issued by the competent authority.

2.22. CONSENT FOR OPERATION (CFO)

The date of grant of which consent to operate the unit has been provided to the eligible units by the competent authority.

2.23. DATE OF COMMENCEMENT OF COMMERCIAL PRODUCTION (DCP)

The date of first sale invoice generated by the concerned enterprise in case of MSMEs or date of commencement of production as in the Industrial Entrepreneur Memorandum (IEM) part B issued by DPIIT, GoI, in case of Sub Large and above category enterprises, shall be considered as Date of Commercial Production. In case of transport vehicles, date of permit for the first vehicle shall be considered as DCP.

While confirming the DCP of the enterprise by the concerned inspecting officer, due diligence is to be exercised by correlating date of first sale bill and first power bills. In case of any dispute on DCP between the Enterprise and the Department, State Level Committee (SLC) will review, and its decision is final.

2.24. STANDARD INVESTMENT PERIOD

Standard Investment Period refers to the actual continuous time taken by the Project from the date of receiving consent for Establishment (CFE), unless otherwise notified through a G.O., till the date of receiving DCP certificate.

2.25. APPROVED PROJECT COST

Approved Project Cost means, the cost of the project on different components as approved by the term loan lending institution or in case of joint financing, by the lead term loan lending institution. The Appraised Project Cost by the Scheduled Commercial Banks/Financial Institutions recognized by Reserve Bank of India for the purpose of sanction of term loan would be treated as the Approved Project Cost.

In respect of new self-financed projects, the Approved Project Cost needs to be certified by Chartered Accountant, and in case of existing self-finance projects the Approved Project Cost certified by Chartered Accountant, should

be validated by the latest audited financial statements of the enterprise.

2.26. REVISED PROJECT COST

The Revised Project Cost for the self-financed Industrial Enterprises is increasing or decreasing by not more than 10%, a self-certification of the revised project cost by the enterprise shall be considered as the revised project cost. If the revised project cost is increasing or decreasing by more than 10% Project Cost will need to be certified by Chartered Accountant, and the cost of the individual elements should be validated by the latest audited financial statements of the firm, in case of existing enterprises.

2.27. VERIFIED EMPLOYMENT

Direct jobs are defined as job roles which are directly involved in the production process or related with activities beginning from the materials entering a facility and until the resultant value-added goods leave the facility. Such employment shall include on-roll, contractual and apprentice workforce of the enterprise/industry operating in the state only.

Inspecting officer will ascertain the final employment created, as an average number of employees working, post DCP, over a 6 month period prior to the claim submission date, as per employee register maintained in line with Labor laws that include employment through contractors as well as employees registered under EPF/ESI.

The employment figure thus arrived and certified by inspecting officer shall be treated as verified employment.

2.28. AIDED ENTERPRISE/INDUSTRY

The Enterprise/Industry availing term loan from Scheduled Commercial Banks/Financial Institutions/Industrial Finance Corporation of India recognized by Reserve Bank of India, A.P. State Financial Corporation (APSFC) and Small Industrial Development Bank of India (SIDBI) for setting up the Enterprise/Industry is treated as Aided Enterprise/ Industry.

2.29. SELF-FINANCED ENTERPRISE / INDUSTRY

1. The Enterprise / Industries set up with own funds / unsecured loans without any involvement from Scheduled / Commercial Banks/ Financial Institutions/ Industrial Finance Corporation of India recognized by Reserve Bank of India / APSFC etc. is treated as Self-Financed Enterprise. However, units established first with own funds /unsecured loans and which have obtained term loan subsequently after commencement of production are treated as Self-Financed units for the purpose of sanction of incentives under the policy.

2. However, Units which have commenced production with own funds and possess in principle sanction before the DCP and availed loans from the scheduled Banks within 6 months from DCP will be treated as Aided Enterprise.
3. Further, wherever, the Enterprises / Industry is established with term loan less than 40% of the project cost will also be considered as self-financed units for the purpose of finalization of investment. The Self-financed Entrepreneurs are eligible for availing incentives as applicable.

2.30. BC ENTERPRISE

The enterprises promoted by backward class community entrepreneurs as sole Proprietor or invariably having 100% share in Partnership/Private Limited Companies. BC entrepreneur refers to a person hailing from Andhra Pradesh and belonging to BC Category as notified by the Government of Andhra Pradesh from time to time.

2.31. SC/ST ENTERPRISE

An enterprise with 100% ownership or invariably having 100% share in Partnership/Private Limited Companies by SC/ST entrepreneurs is an eligible enterprise under SC/ST category.

SC/ST entrepreneur refers to a person belonging to SC/ST Category as notified by the Government of Andhra Pradesh from time to time. All non-statutory concessions granted to S.C. (Hindus) by the State Government including economic support schemes sanctioned by A.P. Scheduled Castes Cooperative Finance Corporation have been extended to Scheduled Caste converts to Christianity and Buddhism as per orders issued in the G.O.Ms.No.341, Social Welfare (PR) Dept. dated 30.8.1977.

2.32. WOMEN ENTERPRISE

An enterprise with 100% ownership by women entrepreneurs is an eligible women enterprise. Women entrepreneurs refer to female entrepreneurs hailing from Andhra Pradesh and as notified by the Government of Andhra Pradesh from time to time.

2.33. TRANSGENDER ENTERPRISE

An enterprise with 100% ownership or invariably having 100% share in Partnership/Private Limited Companies by transgender entrepreneurs is an eligible Transgender enterprise.

"Transgender person" means - definition as in Transgender Persons (Protection of Rights) Act, 2019 or amended from time to time - a person whose gender does not match with the gender assigned to that person at birth

and includes trans-man or trans-woman (whether or not such person has undergone Sex Reassignment Surgery or hormone therapy or laser therapy or such other therapy), person with intersex variations, gender queer and person having such socio-cultural identities as kinner, hijra, aravani and jogta.

2.34. MINORITIES ENTERPRISE

An enterprise with 100% ownership by minorities, as defined in the Andhra Pradesh State Minorities Commission Act, 1998 and its subsequent amendments is an eligible minority enterprise.

Minority entrepreneurs refer to people from minority communities hailing from Andhra Pradesh and as notified by the Government of India and Government of Andhra Pradesh from time to time.

2.35. SPECIALLY ABLED ENTERPRISE

An enterprise with 100% ownership or invariably having 100% share in Partnership/Private Limited Companies by entrepreneurs who are specially abled is an eligible Specially abled enterprise.

Specially abled entrepreneur shall mean any person that is suffering from atleast 40 percent of disability and is certified by a medical authority for the same, as per Persons with Disabilities (Equal Opportunities Protection of Rights and Full Participation) Act, by Gol as amended from time to time.

Such entrepreneurs should hail from Andhra Pradesh and as notified by the Government of Andhra Pradesh from time to time.

2.36. GENERAL INDUSTRIES/ENTERPRISES

The Industries/Enterprises which have not been covered under any special category(BC/SC/ST/minority/specially-abled/Transgender).

2.37. SEASONAL INDUSTRY

The unit which commissioned from time to time principally during certain season or limited periods in a year and the main plant is regularly closed down during certain months in a year. Like manufacture of ginning and pressing or any activity approved by SLC.

2.38. MONTH

Calendar Months

2.39. FINANCIAL YEAR

1stApril to 31st March

2.40. FIRST HALF YEAR

1st April to 30th September

2.41. SECOND HALF YEAR

1st October to 31st March of next year

3. DEEMED APPROVAL FOR GREEN & WHITE CATEGORY MSMEs

End-to-end Deemed approval for MSMEs: An MSME unit can start operations in notified industrial parks after getting an online acknowledgement by submitting 'declaration of intent' with a condition to formalize all the approvals within three years.

This will not be applicable to enterprises under orange and red category MSMEs. This facility will be operationalized through the Single Desk Portal.

4. COMPUTATION OF FIXED CAPITAL INVESTMENT

Fixed capital investment definition shall include investment in Land, Building, Plant, Machinery and equipment, each of which are as defined below.

4.1. LAND

- 4.1.1. Cost of land required for the successful working of the new industrial enterprise would normally be computed by considering value of five times the plinth area of the factory building constructed and not exceeding the approved project cost. However, in respect of Enterprises/Industries where the open land requirements would be large due to the specific nature industry, DIEPC/SLC may consider allowing land in excess of 5 times of plinth area on case-to-case basis. However, cost of site levelling, clearance, laying of roads, etc. will not be considered for capital cost.
- 4.1.2. Lease/Sale deed should be registered in the name of Enterprise / Industry / proprietor as the case may be, for sanction of any incentives / concessions. In case of other than proprietary firms' lease / sale deeds should invariably be in the name of the unit/ enterprise. Lands inherited would not be considered for capital cost computation.
- 4.1.3. Stamp duty and Transfer duty component will not be considered while computing the Fixed Capital Investment.
- 4.1.4. In case of a discount on land cost on lands purchased in APIIC developed IEs/IDA/IPs, the discounted land cost will not be considered while computing the eligible Fixed Capital Investment.
- 4.1.5. In case of APIIC lands, incentive claims will receive conditional sanction, based on Lease/ sale agreement and subject to the mandatory submission of Lease/sale deed claims will be considered for release of sanctioned incentives.

4.2. FACTORY BUILDING

4.2.1. The value of factory building constructions will be limited to the approved project cost. Values of leased building will not be considered. Cost of buildings will be computed as per the APSFC approved rates of construction / year of construction or the actual cost, whichever is lower. The items of civil works which are permitted for computation towards eligible cost are:

- a. Main Factory Shed.
- b. Raw Material and finished products warehouse.
- c. Office room and Lab room.
- d. Cooling water ponds.
- e. Boiler shed and generator room.
- f. Effluent treatment ponds, etc.
- g. Overhead Tank and pump house and sump.
- h. Bore-wells
- i. Fencing and Gate.
- j. Architect fee and supervision charges.
- k. Compound wall.
- l. Canteen.
- m. Workers' rest room.
- n. Time Office.
- o. Cycle / Vehicle Stand.
- p. Security Shed and
- q. Toilet room and sanitary fittings.

4.2.2. The total value of items at (h) to (q) and similar items shall not exceed 10% of the total value of civil works. Total value of the civil works means items (a) to (g) only (within the approved project cost). The plinth area of the civil works based on the construction made by the Industrial Enterprise from items (a) to (g) only.

4.3. PLANT AND MACHINERY

4.3.1. Value of plant, machinery and equipment installed and the value of tools (other than consumables) Jigs, Dies, Moulds, pollution equipment, lab equipment etc. necessary for production of approved line of activities will be taken into account, as per the notification under MSMED Act, 2006 of Govt from time to time. Leased plant and equipment are not eligible for incentives.

4.3.2. Enterprise/Industry setup with total secondhand machinery would not be eligible for any incentives/concessions. However, in case of Enterprise/Industry setup with imported machinery, value of 100% imported secondhand plant, machinery and equipment will be considered as new indigenous machinery, if it is imported directly by the Industrial Enterprise. In case of indigenous secondhand machinery purchased by the Industrial Enterprise, such value should not exceed 25% of the total value of new plant

and machinery. The value of indigenous secondhand machinery will not be computed towards eligible Fixed Capital Investment for incentives. To decide the percentage of secondhand machinery, market value as certified by C.A. will be considered, subject to such machinery having a minimum of further six (6) years life for MSEs and twelve (12) years for Medium Enterprise and above Industries certified by a Licensed Engineer. New Enterprise/industry setting up with a mix up of new / secondhand machinery shall be subjected to these norms.

- 4.3.3. Expenditure on Technical Consultancy / Feasibility study including turn-key charges will be considered towards the Fixed Capital Investment, provided they are part of the approved project cost, capitalized and certified by a C.A., but limited to 10% of the total cost of plant machinery and equipment installed.
- 4.3.4. The value of plant, machinery and equipment procured by new Industrial Enterprise from APSFC / A.P. State Industrial Development Corporation / Nationalized Banks pertaining to disposed off Enterprise/Industry will be considered, provided such machinery has not enjoyed any incentives under any of the earlier incentive schemes. Only depreciated value of such plant, machinery and equipment, as certified by C.A. subject to such machinery having a minimum of further six (6) years life for MSEs and twelve (12) years for Medium Enterprise and above Industries certified by a Licensed Engineer, will be taken into account for computing towards eligible Fixed Capital Investment.
- 4.3.5. In respect of new Industries Enterprises setup in the premises belonging to disposed off Enterprises from any Financial Institution / disposed off enterprises/industries, if the earlier Enterprises availed incentives, only new assets created with fresh investment would be eligible for incentives.
- 4.3.6. Value of self-fabricated machinery by the new industrial Enterprise/Industry will have to be certified by a Chartered Engineer or Engineer of the term lending institution concerned for the purpose of computing the eligible Fixed Capital Investment.
- 4.3.7. The new Industrial Enterprises set up for "Heavy Structural Fabrications" will be considered for grant of incentives only in case the following minimum plant, machinery and equipment are installed.
 - a. Gantry 5/10 tons capacity with chain pulley block or EOT/HOT crane 5/10 tons capacity.
 - b. Arc welding Transformer with welding Generators or Rectifiers.
 - c. Gas welding and cutting equipment.
 - d. Electrical tools namely; Grinder, Rivettor or Drilling Machinery or Pneumatic tools with air compressor.
 - e. Pillar type drilling machine 1" / 1.1/2" capacity.
 - f. Pug cutting equipment for cutting heavy sections viz. Angles, Plates and Channels.
 - g. Drafting machine and drawing office equipment (optional).

- h. Any other latest equipment to perform heavy structural fabrication in lieu of any of the above equipment.
- i. Diesel Generator is not allowed for computing towards Fixed Capital Investment
- j. Transformer cost is not allowed for computing towards Fixed Capital Investment

4.4. ITEMS NOT COMPUTABLE TOWARDS FIXED CAPITAL INVESTMENT:

- a. Working capital, raw material, stores and all consumables including spare tools, etc.
- b. Value of the Motor Vehicles (unless otherwise exempted for specific categories)
- c. Pre-operative expenses, advances, expenditure not supported by payment of bills wherever necessary.
- d. Investment made outside the approved project cost and items not covered by approved project.
- e. Fixed assets which form part of project cost but not created within 6 months from the DCP or the date of filing the claim whichever is earlier if it is an aided enterprises/industry.
- f. Term loan sanctioned by the Financial Institution after the DCP.
- g. In case of self-financed Enterprise/Industry, the fixed assets created after the DCP and payment made (unless they are "credit invoice" payments) after DCP, or any such value.

5. INELIGIBILITY

- 5.1. New Industrial Enterprise established with plant and machinery on lease is not eligible for incentives/concessions.
- 5.2. New Industrial Enterprise established with secondhand machinery is not eligible for incentives/concessions except where the cost of such machinery does not exceed 25% of the total cost of plant and machinery.
- 5.3. Composite industrial enterprises set up for manufacture of an eligible item along with an ineligible item are not eligible for incentives/concessions except when the proportion of ineligible items in the total production is less than 10% in value of the total turnover.

6. GENERAL GUIDELINES

- a) Unless otherwise explicitly specified, the claim applications filed after six months but before one year from the specified date as defined for sanction of incentives will be treated as belated claims and are eligible for 50% of all the incentives. All claims filed beyond one year are not eligible for any incentives, unless explicitly exempted. In case any claim application is received beyond

one year after commencement of production, it will be considered on case-to-case basis as per specific Government instructions.

- b) For MSMEs, In case of an upward change in terms of investment in Plant and Machinery or equipment or turnover or both and consequent reclassification, an enterprise shall continue to avail all non-tax benefits of the category (Micro/Small/Medium) it was in before the reclassification, for a period 3 years from the date of such upward change, or any in-line with any revisions published by Ministry of MSME, Government of India from time to time.
- c) All eligible MSEs having leased premises, should furnish a registered lease deed for a minimum six (6) years production period from the DCP, and others should furnish a registered lease deed for a minimum Eight (8) years production period from the DCP. In this or any sectoral policies, if the incentive duration is equal or higher than the minimum lease deed registration period requirement, the duration of lease deed period requirement shall be 1 year higher than the incentive disbursement duration period specified in the sectoral policy.
- d) In case of Enterprises set up by Women/BC/SC/ST/specially abled entrepreneurs, transfer of ownership is not permitted. However, transfer from one Women/BC/SC/ST/specially abled entrepreneur to another Women/BC/SC/ST/specially abled entrepreneur is allowed with the prior approval of Commissioner of Industries subject to condition that ultimately 100% shareholding of the Women/BC/SC/ST/specially abled entrepreneur is protected / maintained.
- e) If any enterprise taking up expansion/diversification had availed Investment Subsidy at any time, the subsidy amount already availed would be deducted from the eligible Investment Subsidy, and the total subsidy would be limited to maximum cap. as per the limits prescribed in the respective policies.
- f) In case of land and building purchased from existing Industry/Enterprise which has availed incentives, the land and building cost will not be considered as part of Fixed Capital Investment. In case if the original unit has not availed incentives on land and building, the cost of the land and the depreciated value of building will be considered as part of Fixed Capital Investment. A certificate on the depreciated value of building and quality & life of the building by chartered Civil Engineer (Annexure 19) are to be submitted along with the application.
- g) Industrial Enterprise setting up a new industrial Enterprise with separate identifiable investment within the same land of the unit with compound wall separating the two units having separate entry/out gate are also eligible for incentives. The words 'SEPARATE IDENTIFIABLE INVESTMENT' means that the two units (existing and new) should not have any production linkage with the existing manufacturing process, such as using common rail loading system for unloading raw materials and transporting finished products. The new unit should be in a separate building/shed, should maintain separate books of accounts and the project should be appraised independently by

financial institution as a viable project in case of aided units. In case of self-financed units, Approved Project Cost will need to be certified by Chartered Accountant / Chartered Engineer empaneled by the Government of Andhra Pradesh, and the cost of the individual elements should be validated by the latest audited financial statements of the firm.

- h) A new project will not, however, be regarded as a "Separate Identifiable Investment" if the utilities of the existing Enterprise/Industry like water, electricity without separate main meter (no sub-meter), steam, and pollution control systems, packaging etc. are extended to the new Enterprise/Industry. Machinery bills and sale bills shall be maintained in the name of unit I and unit II etc. and the same should be reflected in the annual financial statements separately.
- i) In case of any doubt/ambiguity in deciding the "Separate Identifiable Investment" the decision of SLC is final.
- j) If any existing Industrial Enterprise setting up a new Industrial Enterprise with Separate Identifiable Investment for the same end product/new product at different location in the same name it will be treated as new Enterprise/Industry (Separate Identifiable Investment) for the purpose of sanction of various incentives, even though there is no separate GST registration number and separate marketability, since the Commercial Tax Department is issuing only one GST Registration number for one dealer even they have more than one Enterprises/Industries within the State. However, they must maintain separate books of accounts for each location.
- k) Expansion/Diversification Enterprise /Industry should also obtain all the statutory/ required approvals.
- l) All the entrepreneurs should have Permanent Account Number (PAN) and should regularly file the Income Tax Returns in the name of the legal entity i.e proprietor in the case of sole proprietorship, firm in case of partnership and in the name of the company in case of Private Limited companies etc.
- m) The detail shall be submitted by the Entrepreneur:
 - i. Aadhaar number shall be required for Udyam Registration.
 - ii. The Aadhaar number shall be of the proprietor in the case of a proprietorship firm, of the managing partner in the case of a partnership firm and of a karta in the case of a Hindu Undivided Family (HUF).
 - iii. In case of a Company or a Limited Liability Partnership or a Cooperative Society or a Society or a Trust, the organization or its authorized signatory shall provide its GSTIN and PAN along with its Aadhaar number.
 - iv. The units must possess Professional Tax Registration, unless otherwise exempted, as per the existing rules/regulations
 - v. For Transport sector units, installation of GPS on the vehicle is mandatory.
 - vi. Following is required details required to be provided based on the type of enterprise Company:

Details	Sole Proprietorship (In the Name of)	Partnership Firm (In the Name of)	Pvt. Ltd / Public Ltd. / Society / LLP / etc (In the Name of)
GSTIN	Name of the Enterprise	Name of the Enterprise (Partnership firm)	Name of the Legal Entity
Aadhaar	Name of the Entrepreneur (Proprietor)	Name of the Managing Partner of the Partnership firm	Name of the Managing Director
PAN	Name of the Entrepreneur (Proprietor)	Name of the Firm	Name of the Legal Entity

6.1. CHANGE OF CONSTITUTION/MANAGEMENT/ NAME OR STYLE OF INDUSTRIAL ENTERPRISE/ INDUSTRY

6.1.1. Where an enterprise after having availed any incentive/concession as per the policy, intends to change its constitution, management, name or style within the first six (6) years for Micro and Small enterprises and eight (8) years for Medium and above enterprises from the DCP, such entity shall seek the approval of DIEPC or SLC, as the case may be, by producing following documents -

- a) Obtain the No Objection Certificate (NOC) from the financing institutions concerned in respect of aided Enterprise/industry
- b) Submit and affidavit about the Management change and details of the new promoters and directors
- c) Produce Certificate of incorporation from Registrar of Companies (ROC)/ Registrar of Firms/other competent authority along with Memorandum of Association & Articles of Association in the case of a company and similar documents as applicable in case of other concerns, immediately on change of constitution, change of name or style etc
- d) Submit any other relevant document/details as the DIEPC/SLC may deem necessary.

6.2. RESTRICTION OF TRANSFER/SALE OF ASSETS

6.2.1. Wherever an enterprise has availed incentives/concessions under the policy such an entity shall not be allowed to transfer/sell its assets which have been considered while sanctioning the incentive/concession within the first six (6) years for MSEs and eight (8) for Medium and above enterprises from the DCP.

- 6.2.2. In case due to reasons beyond the control of the enterprise/promoters it becomes inevitable to windup operations of the unit or exit the business, exemption in the above stipulation may be agreed to by the SLC subject to appropriate conditions including remittances of full or part of the value of the incentives availed.
- 6.2.3. The number of years operated after DCP shall be the criteria in this regard.

6.3. LEASE OF ENTERPRISE/INDUSTRY

- 6.3.1. Notwithstanding ineligibility condition under para 5, Industrial Enterprise that has availed incentives/concessions and whose management is not able to run the Enterprise/Industry and intends to lease out to other management within the first six (6) years for MSEs and eight (8) for Medium and above enterprises from the DCP, such enterprises shall obtain the (NOC) from the financing institutions concerned in respect of aided Enterprise/Industry before seeking the approval of DIEPC or SLC, as the case may be.
- 6.3.2. All enterprises which have availed incentive/concession under the Policy shall be required to seek prior approval of DIEPC (for micro and small enterprises) or SLC (for Medium and above enterprises) for leasing out their facilities.

6.4. CHANGE OF LOCATION OF INDUSTRIAL ENTERPRISES SANCTIONED INCENTIVES/ CONCESSIONS

- 6.4.1. Any aided enterprise/industry proposing to shift their location within the district during the continuous production period shall obtain NOC from the financing institution concerned before seeking approval of DIEPC/SLC.
- 6.4.2. Self-financed enterprises shall be required to seek approval from DIEPC/SLC.
- 6.4.3. In case of micro and small enterprises, the respective DIPEC shall have the authority to grant the approvals for shift of location to any part of the state.
- 6.4.4. In case of Medium and above enterprises, SLC shall have the authority to grant the approvals for shift of location to any part of the state.
- 6.4.5. It shall be an irrevocable obligation on the part of the enterprise to provide documentary evidence/proof regarding the shifting of location of production/operation once such shifting has been effected.
- 6.4.6. No enterprise that has availed incentive/concession under this policy shall be allowed to shift its production/operation outside the state during the continuous production period. Any violations to this clause, incentives released shall be recovered from the enterprise under Revenue Recovery Act (or any act applicable)

6.5. MERGER/ AMALGAMATION OF INDUSTRIAL ENTERPRISE

- 6.5.1. Approval of the SLC is necessary for merger/amalgamation of one or more enterprises/industries in case at least one among such enterprise/industries has availed incentive/concession under this policy.
- 6.5.2. In all such cases, application shall be submitted by the enterprise/industry to the Commissioner of Industries, through GM, DIC concerned along with the necessary orders of appropriate forum under Companies Act, NOC from the Financing Institution, amended LI/IL/IEM and Incorporation Certificate from the Registrar of Companies (RoC).
- 6.5.3. The Partnership Firm shall submit NOC from their Financing Institution and Firm Registration certificate generate by competent authority. The Proprietary concerns shall submit NOC from the Financing Institution.
- 6.5.4. The enterprise/industry concerned shall be liable to submit any other documents than those mentioned above, as the SLC may deem necessary for its consideration before providing approval for the merger/amalgamation.

6.6. CHANGE OF LINE OF ACTIVITY/INCLUSION OF ADDITIONAL LINE OF ACTIVITIES

- 6.6.1. If an Enterprise/Industry starts manufacturing new eligible items without any additional machinery or equipment, with the same plant & machinery, then such items shall be permitted to apply for any incentive within the period specified in the policy, from the DCP of the original product.
- 6.6.2. They should obtain prior approval from DIEPC in respect of Micro and small enterprises and SLC in respect of Medium and above enterprises before taking up production of such new items respectively to be able to apply for any incentives as applicable under the policy.

6.7. CONTINUOUS PRODUCTION

- 6.7.1. Continuous Production means continuous working of an Industrial Enterprise engaged in the activity of manufacture of approved lines for a minimum period of six (6) years for Micro and Small Enterprises (MSEs) and eight (8) years for Medium and above Enterprises without any break in production.
- 6.7.2. The Industrial Enterprises obtaining incentives should be in continuous production for a period of six (6) years in respect of MSEs and eight (8) years in respect of Medium and above Enterprises from the DCP failing which all incentives/concessions sanctioned are liable to be cancelled and the incentives/concessions already availed are liable for recovery.

6.8. BREAK IN PRODUCTION

- 6.8.1. If any Industrial Enterprise is not in operation/working for more than 90 days continuously, then the Industrial Enterprise shall be treated as break in production and not in continuous working.
- 6.8.2. Break-in-production up to a period of three (3) years due to the reasons beyond its control such as shortage of raw-materials, power and change of

management, fire accidents and natural calamities etc. may be condoned by DIEPC in case of micro and small enterprises and SLC in case of medium and above enterprises on merits.

- 6.8.3. Any break-in-production will result in extending the continuous production period requirement, which is six (6) years for MSEs and eight (8) years for Medium and above enterprises, by the period of such break. This condition is not applicable for seasonal Industrial Enterprises as defined by the Department.
- 6.8.4. GM, DIC concerned should monitor the progress of these Enterprises and submit report to the Commissioner of Industries, copied to Commissioner, Handlooms & Textiles, on a half yearly basis.

7. PROCEDURE FOR CLAIMING VARIOUS INCENTIVES

- 7.1. The entrepreneurs who wish to receive industrial approvals have to file for the same on the "Apply for approvals" section on the website "www.apindustries.gov.in".
- 7.2. The entrepreneurs who wish to avail incentives have to file separate claims for each of the incentives they are eligible for through online incentive portal at "Apply for Industrial Incentives" on the website "www.apindustries.gov.in" invariably within the stipulated time frame as prescribed in this document.
- 7.3. All claims requested shall be within one policy period only. One claim cannot be requested under more than one policy periods.
- 7.4. All the enterprises should have professional tax registration and should pay the professional tax as per G.O.Rt.No.664 Revenue (Commercial Taxes-II) department Dt. 24.08.2020.
- 7.5. Any Enterprise/Industry going for expansion/diversification, should submit the claim application separately subject to conditions stipulated at Para No.2.14 and 2.15, otherwise the Enterprise/Industry will be treated as original Enterprise/Industry and the incentives/concessions will be considered from the DCP of the original Enterprise/Industry.
- 7.6. All enterprises must fill Common Application Form (Annexure – 3) and file other corresponding forms and certificates as applicable, in the incentives portal.
- 7.7. In case of MSMEs, investment declared under Common Application Form, to the extent of investment made for the current unit, shall be considered for deciding the applicability of incentive quantum under Micro, Small or Medium Category.
- 7.8. **To extent possible, incentives portal shall be integrated with APIs of concerned line departments (including but not limited to GSTIN, Energy, Excise, Commercial Tax, Labor), to leverage features of Artificial Intelligence for self-computation of incentive/concessions, digital validation of documents submitted, fraud detection and online certification required for incentive claim submission.**

- 7.9. The Unit holder must obtain all the necessary statutory approvals/permissions/licenses for operating the unit. In case of deemed approvals, the online system shall not permit the user who didn't obtain necessary approvals/permissions/licenses/ to apply for incentives beyond the exempted period.
- 7.10. All BC/SC/ST/Women/specially abled Entrepreneurs will have to clearly specify the category they are applying for industrial approvals and claiming incentives clearly on the Single desk portal (SDP) and online incentive portal respectively, along with the necessary documentation as requested.
- 7.11. The overall incentive a company can claim, through combination of incentive packages offered to Sub large and above investments through TAG 4.0 policy, shall not exceed 100% of FCI, and incentive packages offered to MSMEs shall not exceed 75% of FCI.

8. PROCEDURE FOR SANCTION OF INCENTIVES

- 8.1. Scrutiny/Verification Committees (SVC) at the State Level and District Level are constituted for scrutinizing and recommending the claims for the incentives to the SLC/DIEPC respectively.
- 8.2. Committees at the State Level (SLC) and District Level (DIEPC) are constituted for sanction/rejection of claims for the incentives.
- 8.3. **Profession Tax:** Payment of Profession Tax is mandatory for obtaining industrial approvals/ licenses, renewals and for availing incentives as per the Andhra Pradesh Tax on Professions, Trades, Callings and Employment Act 1987. All entrepreneurs shall submit undertaking that they are paying the profession Tax to the Government. All inspecting officers should ensure and certify the payment of profession tax by the enterprises before placing any claims in the SVC and approved in DIEPC/SLC as the case may be.
- 8.4. On receipt of the first application of claiming incentives from the industrial Enterprises (aided/self-financed), concerned for sanction of incentives under the policies, the designated DIC official should inspect the Enterprise/Industry and verify all the records/documents as per document check list provided at Annexure 24 and provide recommendation in the inspection report format provided at Annexure 25.
- a) Micro Enterprises should be inspected by Industrial Promotion Officer (IPO) concerned and submit the inspection report online to DIO/General Manager, with due knowledge of Area officer (AD/DD of the area) concerned.
 - b) Small Enterprises should be inspected by Assistant Director/Deputy Director of concerned area along with concerned area IPO and submit the inspection report online to DIO/General Manager.
 - c) Medium & above Enterprises should be inspected by the General Manager, along with concerned area officer and concerned area IPO and submit the inspection report online to Commissioner of Industries.

- 8.5. In either cases, aided or self-financed, the inspecting officers should verify all the machinery as per machinery list with bills, payment proofs validated with data from GST authorities and certify on the list of machinery as follows:

“Verified Plant & Machinery. Found tallying with the list. Duly erected and put to use and is required for manufacturing the approved lines of activities. There are no second-hand machinery items in the list”.

- 8.6. If any second-hand machinery exists in the list, it can be certified accordingly.

- 8.7. If it is an aided Enterprise/Industry, the financial institution & concerned Inspecting Officer should certify that

“This is to certify that from the above list of plant & machinery Sl. No. X to Y are new and Sl.No. A to B are secondhand machinery.”

- 8.8. Wherever there is a difference of opinion on the genuiness of plant and machinery between financial institution (in case of aided enterprise/industry) or Chartered Accountant or Chartered Engineer (in case of self-financed enterprise/industry) and the departmental officer, the unit may be ordered by District Collector for inspection by DSVC after placing the issue before the DIEPC or by Commissioner Industries for inspection by SSVC after placing the issue before SLC.

- 8.9. In case of self-financed enterprises/industry, where validation of bills for claims raised need special investigation, District collector in case of Micro and Small enterprise claims and Commissioner of Industries in case of Medium and above enterprise claims can constitute an ad-hoc joint inspection committee with competent authorities for fast disposal of claims.

- 8.10. The inspecting officers are solely and severally responsible for the inspection and they should upload the inspection reports within 48 hours.

- 8.11. Inspection report will be made available to the entrepreneur through his/her login.

- 8.12. If the entrepreneur doesn't agree with the inspection report, he/she can appeal within 3 months of publication and uploading the inspection report.

- 8.13. The DIEPC Committee shall consider the recommendations from district SVC in case of micro and small enterprises, SLC committee shall consider the recommendations from State SVC in case of Medium and above enterprises and shall take appropriate decision including sanction or rejection of the claims.

- 8.14. For Micro and Small Enterprises appellate authority is District Collector, and for Medium and above enterprises, the appeals are submitted to Commissioner, Industries, duly involving Commissioner, H&T.

Service Level Agreement (SLA) for sanction of Incentives:

- 8.15. GM DIC's office will receive and process claim applications strictly as per seriatim and ensure placing the same before the district SVC and DIEPC in respect of Micro and Small cases within 100 working days.
- 8.16. In respect to Medium and above enterprises, GM/DIO shall forward the claim applications to Commissioner of Industries office, and the authorities at Commissioner of Industries office, shall process claim application strictly as per seriatim and place the same before state SVC and SLC within 100 working days.
- 8.17. File processing hierarchy for all Micro and Small enterprises at District level:

Movement of file	Max. no. of days
IPO/ AD/DD to GM	25
GM to SVC completion	30
SVC to DIEPC	30
DIEPC to Issue of sanction proceedings	15
Total	100

- 8.18. File processing hierarchy for medium and above enterprises at State level:

Movement of file	Max. no. of days
GM to State AD/DD	20
State AD/ DD to JD / Addl. Dir.	20
JD to SVC completion	20
SVC to SLC	25
SLC to Issue to sanction proceedings	15
Total	100

9. PROCEDURE FOR INSPECTION OF ENTERPRISES

- 9.1. The concerned inspecting officers shall inspect the enterprises once in 6 months after first inspection / from the date of previous inspection in case of Micro and Small Enterprises and once in a year in case of Medium and above Enterprises.
- 9.2. The performance reports shall be obtained from the unit during the inspection in the prescribed format and the same shall be uploaded in the portal.
- 9.3. The claims received further shall be processed based on the earlier inspection / performance report filed earlier without inspecting the unit physically.
- 9.4. These performance reports shall also be utilized for analyzing the efficiency / performance of the unit and for facilitating other benefits if any.

10. PROCEDURE FOR DISBURSEMENT OF FUNDS

- 10.1. All sanctioned claims shall be kept ready in the chronological orders (as per the date of application) for disbursement. No documents shall be uploaded by the entrepreneur for disbursement, except in cases involving courts, wherein court orders shall be honored.
- 10.2. The Self declaration submitted at the time of submission of Common Application Form (Annexure 3) is sufficient for disbursement of the sanctioned incentives.
- 10.3. The entrepreneur shall submit the account details and NOC from Term Loan Financial Institution, if the Term loan is closed or outstanding of the Term loan is less than the Incentive amount to be disbursed.
- 10.4. The investment subsidy component should be credited to term loan account only and other incentive components may be credited to term loan account/CA/CC account as per the option given by the entrepreneur.
- 10.5. Option shall be given to edit their Account details with necessary documents, First page of the bank statement/Crossed cheque leaf/NOC from the banker. In such cases, the GM, DIC of the concerned district shall verify the account number, IFS code and other details thoroughly and authorize the details received from the entrepreneurs through online and forward the same to the Joint Director of Industries (Incentives) of the Head office for updating the same.
- 10.6. The disbursements are made in a bunch of cases through consolidated release proceedings generated through online system for SLC sanctions by the Commissioner of Industries and DIEPC sanctions by the District Collector respectively observing the chronological order of such meetings held and the same shall be approved by the Commissioner of Industries. The disbursement shall be made on the Integrated CFMS system based on the Proceedings generated.
- 10.7. In case of industrial Enterprises which have availed any bridge loans against the anticipated subsidy, the subsidy amount shall be released first to the Financial Institution which has sanctioned and released bridge loan, to discharge the liability in full against such sanction and balance amount, if any, would be released in the manner prescribed.
- 10.8. Wherever the GM, DIC finds any Industrial Enterprise sick, closed, change of management taken place, change of financial institution, shifting part of the machinery etc. or for any other reason not worthy of receiving subsidy till further examination, the Commissioner of Industries / GM, DIC shall not disburse the subsidy to such Enterprise/Industry and a written intimation to be given to the Industry/Enterprise by the GM, DIC. In case of above two situations, the subsidy shall be disbursed only after further clearance given by the SLC.

- 10.9. However, if the unit was in continuous production for a period as prescribed i.e. 6 years for MSEs and 8 years for others from DCP and the amount is pending to be released even after such period, that amount should be released without insisting working status.

11. RECOVERY OF INCENTIVES SANCTIONED UNDER THE SCHEMES

Incentives/concessions granted to an industrial enterprise shall be liable to be recovered under the following circumstances:

- 11.1. If the incentives/concessions are obtained by the industrial enterprise by misrepresentation of essential facts or by furnishing of false information or suppressions of facts or by submission of false/fake documents etc. In addition to recovery of the incentives granted, penalty will be levied as deemed fit and disbursed amount and barred from availing incentives in future.
- 11.2. If the industrial enterprise goes out of production within six (6) years for MSEs and eight (8) years for Medium & above Enterprises from the DCP. However, in case where the Enterprise/Industry remains out of production for period up to 36 months due to the reasons beyond its control such as shortage of raw-materials, power and change of management, bills receivables, recession in the market, Fire Accidents and natural calamities etc., and the same is regularized by the DIEPC/SLC are exempted from recovery/ penalty.
- 11.3. If the industrial enterprise fails to furnish the prescribed statements and/ or information when it is called upon to furnish.
- 11.4. If the industrial enterprise effects change of management without prior approval from the financing institution concerned and the State Level Committee.
- 11.5. If the industrial enterprise shifts a part or whole of the industrial Enterprise/Industry or lease out the whole or part of premises or the plant and machinery after receiving a part or whole of the incentives without prior approval of the DIEPC/SLC.
- 11.6. If the whole or part of the industrial enterprise is sold without the prior approval of the SLC.
- 11.7. If the industrial enterprise enters into a contract of any nature whatsoever by transferring the Management, without the prior approval of the SLC.
- 11.8. In the event of recoveries for reasons arising mentioned above, they shall be recovered treating them as arrears of Land Revenue under A.P. Revenue Recovery Act, 1864 and the GM, DICs will be designated as recovery officers by suitable Government Orders.
- 11.9. In this regard, the GM, DIC concerned should monitor the progress of the Enterprises and submit report to the Commissioner of Industries, copied to Commissioner, H&T, on half-yearly basis.

12. COMPOSITION OF COMMITTEES FOR INCENTIVE SANCTION

12.1. DISTRICT LEVEL SCRUTINY-CUM- VERIFICATION COMMITTEE

12.1.1. The District Level Scrutiny-cum-Verification Committee (SVC) shall scrutinize various incentive claim applications from eligible Micro and Small category enterprises and make recommendations to the DIEPC regarding sanction of incentives.

12.1.2. The District Level Scrutiny-cum-Verification Committee (SVC) shall comprise of the following members -

S.No	Committee Members	Role
1	General Manager/DIO, District Industries Centre	Chairman
2	Manager, A.P. State Financial Corporation of concerned district	Member
3	Zonal Manager, A.P. Industrial Infrastructure Corporation concerned District or his nominee	Member
4	District Registration & Stamps, Revenue Department or his nominee	Member
5	Representative of AP Food processing Society	Member
6	Representative of AP MSME Corporation	Member
7	Representative of AP Technology Services	Member
8	Representative from DISCOM concerned	Member
9	Assistant Commissioner (ST), Commercial Taxes Dept. or his nominee	Member
10	Lead District Manager or his nominee	Member
11	Representative from Transport Department	Member
12	Deputy Director/Assistant Director concerned	Member-Convener

12.2. DISTRICT INDUSTRIES AND EXPORT PROMOTION COMMITTEE ON INCENTIVES (DIEPC)

12.2.1. The DIEPC committee shall consider the recommendations of district scrutiny-cum-verification committee (SVC) and shall take appropriate decision including sanction or rejection of the claims of micro and small enterprises (not deviating from the norms defined by GoI for MSMEs)

12.2.2. The committee shall comprise of following members.

S.No	Committee Members	Role
1	District Collector	Chairman

S.No	Committee Members	Role
2	Regional Authority of Directorate General of Foreign trade	Co-Chairman
3	Representative of regional office of MSME and/or representative of MSME-DFO as necessary	Member
4	Representative from Sector specific Export Promotion Council	Member
5	Representative from Quality and Standards implementation body for products/services	Member
6	Representatives from sector specific Ministries from GoI (Agriculture, Fisheries, Mines & Geology, Drugs & Pharmaceuticals, Horticulture & Food Processing etc.,)	Member
7	Representatives from sector specific Ministries from State Govt. as necessary	Member
8	Representative from Commercial Taxes Department/GST	Member
9	Representative from Road Transport Authority	Member
10	Branch Manager, A.P. State Finance Corporation	Member
11	Deputy Chief/ Inspector of Factories Dept.	Member
12	Environmental Engineer, APPCB	Member
13	Representative from Marketing Dept.	Member
14	Superintendent Engineer / Divisional Engineer, APTRANSCO/ DISCOMs	Member
15	Zonal Manager, AP Industrial Infrastructure Corporation	Member
16	Sectoral agencies specific to Product identified in each District (NABARD etc.,)	Member
17	Representative from Social Welfare Dept.	Member
18	District Panchayat Officer	Member
19	Commissioner, Municipality / Urban Development	Member
20	Lead District Officer / Lead Bank Manager	Member
21	Five (5) representatives of Industrial Associations	Member
22	Representatives of any line Department/ Department of GOI or Expert as Special Invitee, wherever necessary	Invitee
23	Representative of AP Food Processing Society	Member
24	Representative of AP Technology Service	Member
25	General Manager, District Industries Centre	Member – Convener

12.3. STATE LEVEL SCRUTINY-CUM-VERIFICATION COMMITTEE

12.3.1. The State Level Scrutiny-cum-Verification Committee (SSVC) shall scrutinize various incentive claim applications from eligible Medium and above category enterprises and make recommendations to the SLC regarding sanction of incentives.

12.3.2. The State Level Scrutiny-cum-Verification Committee (SSVC) shall comprise of the following members -

S.No	Committee Members	Role
1	Additional Director	Chairman
2	Nominee of Inspector General, Registration & Stamps, Revenue Department	Member
3	Nominee of The Chief Commissioner of State Tax, Commercial Taxes Dept	Member
4	Nominee from State Level Bankers Committee	Member
5	General Manager, A.P. State Financial Corporation, or his nominee.	Member
6	Nominee of Managing Director, A.P. Industrial Infrastructure Corporation	Member
7	Nominee from CMD, A.P. Transco	Member
8	Nominee of CMD, APEPDCL, Visakhapatnam	Member
9	Nominee of CMD, APCPDCL, Vijayawada	Member
10	Nominee of CMD, APSPDCL, Tirupati	Member
11	Representative of AP Food processing Society	Member
12	Representative of MSME corporation	Member
13	Representative of AP Technology Services	Member
14	Joint Director- Incentives	Member-Convener

12.4. STATE LEVEL COMMITTEE ON INCENTIVES (SLC)

12.4.1. The State Level Committee (SLC) on incentives shall scrutinize and sanction the claims of medium and above enterprises. The representatives from the government departments shall be at least at the rank of JD or above.

12.4.2. The State Level Committee (SLC) on incentives shall comprise of the following members -

S.No	Committee Members	Role
1	Commissioner of Industries	Chairman
2	Additional Secretary/Joint Secretary/Deputy Secretary to Government, Finance & Planning (Fin. Wing) Dept., dealing with the subject	Member
3	Additional Secretary/Joint Secretary/Deputy Secretary to Government, Industries & Commerce Department	Member
4	Commissioner of Labour or his Nominee (above Joint Director)	Member
5	CEO, MSMEDC	Member
6	CEO, APFPS	Member
7	ED, APTS	Member
8	President of Federation of A.P. Chamber of Commerce and Industry	Member
9	The Chairman of Confederation of Indian Industry (CII)	Member
10	The President of Federation of A.P. Small Industries Association(FAPSIA)	Member
11	President, Federation of the Small and Medium enterprises(FSME)	Member
12	President, Dalit Indian Chamber of Commerce& Industry(DICCI)	Member
13	President, Andhra Chamber of Commerce, Vijayawada	Member
14	President, ALEAP	Member
15	The Chairman, A.P. Spinning Mills Association, Hyderabad	Member
16	Managing Director, A.P. State Financial Corporation, Mangalagiri or his nominee	Member
17	Managing Director, A.P. Industrial Infrastructure Corporation, Vijayawada or his nominee	Member
18	Commissioner of Commercial Taxes or his nominee	Member
19	Commissioner of Tribal Welfare or his nominee	Member
20	Commissioner of Social Welfare or his nominee	Member
21	Commissioner of BC Welfare or his nominee	Member
22	Director, Commercial, APTRANSCO or his nominee	Member
23	Commissioner & Inspector General, Registration & Stamps, Revenue Department or his nominee.	Member
24	Member Secretary, APPCB or his nominee	Member
25	President, Dalit Industrial Association (DIA)	Member
26	President, SC-ST Chamber of Commerce & Industry	Member
27	General Secretary, Tribal Indian Chamber of commerce and Industry	Member
28	Commissioner, Transport or his nominee	Member
29	Chief Commissioner, Land Administration or his nominee	Member
30	Convener, SLBC	Member

S.No	Committee Members	Role
31	Nominee of Canara Bank	Member
32	Nominee of State Bank of India	Member
33	Nominee of Union Bank of India	Member
34	Additional Director of Industries dealing with the subject incentives	Convener

13. POWERS OF SCRUTINY-CUM-VERIFICATION COMMITTEES OF DIEPC/SLC

- 13.1. After receipt of claim application, the Member-Convener will prepare the appraisal note for each case in the form prescribed for placing before respective Scrutiny-cum-Verification Committee for recommending to the SLC/DIEPC, as the case may be.
- 13.2. The Scrutiny-cum-Verification Committees will meet as often as required, but not less than once in a month. The Member - Convener will arrange to record the minutes of each meeting, get them duly approved by the Additional Director concerned at state level or General Manager concerned at district level and will be placed before SLC/ DIEPC respectively.
- 13.3. After receipt of Scrutiny-cum-Verification Committee recommendations, the Member- Convener of SLC/DIEPC will prepare the agenda note for placing before SLC/DIEPC for taking decision.

14. POWERS OF SLC AND DIEPC

- 14.1. The SLC and DIEPC will meet as often as required, but not less than once in two months in so far as sanction of incentives are concerned. The Member-Convener will arrange to record the minutes of each meeting, get them duly approved by the Chairperson and communicate attested copies to all the members.
- 14.2. The decisions of the SLC shall be final in scrutinizing, deciding the eligible investment, sanctioning the incentives in implementation of the Government Orders. However, SLC can also review the earlier decisions wherever necessary, regarding scrutiny and sanction within the framework of the policy. In case of any doubt/ambiguity on any issue or item covered by these guidelines for implementing the policies, the decision / interpretation of SLC will seek directions of the Government.
- 14.3. In view of delegation of powers to districts for scrutiny and sanction of claims in respect of MSME enterprises as defined in MSME Act from time to time, a system of review and intervention on all pending claims beyond two months from the date of receipt of the proposal at the DICs will be reviewed by SLC and initiate appropriate action for concluding the proposals / claims. The

Commissioner of Industries shall pick up a list from the sanctioned incentives to take up random inspections. SLC will select at least 20% of sanctioned claims by the DICs to cause random scrutiny of the files including visit of the unit to ensure a fair system of checks and balances.

- 14.4. The SLC has the powers to condone the Break-in-production period of industrial Enterprises up to three (3) years in respect of medium and above enterprises. Similarly, DIEPC has the power to condone the Break-in-production period of industrial Enterprises up to three (3) years in respect of micro and small enterprises. However, such Break-in-production period should be due to the reasons beyond the control of the Management such as shortage of raw-materials, power and change of management, Fire accidents and natural calamities etc.
- 14.5. The SLC will review the working of the scheme and release of funds.
- 14.6. Any new line of activity/ other activities which are not listed can be encouraged with the proper scrutiny by DIEPC and recommend to SLC for clarification.

15. WORK TO BE ATTENDED BY THE MEMBER CONVENERS

15.1. State Level Committee on Incentives:

- a) Convening the SLC meetings, drawing up the minutes of the meetings and communicating these to the members with the approval of the Chairperson;
- b) Disbursement of funds to the Enterprises/Industries sanctioned observing the chronological order of sanctions within the set pattern and norms approved by SLC, if necessary.
- c) Arranging maintenance of records of sanctions / disbursements in the manner prescribed. The incentive sanction register should be in the form prescribed.
- d) A Separate memorandum having claims beyond two months from the date of receipt of the proposal at the DICs shall be placed before SLC for review.

15.2. District Industries & Export Promotion Committee (DIEPC) on Incentives:

- a) Convening the DIEPC meetings, drawing up the minutes of the meetings and communication to the members and to the Commissioner of Industries with the approval of Chairperson.
- b) Maintaining necessary accounts and registers and furnish details as and when called for by the SLC / Commissioner of Industries and producing to the audit.
- c) Prepare the list of claims applied, pending for processing, placed in SVC, and returned to the applicant for want of shortfall documents. The list shall be placed before SVC/DIEPC for review.
- d) The incentive sanction register should be in the form prescribed.

16. FUNCTIONS TO BE ATTENDED BY DISTRICT INDUSTRIES OFFICER/ GENERAL MANAGER DICs

- 16.1. Receiving and processing of claim applications strictly as per seriatim and to ensure for placing the same before the SVC and DIEPC as per the Service Level Agreement limits specified in respect of micro and small cases and forward the claim applications to Commissioner of Industries office, or CEO, APFPS, as the case may be, in respect of Medium and above enterprises, strictly as per seriatim, for processing of claims and placing the same before SSVC and SLC within SLA limits specified.
- 16.2. To initiate action to recover the incentives wherever warranted. In respect of Break-in production of Enterprise and break in partnership of ownership of the unit, the concerned GM, DIC should monitor the progress of these Enterprises and submit report to the Commissioner of Industries copied to Commissioner, H&T, on a half yearly basis.
- 16.3. The General Manager/DIO, District Industries Centre shall receive online incentive applications of the Enterprise / Industries. The General Manager, DIC should give access for downloading the online applications to the concerned Inspecting Officers / IPOs / ADs / DDs on daily basis and the officers should visit the industry for obtaining application form and enclosures as per check list within 7 days. The General Managers should review the cases wherever there are delays beyond 7 days and place in the DIEPCs for review. In respect of Medium and above Projects, the designated Inspecting Officer or GM, DIC will follow the similar procedure.
- 16.4. The General Manager/DIO shall frequently review and track the progress on the district level dashboard for pendency of claims.
- 16.5. The Commissioner of Industries, Commissioner, H&T and General Managers of District Industries Centres shall maintain a separate data on a) Receipt of Incentive Applications b) Sanctions c) Receipt of funds and releases.
- 16.6. All files pertaining to sanctioned DIEPC and SLC cases data must be kept for a period of 10 years and made available for inspection of audit / inspecting authorities. Files pertaining to audit objection if any, shall be kept in record till such objections are cleared/deleted from the audit paras.

17. FURNISHING OF STATEMENT OF ACCOUNT/INFORMATION BY ELIGIBLE INDUSTRIAL ENTERPRISES

- 17.1. Industrial Enterprises, which obtain incentives under the scheme, shall furnish certified copy of audited accounts including Balance Sheet before 30th June of the succeeding year to the disbursing agencies i.e. to the GM, DIC, of District concerned through online system.

- 17.2. Such statement should be furnished for a period of minimum six (6) years or eight (8) years, as per the case.
- 17.3. Further, industrial Enterprises should also furnish details of production, sales, employment, etc., through online system in the proforma prescribed to the GM, DIC concerned as an Annual Return before 30th June of the succeeding year.
- 17.4. However, MSME Enterprises may furnish only the Annual Performance Report in the proforma prescribed in Annexure 23 to the General Manager, DIC concerned as an Annual Return before 30th June of the succeeding year, for a period of six (6) years or eight (8) years as the case may be after going into commercial production.
- 17.5. In case if any entrepreneur fails to submit the certified audited accounts including Balance Sheet or Annual Performance Report in time, the recurring incentives in future will be stopped.

18. INTERPRETATION

When any matter arises for the purpose of interpretation on which State Level Committee (SLC) could not take a decision or in case where any suggestions are made outside the scope of SLC in regard to implementation of the scheme, such matters shall be referred to the Government in Industries & Commerce Department, Government of Andhra Pradesh for decision.

19. PENALTIES

Without prejudice to anything included in this paragraph, it is hereby ordained that any willful misrepresentation of facts, action/inaction on behalf of entrepreneur leading to irregular sanction/disbursement of incentives under the above policies will invite civil and criminal action as per extant laws besides recovery of the amount irregularly disbursed, if any, and debarring the unit from claiming incentives in the future.

SECTION B – INCENTIVE APPLICATION PROCEDURE

1. TAILOR MADE INCENTIVE PACKAGE FOR MEGA AND ABOVE PROJECTS:

- a) Companies intending to establish Mega and above Projects are desirous of seeking financial assistance/concessions must present detailed representations along with project reports to the Commissioner of Industries, clearly spelling out special incentives being sought with due justification before or during the initial stages of implementation.
- b) The definition of Mega and above projects shall be as defined in the AP TAG 4.0 Policy.
- c) On receipt of such proposals, the Commissioner of Industries will examine the same with due diligence and forward it to the Government following the due procedure defined before placing it before the SIPC and SIPB for taking the decision in the matter.

1.1. STATE INVESTMENT PROMOTION COMMITTEE (SIPC)

- 1.1.1. The State Investment Promotion Committee (SIPC) shall comprise of the following members or as amended from time to time -

S.No	Committee Members	Role
1	Chief Secretary to Government	Chairman
2	Special Chief Secretary/ Principal Secretary/ Secretary, Revenue (Land and DM, Registration and Stamps) Department	Member
3	Special Chief Secretary/ Principal Secretary/ Secretary, Revenue (CT) Department	Member
4	Special Chief Secretary/ Principal Secretary/ Secretary, Transport, Roads and Buildings Department	Member
5	Special Chief Secretary/ Principal Secretary/ Secretary, MA&UD Department	Member
6	Special Chief Secretary/ Principal Secretary/ Secretary, Energy Department	Member
7	Special Chief Secretary/ Principal Secretary/ Secretary, Finance Department	Member
8	Special Chief Secretary/ Principal Secretary/ Secretary, Water Resources Department	Member
9	Special Chief Secretary/ Principal Secretary/ Secretary, Industries, Commerce & Food Processing Department	Member
10	Special Chief Secretary/ Principal Secretary/ Secretary, Infrastructure & Investments Department	Member
11	Special Chief Secretary/ Principal Secretary/ Secretary, (Coordination), General Administration Department	Member

S.No	Committee Members	Role
12	Special Chief Secretary/ Principal Secretary/ Secretary, Planning Department	Member
13	Chief Executive Officer, Andhra Pradesh Economic Development Board	Member
14	Concerned Special Chief Secretary/ Principal Secretary/ Secretary (wherever required)	Special Invitee
15	Commissioner/ Director of Industries, Andhra Pradesh	Member/ Convenor

1.1.2. The State Investment Promotion Committee (SIPC) shall convene atleast once every month for discussion of agenda which constitute but not limited to

- a) scrutinize and recommend tailor made incentives including Financial and non-financial benefits to Mega and above projects
- b) evaluate and recommend extent of land for projects having requirement of more than 50 acres
- c) evaluate and recommend revision/modification/relaxation on contractual terms for Mega and above projects that have breached agreed service level agreements. Any recommendation by SIPC shall not override conditions stipulated by the Judiciary.
- d) Repetitive requests received from Mega and above projects that may require standardization/policy level interventions.

1.1.3. The concerned Principal Secretary/ Secretary to the Government, willing to place their proposals before the SIPC for decision, shall send the agenda notes to the Commissioner of Industries.

1.1.4. The agenda shall be structured as indicated below to apprise the committee about the proposal and help the committee to take rational decision

Proposals requesting Tailor made incentives or Land requirement > 50 acres

1. Firm details
2. Proposal Summary view
3. Investment break-up
4. Financing Details
5. Land Locations details
6. Approvals status
7. Incentive Wishlist
8. Impact to state

Projects that breached SLA and requesting relaxations

1. Firm details
2. Committed timeline vs Actual Timeline
3. Request of company
4. Sequence of events

5. Department comments
6. Impact to State

1.1.5. The Commissioner of Industries will circulate the agenda notes to all the members and collate their responses and will place before the SIPC in consultation with the Chairman.

1.1.6. The committee, after deliberations, will place their remarks before the State Investment Promotion Board for their consideration and approval / for a suitable decision.

1.2. STATE INVESTMENT PROMOTION BOARD (SIPB)

1.2.1. The State Investment Promotion Board (SIPB) shall comprise of the following members or as amended from time to time -

S.No	Committee Members	Role
1	Chief Minister	Chairman
2	Deputy Chief Minister, Minister for Panchayat Raj, Rural Development, Rural Water Supply, Environment, Forest, Science & Technology	Member
3	Minister for Finance & Planning, Commercial Tax & Legislative	Member
4	Minister of Human Resource Development, Information Technology, Electronics, Communications & RTG	Member
5	Minister for Revenue, Registration & Stamps	Member
6	Minister for Municipal Administration & Urban Development	Member
7	Minister for Agriculture & Co-operation, Marketing, Animal Husbandry, Dairy Development & Fisheries	Member
8	Minister for Labour, Factories, Boilers and Insurance Medical Services	Member
9	Minister for Industries, Commerce & Food Processing	Member
10	Minister for Roads, Buildings, Infrastructure & Investments	Member
11	Minister for Energy	Member
12	Minister for Tourism, Culture & Cinematography	Member
13	Special Chief Secretary/ Principal Secretary/ Secretaries to Government	Member
14	Chief Secretary to Government of Andhra Pradesh	Member/ Convenor

1.2.2. The State Investment Promotion Board (SIPB) will meet at regular intervals to examine all the proposals related to Industrial and infrastructure Investments and to take appropriate decisions for early realization of investments in the state of Andhra Pradesh.

1.2.3. The SIPB shall evaluate the recommendations of SIPC and make a final decision on the agenda proposals.

1.2.4. After obtaining SIPC & SIPB approvals and ratification by cabinet (wherever required), respective line department Secretaries shall issue Government Order mentioning the terms agreed, timelines for each of the specific proposals.

2. APPLICABILITY UNDER EARLY BIRD OFFER

2.1. With an intention to incentivize investors investing early during the policy period, IDP 4.0 is introducing early bird offer on investment subsidy for the below two categories

- i. **Category I** – First 200 general enterprises receiving CFE within 18 months of notification of IDP 4.0 policy (26-Apr-2026).
- ii. **Category II** – enterprises investing in **weaving, processing, Garments, Technical Textiles** and receiving CFE within 24 months of notification of IDP 4.0 policy (26-Aug-2026). There is no restriction on count of enterprises eligible under this category, as long as they fall in the indicated sector list.

2.2. The early bird incentive is applicable for Sub-large and above enterprises (including those availing tailor-made benefits, unless otherwise specifically stated in a government order). Enterprises can claim the incentive under either category I or category II only, but not in both.

2.3. For eligible enterprises, the incentive under early bird offer shall override the incentive offered under investment subsidy provided under TAG 4.0.

2.4. For the above mentioned two category of projects, quantum of investment subsidy, as tabulated below, shall be applicable -

#	Policy	Incentive (as % of eligible FCI)	Capping Limit (INR)	Disbursement period
TAG 4.0 - Category I				
1	Sub-Large	30%	30 Crores	5 years
2	Large	30%	60 Crores	7 years
3	Mega	30%	limited to eFCI	10 years
TAG 4.0 - Category II				
1	Sub-Large	40%	40 Crores	5 years
2	Large	40%	80 Crores	7 years
3	Mega	40%	limited to eFCI	10 years

2.5. Early bird offer shall be applicable to all eligible New/Expansion/Diversification projects with eligible FCI more than INR 50 Crore, provided line of activity is not restricted under this operating guideline.

2.6. The offer window shall start from such date as notified by Commissioner of Industries office, post notification of operating guidelines of the IDP 4.0 policy.

- 2.7. The projects which receive CFE (within 18 months for category I or within 24 months for category II), will have to submit their intent for claiming the early bird incentive through an online intent form (Annexure 26) provided on industries website.
- 2.8. Commissioner of Industries may decide to extend the early bird window period (18 months for Category I and 24 months for Category II), if required.
- 2.9. All applications received for early bird offer, shall be scrutinized by committee formed by Commissioner of Industries and place them before SIPC & SIPB at a frequency of every two months, following the seriatim, for approval.
- 2.10. For deciding the first 200 eligible projects, the precedence order followed will be (i) date and time of submitting the intent form (ii) date and time of receiving CFE certificate (iii) date of committed DCP/CFO (iv) E/I ratio of project.
- 2.11. Preference will be given to projects committing DCP within the operating period of the policy, generating high employment, sectors of importance to state, location etc.
- 2.12. Of the first 200 (category I) projects under early bird offer 120 projects are reserved for new and 80 projects reserved for expansion enterprises.
- 2.13. Enterprises falling in Category I & II indicated above, shall achieve DCP within the standard investment period, for eligibility of the incentive.
- 2.14. All eligible Enterprises shall submit their claims in the prescribed application form given at Annexure – 4, within six months from the DCP, to the GM, DIC concerned, through Online Incentive Portal.
- 2.15. SLC shall verify the claim documents and approve the incentive eligible to claim under early bird, if all the requirements under investment subsidy are met.
- 2.16. Approved Incentive amount shall be disbursed in equal annual installments, subject to fulfilment of installation of plant and machinery requirements for the corresponding investment categories, over the disbursement period for the respective category.
- 2.17. For Enterprises receiving DCP beyond standard investment period unless otherwise relaxed through a G.O, the incentive will be reduced by 0.5% for each month of delay in DCP from the standard investment period.

3. INCENTIVE CRITERIA - INVESTMENT SUBSIDY

- 3.1. All eligible industrial Enterprises shall submit their claims in the prescribed application form given at Annexure – 4 for investment subsidy within six months from the DCP, subject to fulfilment of committed capacity of plant and machinery installation requirement, to the GM, DIC concerned, through Online Incentive Portal.
- 3.2. The total Investment Subsidy including the subsidies of the State Government and Central Government together will be limited to 75% of the investment of a component taken into consideration.

- 3.3. The subsidy shall be released to the Enterprises as per the project cost approved by the Financial Institution in case of aided enterprises and by the Chartered accountant in case of self-financed enterprises.
- 3.4. Approved Incentive amount shall be disbursed in equal annual installments over the disbursement period for the respective category.
- 3.5. Enterprises achieving DCP, within the standard investment period will be eligible for investment subsidy.
- 3.6. For Enterprises receiving DCP beyond the standard investment period unless otherwise relaxed through a G.O., the incentive will be reduced by 0.5% for each month of delay in DCP from the standard investment period.

MSMEs

- 3.7. Investment Subsidy shall be applicable to all eligible New Enterprises only, subject to fulfillment of all other conditions stipulated. This is not applicable for expansion/diversification projects.
- 3.8. The quantum of Investment subsidy for different categories and sectors is tabulated below.

S.No	Category	Subsidy (as % of eligible FCI)	Max. subsidy (INR)	Disbursement period
1	Micro	30%	3Crores	2 years
2	Small	30%	3 Crores	3 years
3	Medium	30%	10 Crores	4 years
4	Value added activity (any of micro, small or medium)	40%	20 Crores	4 years

- 3.9. Special package of incentive is available for women/BC/SC/ST/Minorities/specially abled and transgendered MSMEs, as detailed in Section 15.
- 3.10. Value added manufacturing activity means activities qualified under Early Bird Category-II as defined in TAG 4.0 2024-29.

Sub-Large & Large Enterprises

- 3.11. The quantum of Investment subsidy for different categories and sectors is tabulated below.

S.No	Category	Subsidy (as % of eligible FCI)	Max. subsidy (INR)	Disbursement period
General Industries				
1	Sub-Large	20%	20 Crores	4 years
2	Large	25%	50 Crores	5 years

- 3.12. Special package of incentives available for Women/BC/SC/ST/Minorities/specially abled and transgendered sub-Large and Large enterprises as detailed in Section 15.
- 3.13. Requirement for the installation of plant and machinery to be eligible for incentive claim is tabulated below -

S.No	Installed plant capacity	Eligible incentive
1	Sub Large Project	
	100% of the total committed plant capacity	20% of eligible FCI
2	Large Project	
	50% of the total committed plant capacity	12.5% of eligible FCI
	100% of the total committed plant capacity	12.5% of eligible FCI

- 3.14. Upon achieving the milestone of installed plant capacity for Sub-large and Large Enterprises, as stipulated in the table above, enterprises are eligible to claim incentive, to the extent of corresponding eligible incentive percentage indicated.
- 3.15. Enterprises which claim this incentive with part commissioning (50% or 75%), can claim other incentives upon fulfilling the conditions for each of the incentive category accordingly.

4. INCENTIVE CRITERIA - TECHNOLOGY UPGRADATION COST

#	Policy	Incentive (as % of eligible FCI)	Capping Limit (INR)	Disbursement period
1	Micro	30%	2 Crores	2 years
2	Small	30%	2 Crore	3 years
3	Medium	30%	7.5 Crores	4 years

- 4.1. All eligible Enterprises shall submit their claims in the prescribed application form given for investment subsidy (Annexure- 4) within six months from the DCP, to the GM, DIC concerned, through Online Incentive Portal. The quantum of Investment subsidy for different categories, for technology upgradation, is tabulated as above.
- 4.2. Technology upgradation Subsidy shall be applicable to MSMEs, under expansion/diversification/modernization enterprises only and is not applicable to new enterprises.

- 4.3. Special package of incentive is available for women/BC/SC/ST/Minorities/specially abled and transgender led MSMEs, as detailed in Section 15.
- 4.4. The subsidy shall be approved by DIEPC/SLC, as the case may be, to the Enterprises as per the additional technology upgradation cost approved by the Financial Institution in case of aided enterprises and by the Chartered accountant in case of self-financed enterprises.

5. INCENTIVE CRITERIA - TOP UP ON PLI/ GOVERNMENT OF INDIA SCHEMES

5.1. AP TAG 4.0–Top-up on PLI / Government of India Schemes

- 5.1.1. This top-up subsidy is in addition to the investment subsidy.
- 5.1.2. The top-up subsidy is a capital subsidy applicable only for those projects that received GoI approval under Production Linked Incentive (PLI) schemes notified by GoI or any other GoI scheme, notified by the state government separately from time to time.
- 5.1.3. The incentive is applicable for new/expansion/diversification enterprises, notwithstanding any limitation in the GoI scheme guidelines.
- 5.1.4. SIPC shall decide any GoI schemes, under which Top-up incentive can be made applicable to, from time-to-time.
- 5.1.5. The approval received from GoI for the said purpose shall be within the policy operative period.
- 5.1.6. The PLI/GoI scheme under which the top-up incentive is being claimed shall be valid as on the date of submitting the claim.
- 5.1.7. The quantum of top-up subsidy for eligible enterprises shall be as tabulated below

#	Policy	Incentive (as % of incentive sanctioned under PLI/GoI scheme)	Capping Limit (INR)	Disbursement period
PLI or other state recognized GoI scheme - approved projects				
1	Sub-Large	10%	5% of eligible FCI	5 years
2	Large	10%	5% of eligible FCI	5 years

- 5.1.8. The maximum cap for top-up subsidy shall be 5% of eligible FCI made in the state.
- 5.1.9. Of the total investment committed to GoI, only proportionate investment (investment excluding land cost) made in the state of Andhra Pradesh, shall be considered for computation of eligible FCI for top-up subsidy.

- 5.1.10. The procedure to apply for claim, eligibility criteria for Incentive claim, disbursement period and penalty clauses are as applicable in investment subsidy.

6. INCENTIVE CRITERIA –EMPLOYMENT- BASED INCENTIVE

#	Policy	Incentive (as % of eligible FCI)	Capping Limit (INR)	Disbursement period
*Investment in INR Crores. Employment in numbers (Direct employment)				
Ratio of Employment to Investment – Less than 1				
1	Sub-Large	Nil	Not applicable	Not applicable
2	Large	Nil	Not applicable	Not applicable
Ratio of Employment to Investment – between 1 to 3				
1	Sub-Large	8%	8 Crores	5 years
2	Large	8%	16 Crores	5 years
Ratio of Employment to Investment – between 3 –5				
1	Sub-Large	9%	9 Crores	5 years
2	Large	9%	18 Crores	5 years
Ratio of Employment to Investment – 5 and above				
1	Sub-Large	10%	10 Crores	5 years
2	Large	10%	20 Crores	5 years

6.1. Applicability under AP TAG 4.0

- Enterprises showing a higher Employment to Investment (E/I) ratio will be incentivized with the employment creation subsidy.
- Employment subsidy is applicable to new/expansion/diversification enterprises and only to the extent of new employment created from the unit for which incentive is claimed for. The employment subsidy claim can be submitted only once during the policy period.
- All eligible Enterprises shall submit their claims in the prescribed application form given at Annexure – 4, within two years from the standard Investment period, but no more than six months beyond the policy operative period, to the GM, DIC concerned, through Online Incentive Portal.
- The quantum of Employment subsidy for different E/I bands is tabulated below.

Employment to Investment (E/I) ratio	Eligible incentive %
5 and above	10% of eligible FCI

Employment to Investment (E/I) ratio	Eligible incentive %
> = 3 and < 5	9% of eligible FCI
> = 1 and < 3	8% of eligible FCI
Less than 1	NIL

- e) DIEPC or SLC as the case may be, shall consider average annual employment created six months prior to the date of submitting the employment subsidy claim, to approve the eligible incentive percentage (as categorized in the table above) for E/I ratio stated in the claim. The Employment, E/I ratio and incentive percentage ascertained by the committee shall remain constant throughout the disbursement period.
- f) Approved Incentive amount shall be disbursed in equal annual installments over the disbursement period mentioned against the category.
- g) Inspecting officer shall verify the employment at the end of every financial year, for the disbursement of the subsidy for the corresponding year.
- h) If the verified employment, in any year during the disbursement period, increases post submission of claim, the incentive percentage corresponding to the new incentive band will not be considered for incentive disbursement. However, if verified employment falls below 5% from that of employment figure, as declared at the time of submitting the claim, no incentive shall be disbursed for the corresponding year.
- i) Employment means direct employment, including full-time and contractual, on payrolls of the enterprise, falling under the definition of verified employment.
- j) For the computation of the E/I ratio, Employment shall be in whole numbers, and Investment (means investment in plant, machinery and equipment) shall be in INR crores. The ratio will be rounded up to the nearest one-digit decimal.
- k) For illustration E/I of 0.99 will be rounded to 1, E/I of 1.45 will be rounded to 1.5, and E/I of 2.23 will be rounded to 2.2.

7. INCENTIVE CRITERIA - DECARBONIZATION SUBSIDY

- 7.1. To encourage investment in climate friendly plant, machinery and equipment, GoAP is introducing De-Carbonization subsidy. Through this initiative, the Government intends to incentivize polluting industries to invest in clean and efficient machinery, thereby reduce their carbon footprint.
- 7.2. All eligible Enterprises shall submit the detailed project costing (Annexure- 4) within six months from the DCP, to the GM, DIC concerned, through Online Incentive Portal.
- 7.3. The incentive is applicable for new/expansion/diversification enterprises.
- 7.4. The quantum of Investment subsidy for different categories is tabulated below.

#	Policy	Incentive	Capping Limit (INR)	Disbursement period
Non-Red category industries				
1	Sub-Large	10% of project cost	6% of eligible FCI	5 years
2	Large	20% of project cost	6% of eligible FCI	5 years
Red category industries				
1	Sub-Large	15% of project cost	6% of eligible FCI	5 years
2	Large	25% of project cost	6% of eligible FCI	5 years

- 7.5. The project cost for which de-carbonization subsidy is being claimed shall not exceed 6% of the eligible FCI of the approved project cost.
- 7.6. De-carbonization subsidy can be claimed only once during the policy operating period.
- 7.7. This incentive is applicable for new/expansion/diversification enterprises only to the extent of investment made in eligible projects.
- 7.8. The verified incentive shall be disbursed in equal annual installments over a standard investment period.

Eligible projects under this subsidy

The projects which are being claimed for de-carbonization should be either pollution/emission reducing, water-conserving, waste minimizing, energy conserving in nature.

- a) Waste-water treatment: Constructing effluent treatment plant and sewage treatment plant and using recycled water for industrial purposes especially zero discharge systems.
- b) Green Buildings: Buildings which obtain a green rating under the Indian Green Building Council (IGBC/LEED Certification) or Green Rating for Integrated Habitat Assessment (GRIHA) systems.
- c) Use of renewable sources of power for captive consumption (solar, wind and biomass plants etc.)
- d) Installing Continuous Emission Monitoring System (CEMS) for red category industries. The information should be disseminated continuously to APPCB.
- e) Adopting rainwater harvesting; restoring water bodies by de-silting defunct waterbodies.
- f) Any other environment management project approved by SIPC/SIPB.

The details of potential improvement in emissions or potential waste/water/energy conserved from the said project, shall be certified by a chartered engineer and the same shall be submitted at the time of claim application.

8. INCENTIVE CRITERIA - REIMBURSEMENT OF STAMP DUTY, TRANSFER DUTY & LAND CONVERSION CHARGES

#	Policy	Incentive (% of cost incurred)	Capping Limit (INR)	Disbursement period
1	Micro	100%	Fees Paid	One time
2	Small	100%	Fees Paid	One time
3	Medium	100%	Fees Paid	One time
4	Sub-Large	100%	Fees Paid	One time
5	Large	100%	Fees Paid	One time

- 8.1. All eligible Industrial Enterprises shall submit their claims in the prescribed application (Annexure –5) form given for reimbursement of stamp duty, transfer duty, on purchase of land meant for industrial use, Stamp duty for lease of Land/Shed/Building and mortgages and hypothecations within six months from the DCP to the GM, DIC concerned, through Online Incentive Portal.
- 8.2. Stamp duty will be reimbursed only one time on the land/building/shed and subsequent transactions will not be eligible for stamp duty reimbursement even in case of land purchases in an open auction conducted by the financial institution.
- 8.3. Stamp duty, Transfer duty, mortgages and hypothecations benefits will be applicable to all eligible New Industrial Enterprises and Expansion/Diversification projects, subject to fulfillment of the conditions stipulated.
- 8.4. The above benefits shall be admissible up to five times of the plinth area of the factory building constructed within the approved project cost. However, in respect of industries where the open land requirements would be larger due to the specific nature of industry, SLC may consider allowing land in excess of five times plinth area on case-to-case basis. In respect of MSMEs, decision of the District Industries Promotion Committee (DIEPC) is competent.
- 8.5. Stamp duty on Mortgages and hypothecations paid by an Enterprise for availing term loan from the financial institutions on assessed Fixed Capital Investment only would be eligible. This facility is not applicable on working capital. If the mortgage deed is registered in any state other than Andhra

Pradesh in favour of any financial institution, then, this facility will not be extended.

- 8.6. The reimbursement of land conversion charges shall be applicable to all eligible New enterprises and Expansion/Diversification enterprises, subject to fulfillment of all other conditions stipulated.

9. INCENTIVE CRITERIA - POWER COST SUBSIDY

#	Policy	Incentive Reimbursement	Capping Limit (INR)	Disbursement period
1	Micro	INR 2 per unit	2 Lakh per annum	On annual basis for 5 years
2	Small	INR 2 per unit	10 Lakh per annum	On annual basis for 5 years
3	Medium	INR 2 per unit	30 Lakh per annum	On annual basis for 5 years
4	Sub-Large	INR 2 per unit	2 Crores per annum	On annual basis for 5 years
5	Large	INR 2 per unit	2 Crores per annum	On annual basis for 5 years

- 9.1. All eligible enterprises shall submit their claims in the prescribed application form given in (Annexure – 6) for reimbursement of power cost within six months after completion of every half-year i.e., by 31st of March for the first half-year and 30th of September for the second half-year along with the documents mentioned in the application to the GM, DIC on half-yearly basis through Online Incentive Portal.
- 9.2. This reimbursement is only on the energy consumption charges for number of units consumed in KVAH only but not on Contract Maximum Demand (CMD) or any other charges levied by DISCOMs. Residential & colony power consumption and open access power is not eligible for reimbursement of power cost.
- 9.3. The reimbursement of power cost shall be applicable to all eligible New Industrial Enterprises and Expansion/Diversification/Modernization Projects, subject to fulfillment of all other conditions stipulated.
- 9.4. The power cost reimbursement shall be applicable to the Industrial Enterprises, which are utilizing power from DISCOMs and Rural Electrical Companies (RECs). However, power connection should be in the name of the Enterprise/Industry.
- 9.5. Reimbursement of power cost will be allowed in case of expansion/diversification/modernization projects over and above base power consumed. For the purpose of reimbursement, annual power consumption will be

considered. The reimbursement will be made every six (6) months. But in case actual power consumed during the half year is less than the half year base consumption, then the consumption for that half year of expansion/diversification is treated as nil.

- 9.6. The base half year consumption will be half of highest annual power consumption of previous years of the expansion / diversification / modernization project as certified by the Chartered Accountant. If the Enterprise/Industry have taken up expansion/ diversification/modernization in the same year, the base power consumption will be calculated proportionately. Power consumed over and above the base consumption will only be eligible for reimbursement of power cost.
- 9.7. In case Industry/ Enterprise purchases secondhand land and building along with power either on lease or outright sale, the unit will not be entitled for any power cost reimbursement if the power connection is in the original Industry/Enterprise name. However, if the Industry/Enterprise transfers the power connection in the name of the present enterprise they are entitled for power cost reimbursement provided they install the new plant and machinery.

10. INCENTIVE CRITERIA – ELECTRICITY DUTY EXEMPTION

- 10.1. The Electricity duty of 50% cost, shall be reimbursable to all eligible New Industrial Enterprises and Expansion/Diversification Projects, of all investment bands MSME, Sub Large and Large, subject to fulfillment of all other conditions stipulated, for a period of 5 years from DCP.
- 10.2. All eligible units shall submit their claims in the prescribed application form given (ANNEXURE - 6) for reimbursement of Electricity Duty within six months after completion of every half-year i.e., by 31st of March for first half-year and 30th of September for second half-year to the GM/DIO, DIC on half- yearly basis through online incentive portal.
- 10.3. The reimbursement of electricity duty shall be applicable to all eligible New Industrial Enterprises and Expansion/Diversification Projects, subject to fulfillment of all other conditions stipulated.
- 10.4. This reimbursement is limited to the electricity duty paid related to the number of units consumed by the Enterprise. Electricity duty levied on Residential and Colony power consumption is not eligible towards reimbursement.
- 10.5. The Electricity duty exemption shall be applicable to the Industrial Enterprises, which are utilizing power from DISCOMs and Rural Electrical Companies (RECs). However, power connection should be in the name of the Enterprise/Industry.
- 10.6. In case of expansion/ diversification projects, Electricity duty exemption will be allowed for over and above base power consumed. For the purpose of exemption, annual power consumption will be considered. The reimbursement will be made every six (6) months. But in case actual power consumed during

- the half year is less than the half year base consumption, then the consumption for that half year of expansion/diversification is treated as nil.
- 10.7. The base half year consumption will be half of highest annual power consumption of previous years of the expansion/diversification project as certified by the Chartered Accountant. If the Enterprise /Industry have taken up expansion / diversification in the same year, the base power consumption will be calculated proportionately. Power consumed over and above the base consumption will only be eligible for reimbursement of Electricity Duty.
- 10.8. In case Industry/ Enterprise purchases secondhand land and building along with power either on lease or outright sale, the unit will not be entitled for any electricity duty exemption if the power connection is in the original Industry/Enterprise name. However, if the Industry/Enterprise transfers the power connection in the name of the present enterprise they are entitled for electricity duty exemption provided they install the new plant and machinery.

11. INCENTIVE CRITERIA - SKILL UPGRADATION COSTS

#	Policy	Incentive Reimbursement	Capping Limit (INR)	Disbursement period
1	Micro	5,000 per person for maximum 10 persons	50,000	One time
2	Small	10,000 per person for maximum 20 persons	2,00,000	One time
3	Medium	100% of employer contribution to EPF	1 Lakh per annum	On annual basis for 3 years

- 11.1. All eligible new and expansion/diversification enterprises shall submit their claims in the prescribed application form given (Annexure – 7) for reimbursement of skill upgradation cost within six months after DCP along with the documents mentioned in the application to the GM, DIC on through Online Incentive Portal.
- 11.2. The subsidy will be disbursed for the verified employment approved by DIEPC/SLC as the case may be.
- 11.3. The eligible Enterprises/Industries have to inform the concerned GM, DIC well in advance of the commencement of training programme. The GM, DIC shall monitor the skill development training programme.
- 11.4. The Enterprise/Industry should submit the list of employees trained along with their appointment letters duly certified by the promoter.
- 11.5. The training should be more practical oriented rather than purely theoretical one.

- 11.6. This facility should be utilized for training the local manpower so that the local manpower will be readily suitable for employment.
- 11.7. The training should be aimed at upgradation of skill, which should be useful to the organization.

12. INCENTIVE CRITERIA - ENERGY & WATER AUDIT COST

#	Policy	Incentive Reimbursement	Capping Limit (INR)	Disbursement period
Water Audit				
1	Micro	75% of audit cost	1 Lakh	One time
2	Small	75% of audit cost	1 Lakh	One time
3	Medium	75% of audit cost	1 Lakh	One time
Energy Audit				
1	Micro	75% of audit cost	2 Lakh	One time
2	Small	75% of audit cost	2 Lakh	One time
3	Medium	75% of audit cost	2 Lakh	One time
Equipment commissioning per water audit				
1	Micro	25% of cost of equipment	20 Lakhs	One time
2	Small	25% of cost of equipment	40 Lakhs	One time
3	Medium	25% of cost of equipment	50 Lakhs	One time
Equipment commissioning as per Energy audit				
1	Micro	25% of cost of equipment	20 Lakhs	One time
2	Small	25% of cost of equipment	40 Lakhs	One time
3	Medium	25% of cost of equipment	50 Lakhs	One time

- 12.1. To claim this incentive, the enterprise submits an audit report prepared and certified government empaneled or ISO/BIS certified agencies or NABL accredited labs, along with the detailed list of equipment prescribed for reducing energy and water utility cost. The enterprise can claim the subsidy upon the submission of audit report. Further, the enterprise shall further procure and install and commissioning the equipment before claiming the incentive.
- 12.2. All eligible new and expansion/diversification enterprises shall submit their claims in the prescribed application form given (Annexure – 8/9) for reimbursement of Energy audit cost and water audit cost within six months after commissioning of the energy or water conserving equipment, as prescribed by the auditor, along with the documents mentioned in the application to the GM, DIC on through Online Incentive Portal.

13. INCENTIVE CRITERIA - LOCAL PROCUREMENT SUBSIDY

- 13.1. To be eligible for the subsidy, the enterprise should generate minimum of 60% of its annual turnover from exports. In addition, minimum of 60% of input requirement to the finished product should be met from material sourced from within the state.
- 13.2. To encourage domestic sourcing of raw material, the state is extending Local procurement subsidy to export oriented textile sector enterprises registered in the state.
- 13.3. The quantum of incentive under the policies is as tabulated below

#	Policy	Incentive Reimbursement	Capping Limit (INR)	Disbursement period
1	Micro	1% of annual export turnover	15 Lakhs	On annual basis for 3 years
2	Small	1% of annual export turnover	1.5 Crores	On annual basis for 3 years
3	Medium	1% of annual export turnover	7 Crores	On annual basis for 3 years
4	Sub-Large	1% of annual export turnover	2 Crores	On annual basis for 3 years
5	Large	1% of annual export turnover	2 Crores	On annual basis for 3 years

- 13.4. Input tax credit statements shall be used to determine local procurement of input material.
- 13.5. The local procurement subsidy can be claimed annually for any three years during the policy operative period.
- 13.6. The incentive is applicable for New or existing enterprises.
- 13.7. To claim this subsidy, The enterprise shall submit the claim with supporting documents, invoices, annual profit and loss statement, and total turnover from exports (indicating value of exported products excluding taxes and duties) for the year in which it is claiming this incentive. These financials have to be duly certified a Chartered accountant or a statutory auditor.
- 13.8. All eligible new and expansion/diversification enterprises shall submit their claims in the prescribed application form given (Annexure – 10) for reimbursement, along with the documents mentioned in the application, to the GM, DIC on through Online Incentive Portal.
- 13.9. Annual Export turnover means, turnover generated from exports during the financial year. The export turnover should be generated from the unit which is doing value addition for the locally procured input material.
- 13.10. For the purposes of disbursement of this incentive, turnover will mean annual gross turnover or gross revenue, or gross sales indicated in the enterprise profit and loss statement.

14. INCENTIVE CRITERIA - QUALITY CERTIFICATION COST TOP UP

#	Policy	Incentive Reimbursement	Capping Limit (INR)	Disbursement period
1	Micro	Balance of cost for obtaining certification, post accounting for subsidy from Government of India for the same	100% of cost	One time
2	Small	Balance of cost for obtaining certification, post accounting for subsidy from Government of India for the same	100% of cost	One time
3	Medium	Balance of cost for obtaining certification, post accounting for subsidy from Government of India for the same	100% of cost	One time

- 14.1. Eligible Subsidy include ZED, LEAN,
- 14.2. Additional eligible schemes will be notified in line with new schemes introduced by Government of India. To claim this subsidy, the enterprise will submit the certification provided by Government of India or its agencies along with subsidy details duly certified by a chartered accountant.
- 14.3. All eligible new and expansion/diversification enterprises shall submit their claims in the prescribed application form given (Annexure – 11) for reimbursement, along with the documents mentioned in the application to the GM, DIC on through Online Incentive Portal.

15. SPECIAL PACKAGE OF INCENTIVES FOR WOMEN/BC/SC/ST/SPECIALLY-ABLED ENTERPRISES

- 15.1. The provisions in the package are applicable to those MSME, Sub-large and Large units wherein sole proprietor belongs to BC/SC/ST/Minorities/Transgender/specially abled category having domicile in the state of Andhra Pradesh.
- 15.2. The package of incentives is also applicable for women led enterprises, wherein the sole proprietor belongs to General/BC/SC/ST/Minorities/Transgender/specially abled category having domicile in the state of Andhra Pradesh.

- 15.3. Enterprise under above said categories, are not restricted from applying for incentives applicable for general category MSMEs under AP TAG 4.0 policy.

Investment Subsidy

- 15.4. For MSMEs Investment Subsidy shall be applicable to eligible New Enterprises only, subject to fulfilment of all other conditions stipulated.
- 15.5. For Sub-Large and Large investments, investment subsidy shall be applicable for new/expansion/diversification enterprises, subject to fulfilment of all other conditions stipulated.
- 15.6. Quantum of investment subsidy for the above enterprises led by proprietors from above mentioned community are as below.

S.No	Category	Subsidy (as % of eligible FCI)	Max. subsidy (INR)	Disbursement period
1	Micro	45%	3 Crores	2 years
2	Small	45%	3 Crores	3 years
3	Medium	45%	10 Crores	4 years
4	Value Added Activity (any of Micro, Small or Medium)	55%	20 Crores	4 Years
5	Sub Large	25%	20 Crores	4 years
6	Large	30%	50 Crores	5 years

- 15.7. Value added manufacturing activity means activities qualified under Early Bird Category-II as defined in TAG 4.0 2024-29.

Technology Upgradation Subsidy

- 15.8. For MSMEs Investment Subsidy shall be applicable to eligible Expansion/ Diversification Enterprises only, subject to fulfilment of all other conditions stipulated.
- 15.9. Technology upgradation subsidy is not applicable for above medium category enterprises.
- 15.10. Quantum of technology upgradation subsidy for the above enterprises led by proprietors from above mentioned community are as below.

#	Policy	Incentive (as % of eligible FCI)	Capping Limit (INR)	Disbursement period
1	Micro	45%	2 Crores	2 years
2	Small	45%	2 Crores	3 years
3	Medium	45%	7.5 Crores	4 years

Rebate on Land cost

- 15.11. 75% rebate in land cost limited to INR 25 lakhs for only SC/ST category led Micro and Small Enterprises, setup in Industrial Estates/Industrial Parks. Applicable only for new units.
- 15.12. Incentive can be availed only once on the land.

Reimbursement of Power Cost

- 15.13. The subsidy shall be applicable to all eligible New/Expansion/Diversification Enterprises, subject to fulfilment of all other conditions stipulated.
- 15.14. The eligible enterprises will be able to claim power cost subsidy at INR 2 per unit with maximum caps as tabulated below for a period of five (5) years from DCP

#	Policy	Incentive	Capping Limit (INR)	Disbursement period
1	Micro	INR 2 per unit	2 Lakh	2 years
2	Small	INR 2 per unit	10 Lakh	3 years
3	Medium	INR 2 per unit	30 Lakh	4 years
4	Sub Large	INR 2 per unit	INR 1 Cr	4 years
5	Large	INR 2 per unit	INR 2 Cr	5 years

- 15.15. All eligible enterprises shall submit their claims in the prescribed application form given in (Annexure – 6) for reimbursement of power cost within six months after completion of every half-year i.e., by 31st of March for the first half-year and 30th of September for the second half-year along with the documents mentioned in the application to the GM, DIC on half-yearly basis through Online Incentive Portal.
- 15.16. This reimbursement is only on the energy consumption charges for number of units consumed in KVAH only but not on Contract Maximum Demand (CMD) or any other charges levied by DISCOMs. Residential & colony power consumption and open access power is not eligible for reimbursement of power cost.

Electricity Duty Cost Reimbursement

- 15.17. Special category MSMEs are eligible for 50% cost of Electricity Duty cost for 5 years from DCP.

Reimbursement of Stamp duty and Transfer duty

- 15.18. 100% reimbursement of Stamp duty and transfer duty paid by the industry on purchase of land meant for industrial use.
- 15.19. 100% reimbursement of Stamp duty for Lease of Land/Shed/ Buildings and also mortgages and hypothecations.
- 15.20. Stamp duty will be reimbursed only one time on the land. Stamp duty will not be reimbursed on subsequent transactions on the same land.

**ANNEXURE – 1 - MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES
NOTIFICATION**

**MINISTRY OF MICRO, SMALL AND MEDIUM
ENTERPRISES NOTIFICATION**

New Delhi, the 26th June, 2020

S.O. 2119(E).-In exercise of the powers conferred by sub-section (1) read with sub-section (8) of section 7 and sub-section (2) read with sub-section (3) of section 8, of the Micro, Small and Medium Enterprises Development Act, 2006, (27 of 2006), herein after referred to as the said Act, and in supersession of the notifications of the Government of India in the Ministry of Micro, Small and Medium Enterprises number S.O.1702(E), dated the 1st June, 2020, S.O.2052 (E), dated the 30th June, 2017, S.O.3322 (E), dated the 1st November, 2013 and S.O.1722(E), dated the 5th October, 2006, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-Section (ii), except as respects things done or omitted to be done before such supersession, the Central Government, after obtaining the recommendations of the Advisory Committee in this behalf, hereby notifies certain criteria for classifying the enterprises as micro, small and medium enterprises and specifies the form and procedure for filing them memorandum

(Hereafter in this notification to be known as - Udyam Registration II), with effect from the 1st day of July, 2020, namely:

a) Classification of enterprises

An enterprise shall be classified as a micro, small or medium enterprise on the basis of the following criteria, namely:

- i. Micro enterprise, where the investment in plant and machinery or equipment does not exceed one crore rupees and turnover does not exceed five crore rupees;
- ii. Small enterprise, where the investment in plant and machinery or equipment does not exceed ten crore rupees and turnover does not exceed fifty crore rupees; and
- iii. Medium enterprise, where the investment in plant and machinery or equipment does not exceed fifty crore rupees and turnover does not exceed two hundred and fifty crore rupees.

b) Becoming a micro, small or medium enterprise -

- i. Any person who intends to establish a micro, small or medium enterprise may file Udyam Registration online in the Udyam Registration portal, based on self- declaration with no requirement to upload documents, papers, certificates or proof.
- ii. On registration, an enterprise (referred to as -Udyam in the Udyam Registration portal) will be assigned a permanent identity number to be known as -Udyam Registration Number.
- iii. An e-certificate, namely, -Udyam Registration Certificate shall be issued on completion of the registration process.

c) Composite criteria of investment and turnover for classification -

- i. A composite criterion of investment and turnover shall apply for classification of an enterprise as micro, small or medium.
- ii. If an enterprise crosses the ceiling limits specified for its present category in either of the two criteria of investment or turnover, it will cease to exist in that category and be placed in the next higher category but no enterprise shall be placed in the lower category unless it goes below the ceiling limits specified for its present category in both the criteria of investment as well as turnover.
- iii. All units with Goods and Services Tax Identification Number (GSTIN) listed against the same Permanent Account Number (PAN) shall be collectively treated as one enterprise and the turnover and investment figures for all of such entities shall be seen together and only the aggregate values will be considered for deciding the category as micro, small or medium enterprise.

d) Calculation of investment in plant and machinery or equipment -

- i. The calculation of investment in plant and machinery or equipment will be linked to the Income Tax Return (ITR) of the previous years filed under the Income Tax Act, 1961. In case of a new enterprise, where no prior ITR is available, the investment will be based on self-declaration of the promoter of the enterprise and such relaxation shall end after the 31st March of the financial year in which it files its first ITR.
- ii. The expression -plant and machinery or equipment of the enterprise, shall have the same meaning as assigned to the plant and machinery in the Income Tax Rules, 1962 framed under the Income Tax Act, 1961 and shall include all tangible assets (other than land and building, furniture and fittings).
- iii. The purchase (invoice) value of a plant and machinery or equipment, whether purchased firsthand or second hand, shall be taken into account excluding Goods and Services Tax (GST), on

self-disclosure basis, if the enterprise is a new one without any ITR.

- iv. The cost of certain items specified in the Explanation I to sub-section(1) of section 7 of the Act shall be excluded from the calculation of the amount of investment in plant and machinery.

e) Calculation of turnover -

- i. Exports of goods or services or both, shall be excluded while calculating the turnover of any enterprise whether micro, small or medium, for the purposes of classification.
- ii. Information as regards turnover and exports turnover for an enterprise shall be linked to the Income Tax Act or the Central Goods and Services Act (CGST Act) and the GSTIN.
- iii. The turnover related figures of such enterprise which do not have PAN will be considered on self- declaration basis for a period up to 31st March, 2021 and thereafter, PAN and GSTIN shall be mandatory.
- iv. Registration process-
 - a. The form for registration shall be as provided in the Udyam Registration portal.
 - b. There will be no fee for filing Udyam Registration.
 - c. Aadhaar number shall be required for Udyam Registration.
- v. The Aadhaar number shall be of the proprietor in the case of a proprietorship firm, of the managing partner in the case of a partnership firm and of a karta in the case of a Hindu Undivided Family (HUF).
- vi. In case of a Company or a Limited Liability Partnership or a Cooperative Society or a Society or a Trust, the organisation or its authorised signatory shall provide its GSTIN and PAN along with its Aadhaar number.
- vii. In case an enterprise is duly registered as an Udyam with PAN, any deficiency of information for previous years when it did not have PAN shall be filled up on self-declaration basis.
- viii. No enterprise shall file more than one Udyam Registration: Provided that any number of activities including manufacturing or service, or both may be specified or added in one Udyam Registration.
- ix. Whoever intentionally misrepresents or attempts to suppress the self-declared facts and figures appearing in the Udyam Registration or updation process shall be liable to such penalty as specified under section 27 of the Act.

f) Registration of existing enterprises -

- i. All existing enterprises registered under EM-Part-I or UAM shall register again on the Udyam Registration portal on or after the 1st day of July, 2020.
- ii. All enterprises registered till 30th June, 2020, shall be re-classified in accordance with this notification.
- iii. The existing enterprises registered prior to 30th June, 2020, shall continue to be valid only for a period up to the 31st day of March, 2021.
- iv. An enterprise registered with any other organization under the Ministry of Micro, Small and Medium Enterprises shall register itself under Udyam Registration.

g) Updation of information and transition period in classification. -

- i. An enterprise having Udyam Registration Number shall update its information online in the Udyam Registration portal, including the details of the ITR and the GST Return for the previous financial year and such other additional information as may be required, on self-declaration basis.
- ii. Failure to update the relevant information within the period specified in the online Udyam Registration portal will render the enterprise liable for suspension of its status.
- iii. Based on the information furnished or gathered from Government's sources including ITR or GST return, the classification of the enterprise will be updated.
- iv. In case of graduation (from a lower to a higher category) or reverse graduation (sliding down to lower category) of an enterprise, a communication will be sent to the enterprise about the change in the status.

**ANNEXURE- 2 - LIST OF ACTIVITIES ELIGIBLE FOR DE-CARBONIZATION
SUBSIDY**

S.No.	Activity
1.	Common effluent treatment plant (Servicing at least 5 enterprises)
2.	Common Sewage/Waste-water treatment plant (Servicing at least 10 enterprises)
3.	Water treatment/Desalination plant (Servicing at least 10 enterprises)
4.	Solid waste treatment (Servicing at least 10 enterprises)
5.	Hazardous waste treatment/ incineration (Servicing at least 5 enterprises)
6.	Any other waste treatment service Enterprises notified by the State Level Committee for inclusion in this list from time to time.

ANNEXURE – 3 - COMMON APPLICATION FOR SANCTION OF INCENTIVES

(Fields will be auto populated wherever applicable)

1. Personal Details

1.1.	Promoter's/Managing Director's Name	Mr./ Ms. / Mrs.	
1.2.	Father's/Husband's Name	C/O/ W/O S/O D/O	

1.2 Office Address

1.2.1.	Plot/Survey No.	
1.2.2.	Street/Village Name	
1.2.3.	City/Town	
1.2.4.	Country	
1.2.5.	State	
1.2.6.	District	
1.2.7.	Pin Code	
1.2.8.	Email ID	
1.2.9.	Telephone Number (Including STD and ISD Code)	

(Aadhaar of Proprietor in case of Proprietorship, Managing Director in case of partnership firm, Company (LLP), cooperative society, Trust)

2. Enterprise Name

2.1	Name of the Enterprise	
-----	------------------------	--

3. Enterprise Location & Details

3.1.	Plot/Survey No.	
3.2.	Street/Village Name	
3.3.	City/Town	
3.4.	District	

3.5.	Mandal	
3.6.	Pin Code	
3.7.	Email Id	
3.8.	Telephone Number	
3.9.	Fax	
3.10.	PAN	
3.11.	GST Number	
3.12.	Nature of Enterprise	
3.13.	GST Certificate	

4. Details of Managing Director's/Director/Partners

S.No.	Name	Gender	Physically Handicapped	Community	Share (in %)

Caste Certificate (Upload)

5. Employment Information (Full-Time Employees)

Employment Category	Male (No's)	Female (No's)	Total (No's)
Management & Staff			
Supervisors			
Workers			
Total			

6. Enterprise Information

6.1.	Sector of Enterprise	
6.2.	Type of Enterprise	
6.3.	Total Investment (Plant & Machinery) (in INR Lakhs)	
6.4.	Category of Enterprise	
6.5.	Type of Registration	
6.6.	Registration Number	
6.7.	Date of Registration (DD/MM/YYYY)	

6.8.	Major Line of Activity	
6.9.	Date of Commencement of commercial production (DD/MM/YYYY)	
6.10.	Type of Land	
6.10a	Date of Lease/Sale Agreement/Sale Deed	
6.10b	Lease applicable till (DD/MM/YYYY)	
6.11	Policy under which applying for incentive (For e.g. IDP 4.0, MEDP 4.0, FPP 4.0 etc.)	

Uploads - Registration Certificate & Land Lease/ Sale Agreement / Sale Deed

7. GST Return Details for the First Month of Production

7.1.	Date of First Sales Bill (DD/MM/YYYY)	
7.2.	Date of Return Filing (DD/MM/YYYY)	
7.3.	GST Paid (in INR)	
7.4.	Payment Receipt Number	

Uploads – First Sale Bill & First Sales Return

8. Status of Enterprise

Status of Enterprise	New/Expansion
----------------------	---------------

9. Line of Activity

S.No.	Line of activity	Units	Annual Capacity	Value (in Lakhs)

10. Fixed Capital Investment details

S.No.	Type of Assets	New Enterprise	Investment Amount (in Lakhs)
1	Buildings		
2	Land		
3	Plant & Machinery		

4	Total		
---	-------	--	--

For expansion/diversification, additional fields include expansion/diversification investment amount & % increase (auto-calculated on initial investment amount).

11. Financing of Enterprise

Financing of Enterprise	Bank and NBFC / Self-financed
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11.1 Uploads:

A. Banks & NFC

1. Statement of Accounts (including machinery)
2. Term Loan Sanction Letter
3. Civil Engineer Certificate on civil works (Please refer **ANNEXURE – 19** for the requisite format)
4. Board resolution/ partnership deed
5. Secondhand machinery certificate (certified by CA &CE) (Please refer **ANNEXURE – 21** for the requisite format)
6. Self-fabricated machinery (Please refer **ANNEXURE – 22** for the requisite format)
7. Bills and invoices
8. Power Release certificate
9. DCP Certificate by GM

B. Self-Financed

1. Machinery certificate (Please refer **ANNEXURE – 20** for the requisite format)
2. Secondhand machinery certificate (certified by CA &CE)
3. Self-fabricated machinery (Please refer **ANNEXURE – 22** for the requisite format)
4. Civil Engineer Certificate on civil works (Please refer **ANNEXURE – 19** for the requisite format)
5. Power release certificate
6. Board resolution/ partnership deed
7. Bills and invoices
8. DCP by GM (only for those who have not applied online)
9. certificates such as boiler, CFO etc. are auto populated

11.2 Details of Financial Institution and Loan amounts (Only for Banks & NBFCs)

Term loan sanction	Name of Financial Institution	Branch & Address of Financial Institution	Date of Filling of Application (DD/MM/YYYY)	Sanction Reference Number	Date of Sanction (DD/MM/YYYY)	Amount Sanctioned

11.3 Project Cost, Loan Sanctions and Release, Assets Acquired (in Lakhs) (Only for Banks& NBFCs)

Nature of Asset	Approved Project Cost	Quantum of Loan Sanctioned	Enterprise Share	Loan Received	Assets Acquired to the extent of Loan Released	Assets which form Part of approved Project Cost but loan was not drawn	Total acquired.
Land							
Buildings							
Plant &M/c.							
Machinery contingencies							
Erection							
Technical know-how, feasibility study							

Working capital							
Total							

11.4 Details of machinery

S.No	Name of the machine with specifications	Condition of Machine	Imported directly by entrepreneur	Name of Supplier	Supplier GST Number	Date of placement of order (DD/MM/YYYY)	e-way Bill No	Bill Date (DD/MM/YY YY)	Amount of the bill including freight, Insurance, taxes, etc. (in lakhs)

Upload option is provided for investors with a lot of equipment in excel as per the table format

12. Power Details

S.No.	Source of Power	Service Connection No.	Total Power Connected	Units	Date of Power Connection (DD/MM/YYYY)

13. Details on incentives availed from Govt. of India

Have you availed any incentives from Govt. of India	Yes/No
---	--------

For Yes:

S.No.	Scheme	Incentive Type	Incentive Amount	Incentive Application Date (DD/MM/YYYY)	Incentive Sanction Date (DD/MM/YYYY)	Name of Lead Banker

Declaration: I/We hereby declare that information provided on incentives availed from Govt. of India is complete. Any deviation from information provided shall make me liable for legal action as specified under respective acts/codes and rules including withdrawal of incentive specified under respective acts.

14. Special GO from Govt. of Andhra Pradesh

Have you availed any special GOs from Govt. of Andhra Pradesh	Yes/No
---	--------

For Yes:

(Upload GO)

15. Bank Details (for incentives disbursement)

Type of Account	Bank Name	Branch	IFSC Code	Account No.	Re-enter Account No.	Upload Canceled cheque leaf

Note: Investor can enter multiple bank accounts such as term loan account, working capital loan account etc.

16. Other Details

S.No	List of Categories	Yes/No	Date	Upload Document	Remarks
1.	Has there been a break in production of the enterprise?				
2.	Has the enterprise been purchased from other sources?				
3.	Has there been a merger of the enterprise?				
4.	Has there been an amalgamation of the enterprise?				
5.	Has there been a change in management of the enterprise?				
6.	Does Enterprise have any additional Line of Activity?				
7.	Whether enterprise separate Identifiable Investment?				

DECLARATION

1. I / We hereby confirm that the contents of the claim application are true to the best of my our knowledge.
2. I am authorized to file this application and I will take full responsibility of the information mentioned. I /We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for. I/We hereby agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of IS/Stamp Duty/ Land Conversion Charges/ Land Cost / net SGST etc. are found to be disbursed in excess of the amount admissible whatsoever the reason.
3. Authorization by the other Partners/Board of Directors Resolution wherein the Name, Designation and signature are attested.
4. I / We abide by the provision under AP TAG 2024-29, State Incentives and further abide by the changes / modifications made by the State Government. I / We also abide by the decisions of Industries &Commerce Department.
5. I / We shall not change the location of the whole or part of the industrial Enterprise or effect any substantial contraction or disposal of substantial part of its total capital investment within a period of six (6) years from the DCP.

- 6.I / We assure that the State incentives applied for will be used solely for the development of the Enterprise and shall produce utilization certificate to the District Industries Centre (DIC) within one year and furnish annual progress report and certified copy of audited accounts to the DIC for a period of six (6) years.
- 7.I / We confirm that subsidy was already availed under the Government schemes mentioned
- 8.If the amount of Investment Subsidy is found to be disbursed in excess of the amount actually admissible whatsoever the reason, I/We hereby agree that I/We shall forthwith repay the amount released to me/us under the scheme.
- 9.In case a claim is made as a Benami as defined under Benami Transactions Act 2016, I understand that action shall be taken against me as per respective provisions of the act.
- 10.In case of wrong claim, I shall repay the entire amount of Concession(s) availed under AP TAG 4.0 2024 – 29 in lumpsum with prevailing interest.
- 11.I / We shall agree that apart from other consequences, I / We will forego the eligibility for the continuance of incentives and other financial concessions for further years if these incentives / financial concessions were obtained by misrepresentation of facts or in case of misutilization. I / We not only agree to pay back these incentives / financial concessions but also authorize State Government to call back the same through summary proceedings under the provisions of R.R.Act 1864.

ANNEXURE-4 -SELF-COMPUTATION SHEET FOR ELIGIBLE INVESTMENT SUBSIDY DETAILS

(Fields Will Be Auto - Populated If Applicable)

Details of LandPurchased

S.No	Area (in sqm)	Value as per approved project cost (in INR)	Purchase Value (in INR)	Stamp Duty (in INR)	Registration Fees (in INR)	Building Plinth Area (in Sqm.)	Eligible Value of Land (in INR)

Details of FactoryBuilding

S.No	Item	Actual Cost as per Civil Engineer Certificate	Cost as per APSFC Rates	Calculation Details as per APSFC Rates
1	Main factory shed			
2	Raw material and finished products godown			
3	Office room and lab room			
4	Cooling water ponds			
5	Boiler shed and generator room			
6	Effluent treatment ponds, etc.			
7	Overhead tanks, bore-wells and pump house and sump			
8	Fencing and gate			
9	Architect fees and supervision charges			
10	Compound wall			
11	Canteen			
12	Workers rest room			
13	Time office			
14	Cycle/vehicle stand			
15	Security shed			
16	Toilet room & sanitary			

S.No	Item	Actual Cost as per Civil Engineer Certificate	Cost as per APSFC Rates	Calculation Details as per APSFC Rates
	fittings			
17	Total			

Documents

Civil Engineer Certificate (Please refer ANNEXURE – 19 for the requisite format)	(Upload)
Approved Area Certificate by Town & Country Planning	(Auto populated)
Chartered Engineer Certificate for self-Fabricated Machinery (Please refer ANNEXURE – 22 for the requisite format)	(Upload)

Details of Machinery

S.No	Name of the machine with specifications	Condition of Machine	Imported directly by entrepreneur	Name of Supplier	Supplier GST Number	Date of placement of order (DD/MM/YY YY)	e-way Bill No	Bill Date (DD/MM/Y Y YY)	Amount of the bill including freight, Insurance, taxes, etc. (in lakhs)

Have you availed any special GO from GoAP: Yes/No IfYes,

1. Eligible investment subsidy % as perGO:
2. Upload the GO: (Auto populated) IfNo,
3. Eligible investment subsidy % as per applicable policy:

Total Eligible Value of Plant and Machinery (in INR): (Auto populated)

Computed Cost for Land, Factory and Machinery

S.No.	Parameter	Value
1	Eligible cost of land for investment subsidy	
2	Eligible cost of factory, building for investment subsidy	
3	Eligible cost of machinery for investment subsidy	
4	Total eligible capital investment	
5	Eligible investment subsidy in %	
6	Eligible investment subsidy in % as per the application date	
7	Total Eligible investment subsidy (Value)	

Total Eligible Value of Decarbonization Project (Only eligible project) (in INR):

Cost of building, plant and Machinery

S.No.	Parameter	Value
1		
2		
3		
4		

Details of Employment (Full-Time Employees)

S.No	Employee Name	Employee Place of Birth	Date of Joining	Date of Exit	PF Account No.	PF Account creation date

S.No	Employee Name	Employee Place of Birth	Date of Joining	Date of Exit	PF Account No.	PF Account creation date

Documents - employee register maintained in line with Labor laws (Form B, Annexure 1)

Total Eligible investment subsidy claimed as applicable under the relevant policy

S.No.	Parameter	Value
1	Early bird incentive	
2	Investment subsidy	
3	Employment subsidy	
4	Decarbonization subsidy	

ANNEXURE-5 -SELF-COMPUTATION SHEET FOR ELIGIBLE STAMP DUTY REIMBURSEMENT

STAMP DUTY REIMBURSEMENT DETAILS

(Fields will be Auto – Populated wherever it is applicable)

Document No.	Amount of Stamp Duty Transfer duty & Mortgage duty Paid (In INR)	Date of Payment of Stamp Duty ,Transfer duty & Mortgage duty (DD/MM/YYYY)	Registered Land sale Deed/ Lease Deed/Transfer Deed/ Land Conversion / Mortgage Documents	Payment Receipt Number s	Payment Receipt
			(Upload)		(Upload)

1	Area of the land Purchased (as per registered sales deed) (in Sq.Mts)	
2	Plinth area of the building (as per approved building plan) (in Sq.Mts)	
3	Five times of the plinth area of factory buildings (in Sq.Mts)	(Auto Populated)
4	Eligible area for reimbursement beyond 5 times plinth area (in Sq.Mts)	
5	Reasons for increase in plinth area	
6	Nature of transactions/deed registered for industrial use (sale/lease-cum- sale Transfer deed/financial deeds and mortgages etc.)	
6.1	Purchase value of land as per document	
7	Date of registration (DD/MM/YYYY)	
8	Name of Sub-Registrar Office, where registered	
9	Details of payment of stamp Duty	
10	% reimbursement of stamp Duty	(Auto Populated)
11	Applicable stamp duty reimbursement amount	(Auto Populated)

Land Conversion Details (Auto – Populated if applicable)

12	Land Conversion charges paid	
13	Date of payment of land conversion	
14	Payment Receipt No	
15	RDO Copy for Land Conversion	(Upload)
16	Payment Challan	(Upload)
17	% reimbursement of land conversion charges	(Auto Populated)
18	Have you availed any special GO, if Yes, upload	(Upload)
19	Applicable land conversion reimbursement amount	(Auto Populated)
20	Final Eligible Land Conversion incentive amount to be reimbursed	(Auto Populated)

Land Cost Details

21	Date of payment of land cost	
22	Payment Receipt No.	
23	% reimbursement of land cost	
24	Have you availed any special GO, if Yes, upload	(Upload)
25	Applicable land cost reimbursement amount	(Auto Populated)
26	Final Eligible Land cost incentive amount to be reimbursed	(Auto Populated)

**ANNEXURE-6A -SELF-COMPUTATION SHEET FOR ELIGIBLE POWER COST&
ELECTRICITY DUTY REIMBURSEMENT**

POWER COST REIMBURSEMENT DETAILS

(Auto – Population of data where ever it is applicable)

1	Industrial Service Connection Number	
2	Category of Connection (LT/HT)	
3	Connected Power Load at the time of DCP (in KVA)	
4	Power Release Date (DD/MM/YYYY)	
5	Have you availed any special GO from Government of Andhra Pradesh	
6	Eligible Rate per Unit (As per the GO Uploaded)	
7	Upload Relevant GO	

S N o.	Source of Power	Month to be Applied	Year to be Applied	Units Consumed as per Power Bill	Light & Fans and Colony Consumption Units	Eligible Units as per Bill	Rate per Unit	Amount Paid as per Bill	Eligible Rate of Incentive	Eligible Incentive Amount	% of Eligible Incentive Amount	Power Receipt	Power Bill

Final eligible incentive amount to be reimburse: (autopopulated) Select Bank Account:

ANNEXURE-7 - SELF-COMPUTATION SHEET FOR ELIGIBLE UNITS FOR SKILL UPGRADATION COST

1	Name of the skill development programme	
2	Name of the institute giving the training	
3	No. of employees who underwent the training	
4	Expenditure incurred for the training	
5	Amount Claimed as per eligibility in the policy (INR)	

ANNEXURE – 8 - SELF-COMPUTATION SHEET FOR ELIGIBLE UNITS FOR ENERGY AUDIT COST

1	Name of the agency/consultant/ Government agency performing the audit	
2	Empanelment certificate for the agency/ consultant/ Government agency performing the audit (Upload copy)	
3	Cost of Energy audit (INR)	
4	Cost of equipment recommended by the auditor for decreasing/optimizing energy usage (Upload invoice)	
5	Whether the equipment recommended by the auditor has been installed and commissioned (Y/N)	
6	Amount Claimed for energy audit cost reimbursement as per eligibility in the policy (INR)	
7	Amount Claimed for equipment cost reimbursement as per eligibility in the policy (INR)	

ANNEXURE – 9 - SELF-COMPUTATION SHEET FOR ELIGIBLE UNITS FOR WATER AUDIT COST

1	Name of the agency/ consultant/ Government agency performing the audit	
2	Empanelment certificate for the agency/ consultant/ Government agency performing the audit (Upload copy)	
3	Cost of Water Audit (INR)	
4	Cost of equipment recommended by the auditor for decreasing/optimizing water usage (Upload invoice)	
5	Whether the equipment recommended by the auditor has been installed and commissioned (Y/N)	
6	Amount Claimed for water audit cost reimbursement as per eligibility in the policy (INR)	
7	Amount Claimed for equipment cost reimbursement as per eligibility in the policy (INR)	

ANNEXURE – 10 - SELF-COMPUTATION SHEET FOR LOCAL PROCUREMENT SUBSIDY

1	List of raw materials procured from within Andhra Pradesh	
2	List of products with HSN codes exported out of India	
3	Total turnover as reported in profit and loss statement (INR)	
4	Total export turnover (INR)	
5	Total subsidy claimed as per eligibility in the policy (INR)	

ANNEXURE – 11 - SELF-COMPUTATION SHEET FOR QUALITY CERTIFICATION COST TOP UP

1	Name of the certification	
2	Name of Government of India scheme	
3	Total cost of certification (INR)	
4	Total subsidy granted by Government of India (INR)	
5	Balance subsidy being claimed by the unit as per the eligibility in the policy (INR)	

ANNEXURE – 12 - SELF-COMPUTATION SHEET FOR TOP-UP INCENTIVE ON GOVERNMENT OF INDIA SCHEMES

1	Name of the scheme under which the unit received incentive	
2	Total project cost as per the approval from GoI (Upload approval letter)	
3	Total approved incentive by GOI for FCI being made in Andhra Pradesh (INR)	
4	Subsidy being claimed by the unit as per the eligibility in the policy (INR)	

ANNEXURE- 13 -SELF-COMPUTATION SHEET FOR ELIGIBLE INTEREST SUBSIDY REIMBURSEMENT INCENTIVE (INCLUDING TOP-UP INCENTIVE UNDER FPP 4.0)

Enter Financial Institute Details	
Bank Name	
IFSC Code	
Bank Address	(auto populated based on IFSC Code)
Bank Proof	(Passbook/ Cancelled Cheque Leaf)
Account Number	
Loan Sanctioned Amount	
Date of Sanction	
For FPP 4.0, Name of the GOI scheme under which approval is received	

(Can add multiplebanks)

Details of Financial Institutions						
S.No	Bank Name	Bank Address	Proof	Account No.	Loan Sanctioned (in INR)	Date of Sanction
(Auto population of data where ever it is applicable)						

Upon clicking eachbank:

S.No	Date of disbursement of term loan	Loan Amount disbursed (in INR)	Remarks

--	--	--	--

- 1) Is moratorium period applicable: Yes/No
- 2) Rate of Interest:
- 3) Repayment Installment type: Monthly/ Quarterly/ Semi-Annual/Annual
- 4) Total No. of Installments:
- 5) Projected Installment Amount:
- 6) Has the enterprise availed TUF subsidy from GOI: Yes/No If Yes:
 - a) Amount of TUF subsidy sanctioned during the application period:
 - b) Date of sanction of TUF subsidy:

S.No	Date	Outstanding Term Loan due after repayment of installment	Installment No	Interest Payable as per projected installment (in INR) (diminishing the principal amount)	Interest paid by the unit to the financial institution during the period	Eligible Interest Amount	Eligible Rate of interest per annum	Eligible amount applicable for subsidy	Eligible % as per application date	Final Eligible Amount of Reimbursement

7) Documents to be uploaded

- Interest Paid Certificate
- Loan Disbursement Certificate
- Bank Certificate on Status of Loan

For the above certificates, we shall approve standard certificates issued by bank on its official letterhead.

ANNEXURE – 14 -APPLICATION FORM TO INDUSTRIES DEPARTMENT FOR CLAIMING SGST INCENTIVE

S.No.	Parameter	Value
1	Andhra Pradesh GST	
2	Andhra Pradesh GST Registration Date	
3	GSTR 2A	
4	GSTR 3B	
5	Tax Paid Receipts	

Production Details for the Financial Year

S.No.	Line of Activity	Production Quantity in FY	Prevailing Tax Rate

Have you availed any special incentives from Government of Andhra Pradesh: Yes/No If Yes, upload G.O

SGST amount paid by the enterprise for financial year of goods manufactured by the enterprise in state of Andhra Pradesh (in INR) (As certified by the Commercial Tax Department).

S.No.	From	To	Input SGST Paid	Output SGST Paid	Net SGST	Eligible % of SGST	Eligible % of SGST as per Application Date	Eligible SGST reimbursement amount

ANNEXURE -15 - (FORM A)APPLICATION-CUM CERTIFICATIONOF SALES TAX DEPARTMENT SHOWING TAX PAID BY THE ENTERPRISE

YEAR - 20 - 20

To:

The Assistant Commissioner of State Tax,
_____ Circle

Sir,

I am to request you to Certify for reimbursement of Net SGST ____% under the _____ Policy 20__ to 20__

1. Name of the Enterprise/Industry and Address.

Name of the Enterprise / Industry and address (Administrative office)	

2. Name of the goods manufactured in Andhra Pradesh in his own Enterprise/industry.

Unit name:		
Item wise production details during the Year:	Units	Qty.
a)		
b)		
c)		
Total		

3. SGST paid by the Enterprise/industry under the Andhra Pradesh Goods and Services Tax Act, 2017 for the year: 20 - 20 (Three Units put together)

Sl.No	Description	Gross SGST Payable in Rs.	SGST Paid through ITC in Rs.	SGST Net Cash Paid in Rs.	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1-A	SGST paid on Goods Produced in the units to which incentives granted and sold				Eligible for incentive

4. Name of the Bank with its branch

Name and bank account No. through Which the payment was made:

5. ~~R.C No. of the Dealer under the Andhra Pradesh Goods and Services Tax Act~~

I duly verify that all the facts and figures furnished above are correct.

Station :
Person

Signature of Authorized

Date :

with Firm/Office Seal.

(Proprietor/Partner/Managing Director/Director)

(Strike out whichever is not applicable)

Annexures :

1. Statement showing the details of turnover, Tax due, Tax paid (through ITC and Cash paid , Reverse charge in separate columns) and date of Filing of 3B returns during the financial year (Tax period March to Feb)
 - Production unit wise for which incentives granted
 - Production unit wise for which no incentives granted, if applicable
 - Trading (purchased and sold), Consolidated (MFG and Trading in AP)
 - SGST ITC utilized for payment of IGST due (in relation to the inter-state sales from the production units which are permitted for incentives.
2. Dealer wise sales details of the products manufactured in the incentivized units during the year with Turnover, SGST due on the sales (1st sales by incentive holder) along with the commodity dealt by the buyer and purpose (consumption or sales)
3. Declaration by the tax payer (incentive holder) stating that
 - the buyers from the incentive holder are generally not permitted for inter-state transactions of the commodity that is purchased from them.
 - In case if buyers from the incentive holder have effected inter-state sales (IGST) of the same commodity, accepting the restriction of the claim to the extent of SGST ITC is adjusted towards IGST payment

Declaration:

We hereby undertake that in order to assure that the claim of incentive will be confined to the amount of SGST accrued and retained by the State of A.P out of the sales by the products produced in the incentivized units located in the State of Andhra Pradesh. In order to ensure, the following precautions will be initiated.

- A. C.A. certification stating the details of the SGST ITC utilized for the payment of IGST due on the sales affected by us will be filed and also assure that the same will be reduced from the claim of incentive.
- B. We generally not permit the buyer to effect any inter-state sales of the products produced within the unit/s granted for availment of Industrial Incentives.
 - A letter or declaration from our buyers will be furnished in case the goods are purchased for their consumption and the total SGST relating to sales to them will be claimed without any restriction.
 - In respect of inter-state sales by the buyers who purchased from us and adjusted the ITC of SGST against the liability of IGST, the same will be restricted from our claim.
 - Any claim which is found that SGST adjusted against IGST liability is claimed involved in trading , double the amount of the same in addition to

the SGST component may be restricted from our claim at any point of time.

C. We will furnish the details as prescribed by the Department of Industries

Station:

Person

Date:

Signature of Authorized

with Firm/Office Seal.

(Proprietor/Partner/Managing Director/Director)

(Strike out whichever is not applicable)

CERTIFICATE

It is certified that all the facts and figures furnished by the Enterprise is verified with the returns and found that the Net SGST Payable, SGST paid through ITC and SGST Net Cash paid for the year 20 - 20 are as under:

A.

Sl.No	Description	Gross SGST Payable in Rs.	SGST Paid through ITC in Rs.	SGST Net Cash Paid in Rs.	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1-A	SGST paid on Goods Produced in the units to which incentives granted and sold (other than paid under RCM)				Eligible for incentive

Place:

Date:

ASSISTANT COMMISSIONER (ST)
(Concerned)
Official Seal

Note: This application form, if photo copied must be exactly as per original & it must be both sides of the page.

**ANNEXURE-16 -STATEMENT OF ACCOUNTS &LIST OF PLANT & MACHINERY
BY FINANCIAL INSTITUTION(S)**

(TO BE SUBMITTED ON OFFICIAL LETTERHEAD OF FINANCIAL INSTITUTION)
(TO BE FILLED ALONG WITH APPLICATION BY AIDED ENTERPRISES)

A. Account Statement

1.	Name & Address of the Enterprise			
2.	Name &Address of the Financial Institution			
3.	Term loan sanction	Date of filling of application	Date of Sanction	Amount Sanctioned (in Rs.)
	1st Loan			
	2nd Loan			
	3rd Loan etc.			

Project cost, loan sanctions and release, assets acquired (inRs.)

Nature of Asset	Approved Project Cost	Quantum of Loan Sanctioned	Enterprise Share	Loan Received	Assets Acquired to the extent of Loan Released	Assets which form Part of approved Project Cost but loan was not drawn	Total acquired.
Land							
Buildings							
Plant &M/c.							
Machinery contingencies							
Erection							
Technical know- how, feasibility study							
Working capital							

Nature of Asset	Approved Project Cost	Quantum of Loan Sanctioned	Enterprise Share	Loan Received	Assets Acquired to the extent of Loan Released	Assets which form Part of approved Project Cost but loan was not drawn	Total acquired.
Total							

If the Project cost is revised, the details. (inRs.)

a) Date of Revision (DD/MM/YYYY): _____

Nature of Asset	Revised Approved Project Cost	Addl. Part of Approved Project Cost	Quantum of Addl. Loan Sanctioned	Quantum of Addl. Loan Received	Proportionate Asset Acquired to the Addl. Loan Released	Assets which form Part of approved Project Cost but loan was not drawn	Total Assets acquired.
Land							
Buildings							
Plant & M/c.							
Machinery contingencies							
Erection							
Technical know- how, feasibility study,							
Working capital							
Total							

a) Name of the Certifying Officer:.....

b) Designation :.....

Signature of the Certifying Officer Stamp with Designation

Financial Institution Seal

B. Machinery Statement

Statements on machinery including erection, freight transportation on which term loan was released and not utilized but they form part of approved project cost of M/s.

Sl. No.	Name of the machine with Specifications	Date of Placement of Order	Name of the Supplier	Date of the bill	e-way bill No.	Amount of the bill including freight, taxes, etc. (in Rs.)

For second-hand and self- fabricated machinery, enterprises should submit appropriate certificates. Standard templates are available on website for download.

This is to certify that from the above list of plant & machinery Sl. No. ____ to ____ are new and Sl.No.____Nil__ to ____Nil _ are second hand machinery

Name of the Certifying Officer :.....
Designation :.....

Signature of the Certifying Officer
Stamp with Designation

Bank/APSFC Seal

"Verified Plant & Machinery. Found tallying with the list. Duly erected and put to use and is required for manufacturing the approved lines of activities. There are no secondhand machinery items in the list".

If any second hand machinery exists in the list, it can be certified accordingly.

Inspecting Officer/General Manager,
District Industries Centre

ANNEXURE -17 -APPLICATION FOR THE ISSUANCE OF DATE OF COMMENCEMENT OF COMMERCIAL PRODUCTION (DCP)

(Auto Populated wherever it is applicable)

Basic Details		
1	Enterprise Name	
2	Entrepreneur Name	
3	Enterprise Ownership	
4	Aadhar No	
5	PAN No	
6	GST Registration Number	
7	IEM Part I & II	
8	Type of Industry	
9	Sector	
10	Line of Activity	
11	Seasonal Operational Certificate	
Machinery Details		
1	Machinery Name	
2	Date of Purchase	
3	Date of Installation	
Location Details		
1	Location of the unit	
2	Mandal	
3	Address	
Cost Details		
1	Land Cost	
2	Building Cost	
3	Plant & Machinery Cost	
4	Total Cost	
Uploads		
1	First Power Bill	
2	Udyam/ IEM Part A/ Part B	
3	Name board image of the enterprise	
4	Power Release Certificate	
5	First Sale Bill	
6	GST Payment Bills	

ANNEXURE - 18 -CERTIFICATE FOR DCP



GOVERNMENT OF ANDHRA PRADESH

DEPARTMENT OF INDUSTRIES

CERTIFICATE OF DATE OF COMMENCEMENT OF COMMERCIAL PRODUCTION

This is to certify that the unit of M/s. **"Enter Unit Name"**, ADDRESS: **"Entrepreneur Name"**, h with IEM/UDYAM No **XXXXXXXXXXXX** has commenced commercial production on **DD/MM/YYYY**. The details submitted by the applicant found **CORRECT**.

ENTERPRISE DETAILS

Line of activity	
Type of industry	
Category of enterprise (Micro / Small / Medium / Large / Mega)	
Date of first sale bill	
Date of power release certificate	

The Certificate is valid w.e.f. the date of commencement of commercial production unless and until withdrawn.

Date :

Place :

GENERAL MANAGER

DISTRICT INDUSTRIES CENTRE

**ANNEXURE-19 - CIVIL ENGINEER CERTIFICATE FOR COST OF BUILDINGS
AND OTHER CIVIL WORKS**

(TO BE SUBMITTED ON OFFICIAL LETTERHEAD OF CIVIL ENGINEER)

I/We here by certify that M/s. _____ (Name of the industrial
Enterprise with complete address) has completed the civil works for an estimated
cost of Rs.(in words)

_____. The value of item-wise cost of building and civil
works as on _____ is given below:

S.No.	Details	Plinth Area (Sq. mt)	Cost (INR)

Total (in word):

Signature of Civil Engineer of Financial Institution or
Chartered Engineer with Office Seal

ANNEXURE-20 - MACHINERY CERTIFICATE CERTIFIED BY CHARTERED ACCOUNTANT & CHARTERED ENGINEER FOR SELF-FINANCED ENTERPRISES

I/We hereby confirm that I/We have examined and I/We certify that the following plant, machinery and equipment are purchased and installed by M/s_(enterprise) located at _____.

NEW PLANT, MACHINERY & EQUIPMENT

S.No.	Name & specification of Machinery / Equipment	Date of Placement of Orders	Name & Address of Supplier	Bill No. & Date	e-way Bill No. & Date	Basic Cost (Rs.)	Taxes Duties (Rs.)	Insurance (Rs.)
1	2	3	4	5	6	7	8	9

Freight (INR)	Others (INR)	Total (INR)	Whether Cash/Credit Purchase	Payments made against Credit Purchase, Cheque/DD/RTGS	Receipt No. & Date in token of receipt of amount by Supplier	In respect of other than the machines for which used	Remarks
10	11	12	13	14	15	16	17

Signature of Authorized Person
with Firm/Office Seal

Certificate

- Verified Plant & Machinery, found to tally with the list, duly erected and put to use and is required for manufacturing the approved lines of activities.
- There are no secondhand machinery items in the list.

Signature of inspecting officers with designation and seal

**ANNEXURE-21 - SECOND-HAND MACHINERY CERTIFICATE CERTIFIED BY
CHARTERED ACCOUNTANT & CHARTERED ENGINEER FOR ALL
ENTERPRISES**

I/We here by confirm that I/We have examined and I/We certify that the following
plant, machinery and equipment are purchased and installed by M/s

SECOND-HAND PLANT, MACHINERY & EQUIPMENT

S.No.	Name & specification of Machinery/ Equipment	Date of Placement of Order	Name & Address of Supplier	Bill No. & Date	e-way Bill No. & Date	Basic Cost (Rs.)	Taxes Duties (Rs.)	Insurance (Rs.)	Others
1	2	3	4	5	6	7	8	9	10

Total (INR)	Whether Cash/Credit Purchase	Payments made against Credit Purchase, Cheque/DD/RTGS	Receipt No. & Date in token of receipt of amount by Supplier	In respect of other than the machines the purpose for which used	Depreciated Value	Maximum Life	Remarks
11	12	13	14	15	16	17	18

Signature of Authorized Person
with Firm/Office Seal

Certificates

- Verified and certified that the depreciated value of each purchase reflected at column "16" of the above statement are correct
- Verified and certified that the minimum life of each purchase of secondhand machinery reflected at column 17 of the above statement are correct

Signature of Chartered Accountant
with Seal affixed

Signature of Chartered Engineer
with seal affixed

**ANNEXURE – 22 - SELF-FABRICATED MACHINERY CERTIFICATE CERTIFIED
BY CHARTERED ENGINEER FOR ALL ENTERPRISES**

I/We here by confirm that I/We have examined and I/We certify that the following plant, machinery and equipment are self-fabricated and installed by M/s _____ (enterprise) located at _____.

SELF-FABRICATED PLANT, MACHINERY & EQUIPMENT

(Statement of Materials purchased & wages paid be appended)

S.NO	Name and specifications of the item fabricated	Raw Material Cost (in Rs.)	Wages Paid (in Rs.)	Total Cost (in Rs.)	Minimum Life	Remarks

Signature of Authorized Person
With Firm/Office Seal

Certificates

Verified and certified that the minimum life and cost reasonableness of self-fabricated machinery reflected in column 3 & 4 are of the above statement are correct

**Signature of Chartered Engineer
with seal affixed**

ANNEXURE-23 - ANNUAL PERFORMANCE REPORT

(Fields will be auto populated wherever is applicable)

1.	LSI/MSI/EM Part II (Registration No & Date)	
2.	Report for the Year	
3.	Date of Receipt	
4.	Incentives received	
	a) Capital Subsidy (INR)	
	b) Sales Tax Reimbursement (INR)	
	c) Power Consumption Reimbursement (INR)	
	d) Stamp Duty reimbursement (INR)	
	e) Land Cost Reimbursement in IE/IP/IDA (INR)	

Name of the industry with full postal address	Change in location of Enterprise or change in management if any	If there is break in production period from _____ to _____ and reasons	Production Quantity	Value (Rs.)	Employment		Sales Quantity	Value (Rs.)	Percentage Capacity utilization	Quantum utilized	Remarks
					Permanent	Temporary					
1	2	3	4	5	6	7	8	9	10	11	12

Signature of Authorised Person
With Firm /Office Seal

CERTIFICATE:

Verified with records and found the above information is correct.

Signature of the General Manager, District Industries Centre

ANNEXURE – 24 - DOCUMENT CHECKLIST

1. Certificate from the financing institution concerned showing term loan released and the value of assets acquired as on prior to filing of claim/within 6 months from the date of commencement of commercial production whichever is earlier together with other details and machinery statement as a statement of account in the form prescribed with attested copies of bills in case of aided Enterprises/industries.

OR

2. List of Plant & Machinery & Equipment purchased and installed in the prescribed form with attested copies of bills and payment proof in respect of self-financed Enterprises/industries.
3. Caste Certificates issued by concerned authority in case of BC/SC/ST Entrepreneur Yes/No/N.A
4. Certificate from the Chartered Accountant and % of holding of equity in the company by each partner/director. Yes/No/N.A
5. Regd. Partnership Deed/Articles of Association and Memorandum of Association in case of Pvt. Ltd and Limited companies along with incorporation certificate/Bye-laws in case of Indl. Cooperative along with Registration Certificate.
Yes/No/N.A

Documents in original to be produced to the inspecting officer of DIC for verification (tick appropriate)

S.No	Document	Applicability
1.	Approval of Director of Factories	Yes/No/NA
2.	Boilers Certificate	Yes/No/NA
3.	Approval of Director of Town & Country Planning / UDA	Yes/No/NA
4.	Regular building plans approval of Municipality or Gram Panchayat	Yes/No/NA
5.	Consent for Operation from APPCB/Acknowledgement from the General Manager, DIC concerned	Yes/No/NA
6.	Power release Certificate from APTRANSCO/DISCOM	Yes/No/NA
7.	Environmental clearance	Yes/No/NA
8.	Other statutory approvals (specify)	Yes/No/NA

9.	UAM/EM Part – I full set/IEM/IL	Yes/No/NA
10.	UAM/EM Part – II full set/IEM/IL	Yes/No/NA
11.	Project Report	Yes/No/NA
12.	Term loan sanction letters	Yes/No/NA
13.	Board Resolution authorizing to sign and file claim etc	Yes/No/NA
14.	Registered land Sale deed/Premises Lease deed	Yes/No/NA
15.	C.A. and C.E. Certificate regarding 2nd hand plant & machinery	Yes/No/NA
16.	C.E. Certificate for self fabricated machinery	Yes/No/NA
17.	BIS Certificate	Yes/No/NA
18.	Drug License	Yes/No/NA
19.	Explosive License	Yes/No/NA
20.	VAT/CST/SGST Certificate	Yes/No/NA
21.	Form – A	Yes/No/NA
22.	Form – AA	Yes/No/NA

NA – Not Applicable

Signature of Authorised Person
with firm / Office Seal

REMARKS OF THE INSPECTING OFFICER

Verified all the above documents submitted by the Entrepreneur and found correct.

Signature of Inspecting Officer
with Designation/ General Manager

ANNEXURE – 25 - VERIFICATION CUM RECOMMENDATION OF GM, DIC**1. Enterprise Details**

S.No	Description	Details
1.	Name and Address of the Industry	
2.	Name of the Inspecting Officer	
3.	Designation	
4.	Date(s) of Inspection	
5.	Constitution	Proprietary/Partnership/Pvt. Ltd./Limited/Coop.
6.	Person (from Industry) present at the time of Inspection	
7.	Status of the Industry/Enterprises	New / Expansion / Diversification

2. Verification Certificate

Certified that contents of the claim under Part-A and the document indicated in Part-C of this claim application were verified and found correct. The plant and machinery and equipment were physically verified as per the statement of machinery and found them duly installed and put on work. Further certified that the fixed assets claimed for incentives are essentially required for carrying the production in which the industry is engaged in.

3. Project Details**A. New Enterprise**

Line of Activity	Unit	Installed Capacity	Value

B. Expansion/Diversification Project

	Line of Activity	Unit	Installed Capacity	% increase in capacity
Existing Enterprise				
Expansion/Diversification Project				

C. Fixed Capital Investment of the Expansion / Diversification Project (in Rs.)

Nature of Assets	Existing Enterprise	Expansion/Diversification on project	% increase in Investment
Land			
Building			
Plant & Machinery			
Total			

4. Claim Details

S.No	Description	Details
1.	Date of Consent for Establishment (CFE) (only for early bird units)	
2.	Date of commencement of Production	
3.	Date of receipt of claim application	
4.	Date of issue of regd. Notice calling shortfall documents/information	
5.	Date of claim taken to call book due to non-receipt of shortfall documents	
6.	Date of receipt of shortfall documents/information	

Enterprise eligible under Early Bird Scheme: Yes / No.

5. Capital cost computed & Recommended

A. Land Cost

S.No	Extent in Sq. mts	Built up area in Sq. mts	5 times built up area in Sq. mts	Extent eligible in Sq. mts

Claim application submitted by the Enterprise for reimbursement of Stamp Duty: Yes / No.

(if, the Enterprise submitted the claim applications for sanction of Stamp Duty or Land cost the GM, DIC concerned should deduct the value of the same from the computation of the land cost)

S.No	Land Cost	Stamp Duty	Registration Fee	Total	Approved Project Cost	Proportionate eligible value
	Computed Cost (INR)					

B. Cost on Building and other civil works

S.No	Name of Item	Plinth Area	Rate as per the APSFC norms	Value
	items referred at para 3.2 - a to g of guidelines			
	Total Value of a to g items (INR)			
	items referred at para 3.2 - h to q of guidelines			
	Total Value of h to q items (INR)			
	Grand Total of a to q items (INR)			
	Computed Cost (INR)			

C. Plant, Machinery and Equipment Cost

S.No	As per approved project cost	As per list of Plant & Machinery	Tech. Know how and study and turnkey charges not to exceed 10% of PM & E	2nd hand machinery Value	% of 2nd hand Machinery	Total
	Computed Cost (INR)					

D. Total Cost computed

S.No	Description	Computed Cost (INR)
1.	Land	
2.	Building	
3.	Plant, Machinery & Equipment	
4.	Total	

6. Employment Details Verified

S.No	Description	Verified Value
1.	Total New Employment on company's payroll, created since DCP	
2.	No. of Employees having domicile in AP	
3.	Avg. Total No. of employees on roll before 6 months of claim submission	
4.	Fixed Capital Investment (INR Cr)	

5.	E/I Ratio (rounded to 1 digit)	
----	--------------------------------	--

7. Recommended for sanction of investment subsidy mentioned below

S.No	Description	Recommended Amount (INR)
1.	Investment Subsidy	
2.	Employment Subsidy	
3.	An additional investment subsidy for Women entrepreneurs	
4.	An additional investment subsidy for BC/SC/ST/specially abled entrepreneurs	
5.	Total	

Investment subsidy includes – De-carb subsidy

Signature of inspecting Officer with Designation

ANNEXURE – 26 – INTENT SUBMISSION FORM FOR EARLY BIRD OFFER

Input Fields		
SDP ID	<Text field>	
Line of Activity	<Drop down>	HS Code (4-digit)
Land Extent (in acres)	<Text field>	
Proposed Employment (direct employment on company payroll – including permanent & contractual)	<Text field>	
CFE ID	<Text field>	
Proposed Date of commercial Production	<Calendar>	
Auto Populate fields		
Enterprise Name	<Auto Populate>	
Sector	<Auto Populate>	
Activity Type	<Auto Populate>	Manufacturing/Service
Enterprise Status	<Auto Populate>	New/Expansion/Diversification
Industry Category	<Auto Populate>	PCB category
Date of CFE Application	<Auto Populate>	
Date of CFE approval	<Auto Populate>	If empty, provision to enter provisional date
Land Type	<Auto Populate>	Private/APIIC/Govt.
Proposed location of unit - District	<Auto Populate>	
Proposed location of unit - Mandal	<Auto Populate>	
Proposed Investment (including Land, Building, Plant, Machinery, Equipment only) in INR Cr	<Auto Populate>	
Derived Fields		
Early Bird Category	<Derived>	Category I/Category II
Investment Band	<Derived>	MSME/Sub Large/Large/Mega/Ultra Mega

Application Submission date	<Derived>	Today's Date & Time stamp
Application Submission Number	<Derived>	Count of applications submitted before this application

N YUVARAJ
SECRETARY TO GOVERNMENT