

**HANDLOOMS & TEXTILES
DEPARTMENT**

RIGHT TO INFORMATION ACT, 2005

INFORMATION HANDBOOK

[Refer to Chapter II Section 4(1)(a) &(b)]

FOR THE YEAR 2024

**Office of the
Commissioner of Handlooms & Textiles,**
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I N D E X

Sl. no.	Particulars	Page Nos.
	Section 4(1)(a) of Right to Information Act 2005	
I	All appropriate records to be computerized or catalogued and indexed in a manner and the form which facilitates the right to information.	3-5
	Section 4(1)(b) of Right to Information Act 2005	
i)	The particulars of organization, functions and duties	6-7
ii)	The power and duties of its officers and employees.	8-14
iii)	The procedure followed in the decision-making process including channels of supervision and accountability.	15
iv)	The norms set by it for the discharge of its functions.	16
v)	The rules, regulations instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	16
vi)	A statement of the categories of documents that are held by it or under its control.	16-18
vii)	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.	19
viii)	A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards councils' committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	20
ix)	A directory of its officers and employees	20
x)	The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.	20

xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	31
xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	32-36
xiii)	Particulars of recipients of concessions, permits of authorization granted by it.	37
xiv)	Details in respect of the information, available to or held by it reduced in an electronic form.	37
xv)	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	38
xvi)	The names, designations and other particulars of the public information officers.	39

RIGHT TO INFORMATION ACT 2005

Section 4 (1) (a)

I. **All appropriate records to be computerized or catalogued and indexed in a manner and the form which facilitates the right to information.**

With regard to the information / records of the schemes which are available in the Departmental Website i.e. www.handlooms.ap.gov.in and also available in Office of the Director of Handlooms and Textiles APCO ChenethaSamudayamu (APCO Thota), Yerrabalem - 522 503 with the following sections and its subject dealt.

Sl. No.	Section	Subject
1	A	All matters related to Apex Societies (APCO, APTEX, GARFED, ACASH, NIFT) – Restructuring of APCO - Advisory Committee of GOI – House Committee - All India Handloom Advisory Board meetings– Weavers Service Centers, Hyderabad, Vijayawada - Decentralized Training Programs of WSC –All I.I.H.T’s - Weavers training Centre, Hindupur - Purchase committee meetings - All Districts and Regional Level societies - Design Exhibition cum Dyeing workshop by Weavers Service centre - ICM Trainings - NCDC - ICDP Scheme- Unity Mall - ODOP.
2	B1	All Loans and Advances - A.G. Audit - Rectification of Audit Defects - DCB Register –All electronic item in the Office - Pension – Retirement benefits of employees and Officers - Medical reimbursement - Fixation of Office rents- Shifting of Offices – Administration sanctions – School Fees Reimbursement – Personal Loans from Banks, Additional Accommodation requirement Advances relating to Employees - District Number Statements –Maintenance of vehicles, Log Books, Maintenance of Directors Bank Accounts dealing in Accounts Section. Issue of passes and Gate passes to Assembly/Council . Hiring of vehicles of HOD & DTO. Purchase & Issue of Stationary - Maintenance of Cleanliness, maintenance of office equipments (Xerox, intercom, phones etc.,) –Shifting of Office Building.
3	B2	Preparation of Pay bills, Arrear bills, Contingent bills, Loan bills –Cash Maintenance and cash chest- Cash book, UDP Register – BCR – Cash Drawls and Remittances pertaining to DDO – Maintenance of permanent advances, Income Tax, Reconciliation of Head Office figures with those of PAO, Maintenance of Ledgers relating to all Loans recoveries - CAG Reports – Action Taken Reports – PAO, DTA - Reconciliation of figures with the AG– New Pension Scheme-APGLI - Budget Estimates – Re-appropriation of Budget –Distribution of budget, Authorization – Savings and Surrenders and all related items to Budget.

4	C	Cash Credit - Interest subsidy/Rebate-Debt relief scheme – DRDA – Mudra Loans to Weavers – ID cards – Pavala Vaddi – NABARD Sponsored Schemes - Handloom Sector Development Package Scheme - SLBC Loans and advances to weavers through banking institutions - Loan Waiver Scheme/ RRR Scheme –All Prizes/Awards - Work shed cum Housing(Central&State).
5	D-1	Integrated Handloom Development Scheme (IHDS)(Group Approach Projects) – Technology Up-gradation Fund Scheme (TUF) for Handloom Sector- Integrated Handloom Development Scheme(IHDS)(Handloom Clusters) –Project Package Scheme - Design Development through NIFT – SGSY – Comprehensive Handloom Cluster Development Scheme(CHCDS) Prakasam& Guntur District Mega Handloom Clusters - Old Schemes relating 'D' Section IHTP, RSVY, DDHPY, MDA.
6	D-2	(NHDP) New Block level Handloom Clusters – MGBBY/PMJJBY/PMRSBY – Marketing Incentive. SWWAP (Clusters).
7	E-1	All administrative matters related to Gazetted Officers, Non-Gazetted Officers and Class IV Employees, Contract Employees, Outsourcing employees i.e., Recruitments, Probation, Leaves, Increments– DPCs - Transfers, Promotions and Postings – Redeployments – Office Orders – SC/ST & PH Inspections – SPF & OMC – Departmental Manuals – Inspections of Subordinate Offices – PRC Anomalies Committee matters – Trainings to staff & officers – DON / ATP Reports of Gazetted Officers – Holiday Turn Duty arrangements – File Disposals – Inward & Outward – Maintenance of Service Registers of GOs & NGOs – Maintenance of ACRs / Annual Property Statements, e-office, biometric/facial attendance etc., Office Orders.
8	E2	All disciplinary cases, ACB Cases, Vigilance cases and Petition enquiries of Gazetted and Non-Gazetted Officers. –Periodical reports pertaining to Disciplinary, ACB, Vigilance cases- Telugu official language - All Court Cases relating to Handlooms and Textiles Department Employees etc.
9	F	All Statutory matters mentioned in APCS Act & Rules, 1964 i.e., Audit under Section 50, Statutory Inquires under Section 51, Inspections under section 52, surcharge under section 60, Liquidations, Arbitrations and EPs, Provident Fund/ ESI, Bonus, Minimum Wages Act, Registration and Revival of Societies. All statutory matters mentioned in the Act and Rules related to Handloom Weavers Co-operative Societies& Silk Weavers Coop Societies - Statutory matters of MACS Societies. Elections, Court Cases relating to PHWCS, Petition enquiries and Other Statutory matters - Share Capital Sanctions to New Societies - Matters relating to Silk societies –Review and Periodical Inspections of HWCS - Modernization and Replacement of Handlooms scheme etc.- Margin Money for Destitute Weavers Scheme – Computerization of PWCS.
10	G	All Exhibitions, EXPOs, Trade Fairs – Appropriate Technology Exhibition - Development of Exportable products and their Marketing - Handloom

		Mark Scheme - Netha Bazars- SWWAP (Exhibitions) - Sponsoring of Artisans to Crafts Melas/ Exhibitions - 20% Rebate Scheme.
11	H-1	Performance Indicators-Plan Budget - Performance Monitoring and Evaluation System - Meetings connected with Budget - Handloom Census, Business Plans of Weavers Cooperative Societies. Statistics/Business Returns/NCUI information/State Administrative Reports (SARs)- Scheduled caste sub plan / Tribal sub plan / PM 15 pointprogramme / outcome budget. Reports, Meetings, CM Review, Collectors conference, Monthly Notes, RDDs/ ADs Conferences - Gross State Domestic Product (GSIDP), Stock Particulars of Cooperative and Outside Coop fold, Grading of Societies, All other Statistical information relating to H&T Department, Visit Notes of Territorial Officer/ADs/RDDs – VIP visits, arrangement of accommodation and Protocol arrangements.
12	H-2	CM Announcements- Meetings relating to general departmental reviews except ADs and RDDs meetings- Review of Departmental Activities - Assurances, CMPs, LAQs LCQs & RSQs (when the subject relates to more than one section) Weavers problems (Misc. Petitions from various Unions & Societies) – Expert Committee meetings- Administrative reforms - Weavers Representative Meetings, Press Clippings and Adverse Media Reports.- Visit of Officials and Non-Officials not related to any section- Miscellaneous Items Handling currents having reference to more than one subject/Section in the Commissionerate - Subjects not allotted to any section – Marketing Incentive & Other Components. – YSR NethannaNestham.
13	I	All Textile related Matters – Power looms and other subjects related to Power loom sector – SSI Registration - Implementation of MSMED Act- Processing units, SSI units, Textile control orders - Power tariff concession to Power loom weavers Petition inquires related to Power loom Weavers - Excise duty - Sales Tax- Power loom Service Centers - Textiles Committee - Cess Dues - Implementation of training programmes under IHDS – Implementation of Handlooms Reservation Act - All matters relating to Apparel Export Parks, Training Incentives & Maintenance of Complex Society. All matters relating to Textile Parks. RYS and PMRY Scheme and other miscellaneous subjects if any – RSBY – Powerloom Sector Development Package Scheme – Skill Development Training.
14	T	ISDS - All matters relating to Coop Spinning Mills - Court cases of Spinning Mills, SPINFED, Review Meetings etc. - Yarn Subsidy Scheme – yarn support scheme etc Mill Gate Price Scheme – NHDC Yarn Depots- Jute Service Centre’s – National Textile Corporation Mills – Excise duty on yarn etc. Thrift fund Scheme-Natural Calamities- Suicidal deaths - Old age pension scheme - Implementation of RTI Act - Designing & Product Development- HDC/QDU, Scheme PPS/Integrated Handloom village Development Scheme - Scheme for training and infrastructural support to handloom sector.

Section 4 (1) (b)

i) **The particulars of organization, functions and duties**

The Department of Handlooms and Textiles is concerned with Handlooms, Powerlooms in the Cooperative and decentralized sector and Coop. Spinning Mills.

The Director of Handlooms and Textiles is charged with the responsibility of supervision over the working of Weavers Coop. Societies (Cotton & Wool / Silk), Powerloom Societies, Garment Manufacturing Coop. Societies, Processing & Sizing Coop. Societies, Tailor Coop. Societies, Coop. Spinning Mills and APEX organizations.

He is also vested with statutory and regulatory functions being the Registrar of Primary Weavers Coop. Societies such as Inspections, Inquiries Arbitrations, Executions, Liquidations under A.P. Cooperative Societies Act, 1964. He is assisted by officers of various categories at District and Taluk level. He is the Registrar of Cooperative Societies under the A.P. Cooperative Societies Act for all purposes so far as the Handloom and Powerloom Cooperatives are concerned.

The subordinate offices of the Department are, apart from the 3 Regional Offices, the offices of the Assistant Director (H&T) covering all the districts in the State. There are 12 offices of Assistant Directors (H&T) in 13 Districts. Visakhapatnam District is attached additionally to the jurisdiction of the Assistant Director (H&T), Vizianagaram.

Sl. No.	Name of the post	Duties and responsibilities
STATE LEVEL POSTS		
1	Additional Director (H&T)	As the senior most Gazetted Officer, he will coordinate and assist the Director in the overall administration of the Department.
2	Joint Director (H&T)	As a senior Gazetted Officer, he assists the Director in formulation of policies and schemes and ensures successful implementation and execution of the ongoing State and Central Govt. schemes formulated for all Handloom, Powerloom, Wool, Silk Societies etc.
3	Deputy Director (H&T)	As senior Gazetted Officer, he will co-ordinate the work of the sections assigned in Head Office and at Regional level and ensure speedy implementation of developmental schemes. Supervise the working of the Office of the Assistant Directors (H&T) under his jurisdiction. Further,

		<p>supervise the work of Asst. Directors (H&T) (Enforcement) in implementation</p> <p>of Handloom Reservation Act, 1985 of Government of India and enforce the Notification of the Textile Commissioner regarding Textile Control Order.</p>
MULTI ZONAL POSTS		
1	Assistant Director (H&T)	<p>In-charge of the districts to discharge all administrative and statutory functions relating to the Handloom and Textile Industry. He is responsible for implementation of developmental schemes under Plan and Non-Plan. Exercise supervision over all types of societies in the Industry under his control, besides discharge of statutory functions under A.P. Coop. Societies Act, 1964 such as Registration of Weavers Coop. Societies, Amendment of Bye-laws. Inquiry, Inspection, Arbitration, Execution Petition, Election, Liquidation, Appeals and also Registration of Weavers Coop. Societies under Mutually Aided Cooperative Societies Act, 1985.</p>
ZONAL LEVEL POSTS		
1	Development Officer (H&T)	<p>Supervision of working of Handloom, Wool and Powerloom Weavers Cooperative Societies in the jurisdiction as well as implementation of the welfare and developmental schemes sanctioned from time to time in those societies. Discharges statutory functions under the A.P. Coop. Societies Act & Rules, such as holding of Inquiry into the working of the society, conducting inspections of Books of Accounts of the societies, conduct of the elections etc.</p>
2	Assistant Development Officer (H&T)	<p>Organization and supervision of Weavers Coop. Societies including Powerlooms Coop. Societies, periodical inspections and checking of their accounts, rectification of defects pointed out in Inspections, Inquiries, Audit etc., and ensuring functioning of the societies in accordance with the A.P. Coop. Societies Act & Rules and Bye-laws etc. Enquiry into petitions about the working of the societies and such other special items as may be entrusted from time to time.</p> <p>Scrutiny and recommendation of the claims of weavers' cooperative societies for reimbursement of rebate allowed on sales of handloom cloth from time to time. Scrutiny and recommendation of the cash credit applications of Weavers Coop. Societies and application for sanction of different on going State and Central schemes and ensuring proper</p>

		utilization of the scheme amounts. Also ensure loan recoveries and repayment to Government regularly. Implementation of schemes formulated to ameliorate the condition of weavers such as supply of improved appliances, opening of new sale depots with subsidy, construction of housing colonies for weavers etc.
DISTRICT LEVEL POSTS		
1	Junior Assistant	As Office Assistant in the Office of the Assistant Director (H&T) and also in the Directorate to attend the preparation of various periodical registers, maintenance of registers and other day to day routine work in the sections attached. Attend to the Ministerial work and Computer work in the sections assigned.

ii) The powers and duties of its officers and employees.

The Director of Handlooms and, A.P., Mangalagiri is the appellate authority. The powers and duties of officers and employees are envisaged in G.O.Ms.No.901, dt.22.8.1977, Ind. & Com. (HL) Dept. The details are as follows:

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Toning up administration – delegation of powers to the Director of Handlooms and Textiles.

INDUSTRIES & COMMERCE (HL) DEPARTMENT

G.O.Ms.No.901

Dated: 22.8.1977.

Read the following:

1. G.O.Ms.No.1414, Industries, Dated: 30-10-1965.
2. G.O.Ms.No.159, Industries, Dated: 08-02-1967.
3. G.O.Ms.No.287, Industries, Dated: 13-3-1967.
4. G.O.Ms.No.641, Industries, Dated: 21-6-1975.
5. From the Director of Handlooms and Textiles, Letter Rc.No.25149/75/B1, Dated: 17-4-1977.

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ORDER:

In pursuance of the orders issued in the order fourth read above, the Government hereby delegates administrative powers, as annexed to this order
(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

PARTAB KARAN,
DEPUTY SECRETARY TO GOVERNMENT

ANNEXURE

Sl. No.	Item	Existing powers delegated as per G.O.Ms.No1414, Ind.& Com Dept., dt.30.10.1965 read with G.O.Ms.No.287, Ind.&Com Dept., Dt.13.2.1967 in so far they relate to sericulture schemes.	EXTENT TO WHICH GENERAL POWERS MAY BE DELEGATED TO		
			Director of Handlooms and Textiles	Joint Director of Handlooms & Textiles	Deputy Directors/ Assistant Directors in District
1	2	3	4	5	6
1	Declaration of Probation of Gazetted officers	The Director is empowered to declare the probation of Category –III Gazetted Officers	To declare probation of all the Gazetted officers in categories III and IV of the A.P. State Textile Service	---	---
2	Confirmation of officers and staff	The Director is authorized to issue confirmation orders in respect of Category –III Officers	To issue confirmation orders in respect of categories–III & IV Officers of A.P. State Textile Service	To issue confirmation orders in respect of all Non-Gazetted officers in the state	---
3	Concurrence of A.P.Public Service commission to the continuance of the temporary appointments of category –III officers	The Director is authorized to address the A.P. Public Service commission for its Concurrence to the continuance of the temporary appointments of Category –III officers	To address the A.P. Public Service Commission for its concurrence for the continuance of temporary appointments of categories – III& IV officers of the A.P.State Textile Service	---	---

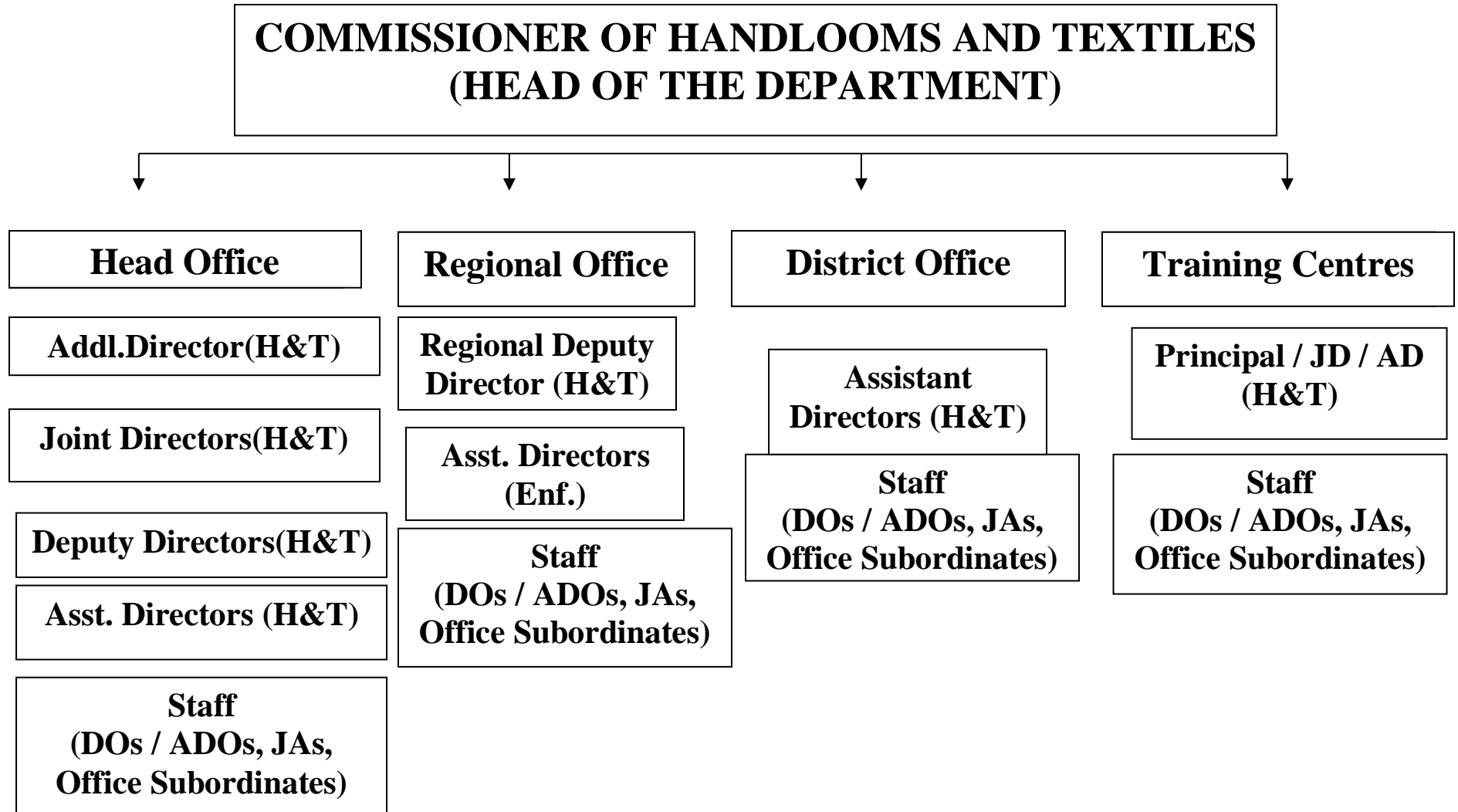
4	Transfer of officers and staff	---	To transfer categories –III to IV officers of the A.P. State Textile Service	Full powers in respect of Non-Gazetted staff within a zone	All Non-Gazetted staff except DO(H&T) and Inspector of Seri-culture under their control within a dist.
5	Sanction of all kinds of leave to Gazetted officers and Non-Gazetted subordinate staff and Ministerial staff except special disability leave.	---	All Gazetted Officers working under his control including those working in Institutions	All Non-Gazetted staff in the Head Office and those in the zonal cadres in the District	Full powers in case of Non-Gazetted staff of LDCs and below cadres including Attenders under their control and without substitutes in case of zonal cadres.
6	Deputation of officers and staff to corporations and cooperative institutions	---	To transfer Non-Gazetted staff of the Dept., on Foreign service terms to state owned corporations and Coop. Institutions	To depute all Non-Gazetted zonal cadre officers to coop.Institutions under Foreign service terms	---
7	Powers to create posts under F.R.127 for utilization in Coop., institutions subject to the Budget provision	---	To create posts on Non-Gazetted categories for utilization in Coop Institutions, under his control under F.R.127 subject to Budget provision.	To create posts on Non-Gazetted categories for utilization in Coop Institution, under his control under F.R.127 subject to Budget provision.	---

8	Making additional charge arrangements and sanction of additional charge allowance to the officers working in the department	The director is empowered to make additional charge arrangements and to sanction additional charge allowance to the officers	To Make additional charge arrangements and to sanction additional charge allowance under F.R. 49, to the officers working under his control irrespective of extent of juris-diction whether it ranges over one Dist. Or more, subject to the other limitations.	---	---
9	Filling up of the posts of category-III officers provided the posts are sanctioned by Govt. and the panel of officers is also approved by Govt.	The Director is empowered to fill up the posts of category –III officers	To fill up the posts of Deputy and Assistant Directors and section Officer(T) against sanctioned posts and from panel approved by Govt.	---	---
10	According sanction for continuing schemes from year to year	The Director is empowered to accord sanction for continuing the schemes, both in respect of plan and Non-Plan schemes from year to year subject to provision of funds in the budget and without appointment of additional staff.	To accord sanction for continuing the schemes, both in respect of plan and Non-Plan schemes, from year to year subject to provision of funds in the budget and without appointments of additional staff	---	---

11	According permission to accept examiner ship by the Departmental officers and accept remuneration if any, thereon	The Director is empowered to accord permission in this regard to officers working under his control.	To accord permission to Joint Directors and Deputy Directors working under his control	To accord permission to Non-Gazetted Staff working under their control	---
12	According exemption to the officers who have reached 45 years from passing the Accounts Test for Subordinate officers	The Director has been empowered in this regard for purposes other than promotion and confirmation	To exempt officers in this regard for purposes, other than promotion, unless the tests or examination is newly prescribed after 01.11.1956.	To exempt Non-Gazetted officers who have reached 45 years age from passing Accounts Test for Subordinate officers for purposes other than promotion, unless the test is newly prescribed after 1.11.1956..	---
13	Awarding punishments to officers and staff	The Director is authorized to award minor punishments to the Gazetted Officers (Textiles) and all punishments over non-Gazetted Staff as higher authority	To impose punishment of censure and stoppage of increment in respect of Assistant Directors and Section Officers (Tex) and all punishments over Non-Gazetted staff as Higher authority	To impose all original punishments over Non-Gazetted staff of the Dept., as the appellate authority in respect of all original punishments imposed by the Circle Deputy Directors and Assistant Directors.	To impose all original punishment of censure and stoppage of increment in respect of Non-Gazetted staff working under their control except Dev. Officers (H&T) Inspectors of Sericulture and award of censure in case of

					DO(H&T)/Inspector of Sericulture
14	Deputation of officers and staff for training in Coop. Training institutes	The Director is empowered depute officers and staff for training in Coop. Training Institute etc., for a period of not exceeding 3 months within the country.	To depute officers and staff for training in coop. Training Institutes and sericulture training institutes for a period not exceeding 15 months with in the country without substitute arrangements	---	---
15	Counter signature and maintenance of confidential dossiers	---	---	To Countersign the confidential dossiers of the Non-Gazetted staff written by the Circle Deputy Directors and Asst. Directors	---
16	To fix Headquarters on Non-Gazetted staff in Districts under Rule 58 & 59 of the A.P. Manual of Special Pay & Allowances	---	To fix the Headquarters of the Non-Gazetted staff in the Districts under Rule 58 & 59 of the A.P. Manual of Special Pay and Allowance Rules.	---	---

iii) The procedure followed in the decision-making process including channels of supervision and accountability.



iv) The norms set by it for the discharge of its functions.

The Rules and Regulations issued by the State Government are being followed to discharge the functions.

v) The Rules, Regulations, Instructions, Manuals and Records, held by it or under its control or used by its employees for discharging its functions.

At present the Rules, Regulations issued by the State Govt. are being followed to discharge the functions.

To discharge the functions in respect of Coop. Societies, A.P. Cooperative Societies Act, 1964 and amendments issued by the Government from time to time are being followed.

For implementation of the Schemes for the welfare of weavers in the State, the Scheme guidelines issued by State and Central Governments are being followed.

The Service Rules in respect of State and Subordinate Services Special Rules viz., Andhra Pradesh State Handlooms and Textiles Service Special Rules issued vide G.O.Ms.No.1, Industries & Commerce (HL) Department, dt.2.1.1995 and Andhra Pradesh Handlooms and Textiles Subordinate Service Special Rules may be accessed from www.aphandtex.gov.in or www.handlooms.ap.gov.in

vi) A statement of the categories of documents that are held by it or under its control.

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10	G	All Exhibitions, EXPOs, Trade Fairs – Appropriate Technology Exhibition - Development of Exportable products and their Marketing -

		Handloom Mark Scheme - Netha Bazars- SWWAP (Exhibitions) - Sponsoring of Artisans to Crafts Melas/ Exhibitions - 20% Rebate Scheme.
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12	H-2	CM Announcements- Meetings relating to general departmental reviews except ADs and RDDs meetings- Review of Departmental Activities - Assurances, CMPs, LAQs LCQs & RSQs (when the subject relates to more than one section) Weavers problems (Misc. Petitions from various Unions & Societies) - Expert Committee meetings- Administrative reforms - Weavers Representative Meetings, Press Clippings and Adverse Media Reports.- Visit of Officials and Non-Officials not related to any section- Miscellaneous Items Handling currents having reference to more than one subject/Section in the Commissionerate - Subjects not allotted to any section - Marketing Incentive & Other Components. - YSR NethannaNestham.
13	I	All Textile related Matters - Power looms and other subjects related to Power loom sector - SSI Registration - Implementation of MSMED Act- Processing units, SSI units, Textile control orders - Power tariff concession to Power loom weavers Petition inquires related to Power loom Weavers - Excise duty - Sales Tax- Power loom Service Centers - Textiles Committee - Cess Dues - Implementation of training programmes under IHDS - Implementation of Handlooms Reservation Act - All matters relating to Apparel Export Parks, Training Incentives & Maintenance of Complex Society. All matters relating to Textile Parks. RYS and PMRY Scheme and other miscellaneous subjects if any - RSBY - Powerloom Sector Development Package Scheme - Skill Development Training - ONDC & PM Surya Ghar Muft Bijlee Yojana.
14	T	ISDS - All matters relating to Coop Spinning Mills - Court cases of Spinning Mills, SPINFED, Review Meetings etc. - Yarn Subsidy Scheme - yarn support scheme etc Mill Gate Price Scheme - NHDC Yarn Depots- Jute Service Centre's - National Textile Corporation Mills - Excise duty on yarn etc. Thrift fund Scheme-Natural Calamities- Suicidal deaths - old age pension scheme - Designing & Product Development- HDC/QDU, Scheme PPS/Integrated Handloom village Development Scheme - Scheme for training and infrastructural support to handloom sector.GI Registration&Health Insurance Scheme

vii) The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.

Government of Andhra Pradesh have Constituted a District Level Committee for a period of five(5) years vide G.O.RT.No.299, Dt: 06.11.2019 to monitor and scrutinise Proposals/claims of various developmental and welfare schemes such as Comprehensive Handloom Cluster Development Scheme (CHCDS), Thrift fund Scheme, Cash Credit limit applications, Share Capital Assistance Scheme, Yarn subsidy / Support scheme, Pavala vaddi scheme, Training and Infrastructural Development scheme, Modernization of Handlooms, Mahatma Gandhi Bunkar Bhima Yojana, Health Insurance Scheme, Modernization schemes, Rehabilitation of weavers of suicide families, Housing, etc., being implemented by the Handlooms and Textiles Department. District Level Committee consists of following members.

1	District collector	Chairman
2	District Ministers	Special Invitees
3	Local M.L.A nominated by the District in-charge Minister	Special Invitee
4	Regional Deputy Director (H&T) concerned	Member
5	Deputy Director, WSC, Vijayawada	Member
6	District Cooperative Audit Officer	Member
7	Assistant Director (H&T)	Member/ Convener
8	DMO, APCO	Member
9	Special Invitees (one or Two members)	As nominated by the District Collector as per need of Line Departments and Weavers Representatives

District Level Committee shall meet once in a month.

viii) A statement of the Boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards councils' committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

a) District Level Committees monitor and scrutinise Proposals/claims of various developmental and welfare schemes implemented by Handlooms and textiles department consisting of following members:

1	District collector	Chairman
2	District Ministers	Special Invitees
3	Local M.L.A nominated by the District in-charge Minister	Special Invitee
4	Regional Deputy Director (H&T) concerned	Member
5	Deputy Director, WSC, Vijayawada	Member
6	District Cooperative Audit Officer	Member
7	Assistant Director (H&T)	Member/ Convener
8	DMO, APCO	Member
9	Special Invitees (one or Two members)	As nominated by the District Collector as per need of Line Departments and Weavers Representatives

b) State Level Committee for implementation of Comprehensive Handloom Cluster Development Scheme (CHCDS) – MEGA HANDLOOM CLUSTER:

The State Level Committee (SLPC) headed by the Secretary In-charge of Handlooms & Textiles with representatives drawn from Handloom Organization (Apex Weavers' Coop. Society or State Handloom Corporation), leading Exporter, Officer In-charge of the Weavers' Service Centre concerned, representative of the Implementing agency and a weaver from the group of SHGs. SLC will be responsible for scrutinizing the project proposals, validating the action plan, monitoring, evaluation etc. and will also recommend the Implementing Agency.

ix) A directory of its officers and employees:**LIST OF SENIOR OFFICERS IN HEAD OFFICE**

(Office of the Commissioner of H&T, A.P., Mangalagiri)

Sl. No.	Name of the Officer <u>Sarvasri</u>	Designation
1.	K. Srakanth Prabhakar	Additional Director (H&T)
1.	K. KannaBabu	Joint Director (H&T)
2.	M.Saibabu	Assistant Director (H&T) (on Work Order)
3.	P. Srinivasa Reddy	Assistant Director (H&T)
4.	B. Venkateswara Rao	Assistant Director (H&T)

**LIST OF OFFICERS WORKING IN HANDLOOMS AND TEXTILES DEPARTMENT
[DISTRICT OFFICES]**

Sl. No.	Name of the District	Name of the Officer / DHTO (H&T) Sarvasri/Smt.	Office Address
1	Srikakulam	Ch.Sai Prasad, Assistant Director (H&T)	The District Handlooms & Textiles Officer(DHTO), 1 st Floor, Netha Bazaar, Near N.Chinababu Hospital, Srikakulam-532001.
2	Vizianagaram	R.V.Murali Krishna, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), Collectorate Complex, Upstairs, Hall No.17, Vizianagaram-535003.
3	Kakinada	K. Peddi Raju, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), Door No.9-5-13, Elwinpeta, Gandhinagar, KAKINADA-533004
4	Konaseema	K. Peddi Raju, Assistant Director (H&T) (FAC)	The District Handlooms and Textiles Officer(DHTO) (FAC), AIMS College Campus, Room No:301 & 302, Mummidivaram - 533 216
5	West Godavari	S.Raghunanda, Assistant Director (H&T)	The District Handlooms and Textiles Officer, 1 st Floor, Netha Bazar Buildings, 3 town Police Station Road, Opp. Sir CR Reddy College, Eluru, Eluru District-534007.
6	Krishna	K. Appa Rao, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), H.No.20-98/A, Gandhi Nagar, Machilipatnam-521001.
7	Guntur	V. Vanaja, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), Netha Bazaar, 1st Floor, Near A.C. College, Guntur-522001.
8	Prakasam	B.Udaya Kumar, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), Opp. Collectorate,

			Old RIMS Buildings, Ongole, Prakasam District, PIN Code :: 523001
9	Bapatla	J.Rajavardhana Rao, Development Officer (H&T) / DHTO (FAC)	The District Handlooms and Textiles Officer(DHTO) (FAC), Upstairs of Netha Bazar, Opp: Railway Station, Chirala, Bapatla Dist-523157.
10	Nellore	P.Vara Prasad, Assistant Director (H&T)	The District Handlooms and Textiles Officer (DHTO), Near Grandhalayam, Old Rebala Children Hospital, Doctors Quarters-1, Stonehousepeta, Nellore-524002
11	Tirupati	B.Pitcheswara Rao, Assistant Director (H&T)	The District Handlooms and Textiles Officer (DHTO), D.No.23-8-63, Royal Nagar, Revenue Ward No.23, Netha Bazar Complex, Behind Rythu Bazar, RC Road, Tirupati- 517502. Phone:8005805726 Landline: 0877-2222883
12	Annamayya	U.Sreedevi, Development Officer (H&T) / DHTO (FAC), Rayachoty, Annamayya Dist.	Office of the District Handlooms & Textiles Officer, Old Girls Hostel (Minorities) Besides Collectorate, Ring Road, RAYACHOTI TOWN.
13	Anantapur	S.Appaji, Assistant Director (H&T), Ananthapuramu Dist.	The District Handlooms and Textiles Officer (DHTO), DMO, APCO Building, Near Pennar Bhavan, Behind Sericulture Office, Ananthapuramu - 515001.
14	Sri Satya Sai	R.Ramesh, Assistant Director(H&T), Puttaparthi, Sri Satya Sai Dist.	Office of The District Handlooms and Textiles Officer (DHTO), Room No: 10 & 11 Sri Satyasai Deena Janoddarana Scheme (Trust) Building, West gate, PIN:515134
15	Kurnool	V. Hari Krishna, Assistant Director (H&T)	The District Handlooms and Textiles Officer (DHTO), Collectorate Complex, Kurnool- 518001
16	Kadapa	G.Nagaraja Rao, Assistant Director (H&T)	The District Handlooms and Textiles Officer (DHTO), D-Block, F3 Building, New Collectorate Office, Kadapa- 516004

LIST OF OFFICERS WORKING IN HANDLOOMS AND TEXTILES DEPARTMENT

[REGIONAL OFFICES AND INSTITUTIONS]

Sl. No.	Name of the Region	Name of the Officer / Assistant Director (H&T)	Office Address
1	Tirupathi (Covering districts of Tirupathi, Chittoor, Annamayya, YSR district, Kurnool, Nandhyala, Ananthapur & Sri Satya Sai)	G. Raja Rao, Regional Deputy Director (H&T)/ Deputy Director(Enf)	Plot No.3, D.No.8/161, 1 st floor, Near Balaji Colony, A.I.R. By Pass Road, Tirupati-517501.
		Y. Balasubramanyam, AD	
		D. Isaiah, AD	
		K.V. Nagarajakumari, AD	
2	Ongole Region (Covering districts of Guntur, Palnadu, Prakasam, Bapatla & Nellore)	Sri V. Bhimayya, Regional Deputy Director (H&T)	Door No:5-86-6/1, 2 nd Floor, Ram Nagar 12 th line Ongole -523001, Prakasam District.
3	Rajahmundry Region (Covering districts of Srikakulam, Manyam, Vizianagaram, Visakhapatnam, Anakapalli, Alluri Seetharama Raju, Kakinada, Konaseema, East Godavari, West Godavari, Eluru, Krishna and NTR District)	Sri B. Dhanunjaya Rao, Regional Deputy Director (H&T)	Upstairs of Netha Bazaar Building, Bypass Road, Dhanavaipeta Post, Rajahmundry, East Godavari District - 533103

INSTITUTIONS UNDER H&T DEPARTMENT

Sl. No.	Name of the Institution	Name of the Officer	Address
1	SPKM Indian Institute Handloom Technology, Venkatagiri	Sri S. Giridhjar, OSD/ Principal	SPKM Indian Institute Handloom Technology, Venkatagiri, Tirupati District
2	Telugu Chenetha Parisramika Sikshana Kendram, Hindupur	Sri A. Murali Krishna, Addl. Director (H&T) / OSD.	Telugu Chenetha Parisramika Sikshana Kendram, Hindupur, Anantapur dist.

LIST OF DEVELOPMENT OFFICERS (H&T) IN THE DEPARTMENT

Sl. No.	Name of the Development Officer (H&T)
Zone-I	
O/o. DHTO, Srikakulam	
1	Sri R.Sekhar
2	Sri S.Srinu
O/o. DHTO, Vizianagaram	
3	Smt.S. Ramanamma
4	Sri V.G.Sankara Rao
5	Smt.B.Vasanta Sai
6	Sri B.Suneel Kumar
	HEAD OFFICE
7	Sri B.Leela Kumar
	DEPUTATION
8	Sri G.Ramalinga Reddy
ZONE-II	
O/o. DHTO, Kakinada	
9	Sri G.KrishnaBhaskar
10	Sri Ch.A.U.Ravi Kumar
11	Sri K.Ganga Raju
O/o. DHTO, Konaseema	
12	Sri M.G.S.R.L.S. NarayanaRaju
13	Sri B.Rajasekhar
O/o. DHTO, Bhimavaram	
14	Sri B. Ramaiah
15	Sri B.HanumanthaRao
O/o. DHTO, Krishna	
16	Sri P. SrinivasaRao
17	Sri S.V. PhaniBabu
18	Sri K.Suri Babu
Office of the Regional Deputy Director (H&T), Rajahmundry	
19	Sri B.Taviti Naidu
	HEAD OFFICE
20	Sri YPV Subrahmanyeswara Rao
21	Sri K.Venkateswara Rao
ZONE - III	
Office of the DHTO, Guntur	
22	Sri K. NagamalleswaraRao
23	Sri B. Sridhar Babu
Office of the DHTO, Ongole	
24	Sri D. Venkateswara Rao
Office of the DHTO, Bapatla	
25	Sri J. RajavardhanaRao
26	Sri Y. UmamaheswaraRao

27	Sri Y. Venkateswara Reddy
28	Sri Ch. Prashanth
Office of the DHTO, Nellore	
29	Smt.K.Madhavi Latha
Office of the Regional Deputy Director (H&T), Ongole	
30	Sri N. Venkateswara Rao
HEAD OFFICE	
31	Sri Ch.VijayaBabu
32	R.Balaji Naik
33	M.Guruvaiah – On Deputation at APKVIB, Mangalagiri
IIHT, Venkatagiri	
34	Sri K. Balasubramanyam
Zone – IV	
Office of the DHTO, Tirupathi	
35	Sri A. Venkateswarlu
Office of the Regional Deputy Director, Tirupathi	
36	Smt.M.SuvarnaKumari
37	Sri J.Bhaskar
Office of the DHTO, Kadapa	
38	Sri D.Krishna
39	Sri S.Ahmed Mohiddin
Office of the DHTO, Ananthapur	
40	Sri S.Basavaraju
Office of the DHTO, Kurnool	
41	Sri V.NarasimhaReddy
Office of the DHTO, Sri Satyasai	
42	Sri K.V.Ramana Reddy
Office of the DHTO, Annamayya	
43	Smt.U. Sreedevi
44	Sri R.Pavan Kumar Reddy
TCPSK, HINDUPUR	
45	Sri P.Rangaswamy
HEAD OFFICE	
46	Smt.B.Kalavathi
47	Smt.P.Narayanamma

**LIST OF ASSISTANT DEVELOPMENT OFFICERS (H&T) WORKING IN
HANDLOOMS & TEXTILES DEPARTMENT**

Sl. No.	Name of the Assistant Development Officer (H&T)
Zone-I	
O/o. DHTO, Srikakulam	
1	Sri E.Ramesh
2	Sri N.Venkata Ramana
O/o. DHTO, Vizianagaram	
3	Sri M.Yashwanth
4	Sri G.Ramakrishna Reddy
	HEAD OFFICE
5	Sri K.Mukharjee
ZONE-II	
O/o. DHTO, Kakinada	
6	Sri P.V.L.Ganesh
7	Sri D.Rambabu
8	Sri K.Chetan
O/o. DHTO, Konaseema	
9	Sri A.Venkateswara Rao
O/o. DHTO, Bheemavaram	
10	Sri G.Gurraju
11	Sri P.Chintaiah
O/o. DHTO, Krishna	
12	Sri B.Jaya Krishna
Office of the Regional Deputy Director (H&T), Rajahmundry	
13	Smt.N.Satyaveni
14	Smt.B.Sridevi
	HEAD OFFICE
15	Sri B.Lokeswara Rao
16	Sri M.Rajanikanth
17	Sri Md.Parwez Khan
ZONE - III	
Office of the DHTO, Guntur	
18	Sri K.V.Raghava Rao
Office of the DHTO, Ongole	
19	Sri T.Venkateswarlu (on Work Order)
20	Sri P.Prasada Rao
Office of the DHTO, Bapatla	
21	Smt.V.Anjana Devi
22	Sri P.Venkata Rao
23	Smt.D.Aruna Kumari
24	Sri V.Sridhar
25	Smt.G.Venkata Lakshmi
Office of the DHTO, Nellore	
26	Smt.D.Rajani Kumari

HEAD OFFICE	
27	Smt.K.Jaya Lakshmi
28	Sri P.Prudhvi Ram
29	Kum.A.Kannathalli
Zone - IV	
Office of the DHTO, Tirupathi	
30	Sri P.Venkata Subba Naidu
31	Smt.K.Sunitha
32	Smt.V.Kiran Kumari
Office of the Regional Deputy Director, Tirupathi	
33	Sri B.H Prasad Reddy
Office of the DHTO, Kadapa	
34	Sri N.Ravi Prakash Reddy
35	Smt.R.Vanitha
36	Sri C.V.Seshagiri Rao
Office of the DHTO, Ananthapur	
37	Sri B.Narasimha Reddy
38	Sri P.Srinivasulu
39	Sri P.Murali Mohan
40	Sri P.V.Pruthvi Teja
Office of the DHTO, Kurnool	
41	Sri K.Kanta Rao
42	Sri G.Peddaiah
43	Sri S.Sathyam Babu
44	Sri M.Praveen Kumar
45	Smt.P.Sreevani
Office of the DHTO, Sri Satyasai	
46	Sri P.Vijayanand
47	Smt.Y.Rajeswari
48	Smt.R.Rajeswari
49	Sri G.Pavan Kumar
50	Sri K.Seena Naik
51	Sri P.Eswaraiah
Office of the DHTO, Annamayya	
52	Sri G.Venkata Kumar
53	Sri K.Praveen Kumar Raju
54	SmtM.Sailaja
55	Smt.K.Veda Sri
56	Sri K.Prudhvi Raj
HEAD OFFICE	
57	Smt.P.Narayanamma

xvi) The names, designations and other particulars of the public information officers.

LIST OF DESIGNATED ASSISTANT PUBLIC INFORMATION OFFICERS UNDER SECTION 5(1) / PUBLIC INFORMATION OFFICERS UNDER

Sl. No.	Name of the Office	Name of the APIO SarvaSri	Name of the PIO Sarva Sri	Officer who is senior in rank to State Public Information Officer to receive appeals under section 19(1) of Right to Information Act, 2005. Sarva Sri
(1)	(2)	(3)	(4)	(5)
1	Commissioner of Textiles and Handlooms, A.P., Mangalagiri.	P.Srinivasa Reddy, Assistant Director (H&T)	K. KannaBabu Joint Director (H&T)	K.SrikanthPrabhakar, Additional Director (H&T)
		M.Saibabu, Assistant Director (H&T)		
		B.Venkateswara Rao Assistant Director (H&T)		

LIST OF DESIGNATED ASSISTANT PUBLIC INFORMATION OFFICERS UNDER SECTION 5(1) / PUBLIC INFORMATION OFFICERS UNDER SECTION 5(2) / OFFICER WHO IS SENIOR IN RANK TO STATE PUBLIC INFORMATION OFFICER TO RECEIVE APPEALS UNDER SECTION 19(1) OF THE RIGHT TO INFORMATION ACT, 2005 AT THE REGIONAL LEVEL

Sl. No	Name of the Office	Name of the APIO Sarvasri/Smt.	Name of the PIO Sarvasri/Smt.	Officer who is senior in rank to State Public Information Officer to receive Appeals under section 19(1) of Right to Information Act, 2005
(1)	(2)	(3)	(4)	(5)
1	Regional Deputy Director (H&T), Tirupati	J.Bhaskara, DO (H&T)	Y.Balasubramanyam Assistant Director (Enf.)	Sri G.RajaRao, RDD (H&T), Tirupati
2	Regional Deputy Director (H&T), Rajahmundry	N.Satyaveni, ADO (H&T)	B.Thavitinaidu, DO (H&T)	Sri B.DhanunjayaRao, RDD (H&T), Rajamahendravaram
3	Regional Deputy Director (H&T), Ongole	N.VenkateswaraRao, DO (H&T)		SriV.Bhimaiah, RDD (H&T), Ongole

4	IIHT, Venkatagiri	D.Mahesh Babu, Jr., Assistant	K.Balasubramanyam, DO (H&T)	S.Giridhar, OSD, IIHT, Venkatagiri
5	TCPSK, Hindupur	K.Nagabhushana m, Typist	P.Vijayanand, ADO (H&T)	A. Murali Krishna, Additional Director (H&T)/OSD, TCPSK, Hindupur

LIST OF DESIGNATED ASSISTANT PUBLIC INFORMATION OFFICERS UNDER SECTION 5(1) / PUBLIC INFORMATION OFFICERS UNDER SECTION 5(2) / OFFICER WHO IS SENIOR IN RANK TO STATE PUBLIC INFORMATION OFFICER TO RECEIVE APPEALS UNDER SECTION 19(1) OF THE RIGHT TO INFORMATION ACT, 2005 AT THE DISTRICT LEVEL

Sl. No.	Name of the Office	Name of the APIO Sarvasri/Smt.	Name of the PIO Sarvasri/Smt.	Officer who is senior in rank to State Public Information Officer to receive appeals under section 19(1) of Right to Information Act, 2005
(1)	(2)	(3)	(4)	(5)
1	District Handlooms & Textiles Officer, Srikakulam & Manyam Districts	S.Srinu, DO(H&T)	Ch.Sai Prasad, Assistant Director (H&T)/DHTOW.e.f 01.04.2024	Sri.B.DhanunjayaRao, RDD(H&T), Rajamahendravaram
2	District Handlooms & Textiles Officer, Vizianagaram, Visakhapatnam, Anakapalli & Alluri Sitataramaraju Districts	V.Shankararao, DO(H&T)	R.V.Murali Krishna, Assistant Director (H&T)/DHTO	
3	District Handlooms & Textiles Officer, Kakinada & East Godavari Districts	Ch.A.U.Ravi Kumar, DO (H&T)	K.PeddiRaju, Assistant Director (H&T)/DHTO	
4	District Handlooms & Textiles Officer, Amalapuram, Konaseema District	MGSRLSNarayana Raju, DO(H&T)	K.PeddiRaju, Assistant Director (H&T)/DHTO	
5	District Handlooms & Textiles Officer, Machilipatnam, Krishna District & NTR District	K.SuriBabu, DO(H&T)	K. Apparao, Assistant Director (H&T)/DHTO	
6	District Handlooms & Textiles Officer, Bhimavaram, Eluru & West Godavari Districts.	B.Ramaiah, DO (H&T)	S.Raghunanda, Assistant Director (H&T)/DHTO	
7	District Handlooms & Textiles Officer, Ongole, Prakasam Dist.	D.Venkateswara Rao, DO (H&T)	B. Udaya Kumar, Assistant Director (H&T)/DHTO	

8	District Handlooms & Textiles Officer, SPSR Nellore Dist.	K.MadhaviLatha, DO (H&T)	P.Vara prasad, Assistant Director (H&T)/DHTO	
9	District Handlooms & Textiles Officer, Guntur&Palnadu Districts.	K.Nagamalleswara Rao, DO (H&T)	V.Vanaja, Assistant Director (H&T)/DHTO	
10	District Handlooms & Textiles Officer,Chirala, Bapatla District	J.Rajavardhana Rao, DO(H&T)	B. Udaya Kumar, Assistant Director (H&T)/DHTO (FAC)	
11	District Handlooms & Textiles Officer, Kurnool&Nandhyala Districts	V. Narasimha Reddy, DO (H&T)	V.Hari Krishna, Assistant Director (H&T)/DHTO	Sri G.Raja Rao, RDD (H&T), Tirupathi
12	District Handlooms & Textiles Officer, Tirupathi& Chittor Districts	A.Venkateswarlu, DO (H&T)	B.Pitcheswara Rao, Assistant Director (H&T)/DHTO	
13	District Handlooms & Textiles Officer, Kadapa	D. Krishna, DO (H&T)	G.Naga Raja Rao, Assistant Director (H&T)/DHTO	
14	District Handlooms & Textiles Officer, Rayachoti, Annamayya District	R.Pavan Kumar Reddy, DO(H&T)	U.SreeDevi, DHTO (FAC)	
15	District Handlooms & Textiles Officer, Ananthapur	S.Basavaraju, DO (H&T)	S.Appaji Assistant Director (H&T)/DHTO	
16	District Handlooms & Textiles Officer, Puttaparthi, Sri Satya Sai District	K.V.Ramana Reddy, DO (H&T)	R.Ramesh, Assistant Director (H&T)/DHTO	

xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made

SL. No	Description	Budget Estimates 2024-25
Human Resources		
1	District Offices (2851-00-103-00-03 - 010, 020,100,110,170,300,310)	1602.92
2	Establishment of Indian Institute of Handloom Technology (IIHT), Venkatagiri (2851-00-103-00-37-10,020,100,110,170,300,310)	154.02
3	Headquarters Office (2851-00-103-00-010,020,100,110,170,300,310)	379.76
Total: Human Resources Expenditure		2136.70
Administrative Expenses		
4	District Offices (2851-00-103-00-03- 130, 200, 210)	51.54

5	Establishment of Indian Institute of Handloom Technology (IIHT), Venkatagiri (2851-00-103-00-37- 130,140,210)	8.49
6	Headquarters Office (2851-00-103-00-01- 130,140, 200, 210)	64.55
Total: Administrative Expenses		124.58
Centrally Assisted State Programmes (CASP)		
7	National Handloom Development Programme (MI Component) (State Share - 2851-00-103-06-05-310-312) (Central Share - 2851-00-103-12-05-310-312)	0.00
Total CASP		0.00
State Development Programmes (SDP) - Non Works		
8	Financial Assistance to Handloom and Textile Promotion (2851-00-103-11-38-310-312)	0.00
9	Co-operative Handloom Weavers Thrift Fund Scheme (2851-00-103-11-63-330-332)	0.10
10	Loan Assistance under NCDC Scheme (6851-00-103-11-19-001-000)	0.00
11	Margin Money Assistance to APCO under NCDC Scheme (2851-00-103-11-55-310-312)	2400.00
12	National Institute of Fashion Technology (NIFT) (2851-00-103-11-41-310-319)	500.00
13	Subsidy on Purchase of Raw Materials (2851-00-103-11-64-330/331-330/332)	0.20
Total: SDP - Non Works		2900.30
Supplies & Materials		
14	Establishment of Indian Institute of Handloom Technology (IIHT), Venkatagiri (2851-00-103-00-37-210-211)	1.50
Total: Supplies & Materials		1.50
15	District Offices - Stipends to Students in TCPSK Hindupur (2851-00-103-00-03 -340-343)	2.50
16	Establishment of Indian Institute of Handloom Technology (IIHT), Venkatagiri (2851-00-103-00-37 -340-343)	50.00
17	Financial Assistance to Handloom and Textile Promotion	
	a. Power Tariff Concession to Powerloom Units (2851-00-103-11-08-330-334)	0.10
	b. 20/30% Special rebate to PHWCSs and APCO & c. Modernization of looms & d. Share Capital (2851-00-103-11-08-330-332)	0.10

18	Headquarters Office (2851-00-103-00-01 -300/304, 340/341, 340/342)	15.35
Total: OTHERS(00) Schemes		68.05
Grand Total:		5231.13

xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes

1. Nethanna Nestham Scheme:

Government have issued orders vide G.O.Ms.No.89, Industries Infrastructure, Investment & Commerce (Prog-II) Dept, Dt.23.10.2019 to implement Nethanna Nestham Scheme for providing Rs.24,000/- per annum to every Weaver family who owns a Handloom to modernize their equipment and compete with the products from the Powerloom sector.

Eligibility Criteria:

1. All Handloom Weavers who own a Handloom and actually engaged in Handloom Weaving and eking their livelihood from Weaving.
2. One Weaver family shall be eligible for only one benefit irrespective of the number of looms owned by them.
3. The Weaver family shall belong to the Below Poverty Line (BPL) category.

In addition, the following Operational guidelines were also issued to all Village/Ward Secretariats, MPDOs, Municipal Commissioners and Assistant Directors (H&T) for identification of eligible beneficiaries:

1. The Weavers who are working in Sheds owned by Primary Handloom Weavers Cooperative Societies / Master Weavers are not eligible under the Scheme.
2. The persons who are engaged in allied works such as Winding, Warping, Sizing, Dyeing, Piecing etc., are also not eligible under the Scheme.

2. Weavers Pension Kanuka (Old Age Pensions):

- Government is implementing NTR Bharosa to old-age weavers who are above the age of 50 years.
- The pension amount is enhanced to Rs.4,000/- per Weaver per month w.e.f from April 2024.

3. Cash Credit facility:

- Cash Credit limits are sanctioned to the Primary Handloom Weavers Cooperative Societies (PHWCSs) for the production and marketing of cloth through District Co-operative Central Banks.

4. 20 / 30% Special Rebate Scheme for PHWCss AND APCO:

- The objective of the Scheme is to strengthen the Primary Weavers Cooperative Societies (PHWCSs) and APCO and to provide continuous work to the members of the societies and also to mitigate the GST Implications.
- In G.O.Ms.No.51, Industries & Commerce (Prog-II) Department, Dt:27.02.2019, the Government have enhanced the Special Rebate from 20 to 30% on retail sales of PHWCSs every year from 2018-19.
- The Government have issued Orders in G.O.Ms.No.362, Industries and Commerce (Prog-II) Department, dt.21.12.2018 for implementation of 20% Special Rebate Scheme to APCO also.

5. INTEREST SUBSIDY / Pavala Vaddi:

- Objective of the Scheme is to reduce the interest burden on the Weavers Cooperative Societies on the Cash Credit Limit availed from DCCBs / APCOB. Govt. has sanctioned Interest Rebate of 9.5% to Primary Weavers Co-op. Societies and 7.5% to APCO.
- Government have issued Orders in G.O.Ms.No.75, Industries and Commerce (Tex) Department, dt.14.03.2008 for implementation of “Pavala Vaddi Scheme” for Handloom Weavers Cooperative Societies.

6. 40% SUBSIDY ON PURCHASE OF RAW MATERIALS, DYES & CHEMICALS FROM NHDC AND APCO:

- The Objective of the Scheme is to supply quality and branded Hank Yarn, Dyes and Chemicals through NHDC and APCO to Primary Handloom Weavers Co-operative Societies (PHWCSs) for production of quality Handloom Fabrics in the State under subsidized prices from 2008.
- Government in G.O.Ms.No.6, Industries & Commerce Department, Dt:08.01.2008 have issued orders for implementation of 10% Yarn Subsidy Scheme.
- Government in G.O.Ms.No.36, Industries & Commerce Department, Dt:29.04.2011 have enhanced Yarn Subsidy from 10% to 20%.
- Out of 20% Yarn Subsidy, 50% amount will be directly credited to the members bank account of concerned PHWCSs and 50% may utilize for giving rebate on sales or for any other production related purpose.
- Government in G.O.Ms.No.55, I&C (Prog-II) Dept, Dt:08.03.2019, have further enhanced Yarn Subsidy from 20 to 40% on Purchase of Yarn, Dyes and Chemicals from NHDC and APCO by HWCSs in the State.

7. CO-OPERATIVE HANDLOOM WEAVERS THRIFT FUND SCHEME:

- The objective of the Scheme is to inculcate thrift habit among the Weaver members of Primary Handloom Weavers Co-operative Societies.
- The Government of Andhra Pradesh have issued orders vide G.O.Ms.No.37, Industries & Commerce (Tex) Department, Dt.29.04.2011 to implement the Scheme as 100% State Plan Scheme duly contributing 8% Matching Share w.e.f. 01.01.2011.
- The Government have increased the Matching share from 8% to 16% in G.O.Ms.No.35, Industries & Commerce (Prog. II) Department, dt.11.02.2019 w.e.f. 01.04.2019.

8. 50% POWER TARIFF CONCESSION TO POWERLOOM UNITS:

- The objective of the Scheme is to provide relief to Powerloom Units which are facing crisis on account of increase in Power Tariff.
- Government has reduced power tariff for Powerloom units from Rs.1.74 per unit to Rs.0.87 per unit up to 5HP load w.e.f 1.10.2001 vide G.O.Ms.No.518, I&C (Tex) dept, dt.12.10.2001.
- The Government will sanction 50% concession on the existing rates of power tariff to APTRANSCO.
- Accordingly, Government is releasing funds to Andhra Pradesh Transmission Corporation (APTRANSCO) through the Department of Handlooms and Textiles.
- Govt. issued G.O.Rt.No.31, dt.22.02.2024 for reduction of electricity duty charges from Rs.1/- to 0.06 paise per unit to Powerloom Weavers.

CENTRAL SCHEMES

1. Cluster Development Programme:

- The objective of the scheme is to develop Handloom Clusters that are located in clearly identifiable geographical locations that specialize in specific products with close linkages amongst the key players in the cluster by improving the infrastructure facilities, better storage facilities, Technology Up-gradation in Pre-loom / On-loom / Post-loom operations, Skill up-gradation, Design inputs, etc.,

COMPONENTS:

1. Baseline Survey, Diagnostic study, formation of Self Help Groups (SHGs)/Joint Liability Groups (JLGs), Awareness Programmes
2. Product Development
3. Exposure visit to the handloom pockets of other States
4. Documentation of cluster activities
5. Participation in exhibitions/BSM/publicity etc.,

6. Engagement of Textile Designer
7. Project Management Cost (Engagement of Cluster development Executive)
8. Individual Intervention
 - Technology Up-gradation – HSS items
 - Lighting Units
 - Solar Lighting System for Common Work-shed
 - Construction of Individual Work-shed
 - Construction of Common Work-shed

2. MUDRA Scheme:

- The Micro Units Development and Refinance Agency (MUDRA) Scheme aims to provide adequate and timely assistance from Banks to Handloom Weavers and Weaver Entrepreneurs.
- The Scheme is implemented both in Rural and Urban areas from September 2016.
- Margin money assistance @ 20% of the Project Cost subject to a maximum of Rs.25,000/- per Weaver will be provided.

3. Raw Material Supply Scheme (RMSS):

- The objective of the scheme is to make available quality yarn and their blends to eligible Handloom Weavers at subsidized rates.
- The scheme is commenced from 2019-20.
- 15% subsidy will be provided by Govt. of India under the scheme.
- The benefits would be available to Individual Weavers, SHGs, JLGs and Coop. Societies, Handloom Producer Companies and Weaver Entrepreneurs.

4. Marketing Events/ Exhibitions:

- The Scheme aims to provide additional marketing avenues to the Primary Handloom Weavers Coop. Societies to dispose off their stocks.
- All Handloom products produced in various States in India are brought under one platform by conducting National Handlooms Expo by which the Weavers of Andhra Pradesh can be exposed to different States of Handloom and Textiles Products.

5. MARKETING INCENTIVE (M.I) UNDER NATIONAL HANDLOOM DEVELOPMENT PROGRAMME (NHDP):

- Objective: Marketing Incentive is given to the Handloom Agencies for preparing conditions, which are conducive to the marketing of Handloom products. This would largely be an incentive to the price in competitiveness of Handloom sector so that Societies are able to marginally reduce the price and also invest for infrastructure facilities to improve the production and productivity.
- Eligible Agencies: State Handloom Corporations, Apex Co-operative Societies, PHWCSs and National Level Handloom Organizations.
- Amount of Assistance: 10% of average sales turnover of last three years is taken as eligibility and has to be shared by State and Central Governments @ 5% each.

xiv) Details in respect of the information, available to or held by it reduced in an electronic form.

The information is available in the following official website.

www.handlooms.ap.gov.in

xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

The information is available in the following official websites.

www.aphandtex.gov.in

www.handlooms.ap.gov.in

Information also provided by contacting the following officers:

1. Sri K.KannaBabu, Joint Director (H&T)
2. Sri M.Saibabu, Asst. Director (H&T)
3. Sri P.Srinivasa Reddy, Asst. Director (H&T)
- 4.Sri B. Venkateswara Rao

Commissioner of Handlooms & Textiles
 4th floor, IHC Corporate Building,
 Autonagar, Mangalagiri
 Amaravathi - 522503
 Andhra Pradesh
 Tel & Fax:08645-232466,77

xvi) The names, designations and other particulars of the public information icer

LIST OF DESIGNATED ASSISTANT PUBLIC INFORMATION OFFICERS UNDER SECTION 5(1) / PUBLIC INFORMATION OFFICERS UNDER

LIST OF DESIGNATED ASSISTANT PUBLIC INFORMATION OFFICERS UNDER SECTION 5(1) / PUBLIC INFORMATION OFFICERS UNDER SECTION 5(2) / OFFICER WHO IS SENIOR IN RANK TO STATE PUBLIC INFORMATION OFFICER TO RECEIVE APPEALS UNDER SECTION 19(1) OF THE RIGHT TO INFORMATION ACT, 2005 AT THE REGIONAL LEVEL				
Sl. No	Name of the Office	Name of the APIO Sarvasri/Smt.	Name of the PIO Sarvasri/Smt.	Officer who is senior in rank to State Public Information Officer to receive Appeals under section 19(1) of Right to Information Act, 2005
(1)	(2)	(3)	(4)	(5)
1	Regional Deputy Director (H&T), Tirupati	J.Bhaskara, DO (H&T)	Y.Balasubramanyam Assistant Director (Enf.)	Sri G.RajaRao, RDD (H&T), Tirupati
2	Regional Deputy Director (H&T), Rajahmundry	N.Satyaveni, ADO (H&T)	B.Thavitinaidu, DO (H&T)	Sri B.DhanunjayaRao, RDD (H&T), Rajamahendravaram
3	Regional Deputy Director (H&T), Ongole	N.Venkateswara Rao, DO (H&T)		SriV.Bhimaiah, RDD (H&T), Ongole
4	IIHT, Venkatagiri	D.Mahesh Babu, Jr., Assistant	K.Balasubramanyam, DO (H&T)	S.Giridhar, OSD, IIHT, Venkatagiri
5	TCPSK, Hindupur	K.Nagabhushanam, Typist	P.Vijayanand, ADO (H&T)	A. Murali Krishna, Additional Director (H&T)/OSD, TCPSK, Hindupur

LIST OF DESIGNATED ASSISTANT PUBLIC INFORMATION OFFICERS UNDER SECTION 5(1) / PUBLIC INFORMATION OFFICERS UNDER SECTION 5(2) / OFFICER WHO IS SENIOR IN RANK TO STATE PUBLIC INFORMATION OFFICER TO RECEIVE APPEALS UNDER SECTION 19(1) OF THE RIGHT TO INFORMATION ACT, 2005 AT THE DISTRICT LEVEL

Sl. No.	Name of the Office	Name of the APIO Sarvasri/Smt.	Name of the PIO Sarvasri/Smt.	Officer who is senior in rank to State Public Information Officer to receive appeals under section 19(1) of Right to Information Act, 2005
(1)	(2)	(3)	(4)	(5)
1	District Handlooms & Textiles Officer, Srikakulam & Manyam Districts	S.Srinu, DO(H&T)	Ch.Sai Prasad, Assistant Director (H&T)/DHTO w.e.f 01.04.2024	Sri.B.DhanunjayaRao, RDD(H&T), Rajamahendravaram
2	District Handlooms & Textiles Officer, Vizianagaram, Visakhapatnam, Anakapalli & Alluri Sitataramaraju Districts	V.Shankararao, DO(H&T)	R.V.Murali Krishna, Assistant Director (H&T)/DHTO	
3	District Handlooms & Textiles Officer, Kakinada & East Godavari Districts	Ch.A.U.Ravi Kumar, DO (H&T)	K.PeddiRaju, Assistant Director (H&T)/DHTO	
4	District Handlooms & Textiles Officer, Amalapuram, Konaseema District	MGSRLSNarayana Raju, DO(H&T)	K.PeddiRaju, Assistant Director (H&T)/DHTO	
5	District Handlooms & Textiles Officer, Machilipatnam, Krishna District & NTR District	K.SuriBabu, DO(H&T)	K. Apparao, Assistant Director (H&T)/DHTO	
6	District Handlooms & Textiles Officer, Bhimavaram, Eluru & West Godavari Districts.	B.Ramaiah, DO (H&T)	S.Raghunanda, Assistant Director (H&T)/DHTO	
7	District Handlooms & Textiles Officer, Ongole, Prakasam Dist.	D.Venkateswara Rao, DO (H&T)	B. Udaya Kumar, Assistant Director (H&T)/DHTO	V.Bhimayya, RDD(H&T), Ongole
8	District Handlooms & Textiles Officer, SPSR Nellore Dist.	K.MadhaviLatha, DO (H&T)	P.Vara prasad, Assistant Director (H&T)/DHTO	
9	District Handlooms & Textiles Officer, Guntur & Palnadu Districts.	K.Nagamalleswara Rao, DO (H&T)	V.Vanaja, Assistant Director (H&T)/DHTO	
10	District Handlooms & Textiles Officer, Chirala, Bapatla District	J.Rajavardhana Rao, DO(H&T)	B. Udaya Kumar, Assistant Director (H&T)/DHTO (FAC)	

11	District Handlooms & Textiles Officer, Kurnool&Nandhyala Districts	V. Narasimha Reddy, DO (H&T)	V.Hari Krishna, Assistant Director (H&T)/DHTO	Sri G.Raja Rao, RDD (H&T), Tirupathi
12	District Handlooms & Textiles Officer, Tirupathi& Chittoor Districts	A.Venkateswarlu, DO (H&T)	B.Pitcheswara Rao, Assistant Director (H&T)/DHTO	
13	District Handlooms & Textiles Officer, Kadapa	D. Krishna, DO (H&T)	G.Naga Raja Rao, Assistant Director (H&T)/DHTO	
14	District Handlooms & Textiles Officer, Rayachoti, Annamayya District	R.Pavan Kumar Reddy, DO(H&T)	U.SreeDevi, DHTO (FAC)	
15	District Handlooms & Textiles Officer, Ananthapur	S.Basavaraju, DO (H&T)	S.Appaji Assistant Director (H&T)/DHTO	
16	District Handlooms & Textiles Officer, Puttaparthi, Sri Satya Sai District	K.V.Ramana Reddy, DO (H&T)	R.Ramesh, Assistant Director (H&T)/DHTO	

**HANDLOOMS & TEXTILES
DISTRICT OFFICES ADDRESS**

Sl. No.	Name of the District	Name of the Officer / DHTO (H&T) Sarvasri/Smt.	Office Address
1	Srikakulam	Ch.Sai Prasad, Assistant Director (H&T)	The District Handlooms & Textiles Officer(DHTO), 1 st Floor, Netha Bazaar, Near N.Chinababu Hospital, Srikakulam-532001.
2	Vizianagaram	R.V.Murali Krishna, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), Collectorate Complex, Upstairs, Hall No.17, Vizianagaram-535003.
3	Kakinada	K. Peddi Raju, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), Door No.9-5-13, Elwinpeta, Gandhinagar, KAKINADA-533004
4	Konaseema	K. Peddi Raju, Assistant Director (H&T) (FAC)	The District Handlooms and Textiles Officer(DHTO) (FAC), AIMS College Campus, Room No:301 & 302, Mummidivaram - 533 216
5	West Godavari	S.Raghunanda, Assistant Director (H&T)	The District Handlooms and Textiles Officer, 1 st Floor, Netha Bazar Buildings, 3 town Police Station Road, Opp. Sir CR Reddy College, Eluru, Eluru District-534007.
6	Krishna	K. Appa Rao, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), H.No.20-98/A, Gandhi Nagar, Machilipatnam-521001.
7	Guntur	V. Vanaja, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), Netha Bazaar, 1st Floor, Near A.C. College, Guntur-522001.
8	Prakasam	B.Udaya Kumar, Assistant Director (H&T)	The District Handlooms and Textiles Officer(DHTO), Opp. Collectorate, Old RIMS Buildings, Ongole, Prakasam District, PIN Code :: 523001
9	Bapatla	J.Rajavardhana Rao, Development Officer (H&T) / DHTO (FAC)	The District Handlooms and Textiles Officer(DHTO) (FAC), Upstairs of Netha Bazar, Opp: Railway Station, Chirala, Bapatla Dist-523157.
10	Nellore	P.Vara Prasad, Assistant Director (H&T)	The District Handlooms and Textiles Officer (DHTO), Near Grandhalayam, Old Rebala Children Hospital, Doctors Quarters-1, Stonehousepeta, Nellore-524002
11	Tirupati	B.Pitcheswara Rao,	The District Handlooms and Textiles Officer (DHTO),

		Assistant Director (H&T)	D.No.23-8-63, Royal Nagar, Revenue Ward No.23, Netha Bazar Complex, Behind Rythu Bazar, RC Road, Tirupati- 517502. Phone:8005805726 Landline: 0877-2222883
12	Annamayya	U.Sreedevi, Development Officer (H&T) / DHTO (FAC), Rayachoty, Annamayya Dist.	Office of the District Handlooms & Textiles Officer, Old Girls Hostel (Minorities) Besides Collectorate, Ring Road,RAYACHOTI TOWN.
13	Anantapur	S.Appaji, Assistant Director (H&T), Ananthapuramu Dist.	The District Handlooms and Textiles Officer (DHTO), DMO, APCO Building, Near Pennar Bhavan, Behind Sericulture Office, Ananthapuramu - 515001.
14	Sri Satya Sai	R.Ramesh, Assistant Director(H&T), Puttaparthi, Sri Satya Sai Dist.	Office of The District Handlooms and Textiles Officer (DHTO), Room No: 10 & 11 Sri Satyasai Deena Janoddarana Scheme (Trust) Building, West gate, PIN:515134
15	Kurnool	V. Hari Krishna, Assistant Director (H&T)	The District Handlooms and Textiles Officer (DHTO), Collectorate Complex, Kurnool- 518001
16	Kadapa	G.Nagaraja Rao, Assistant Director (H&T)	The District Handlooms and Textiles Officer (DHTO), D-Block, F3 Building, New Collectorate Office, Kadapa- 516004

LIST OF OFFICERS WORKING IN HANDLOOMS AND TEXTILES DEPARTMENT

[REGIONAL OFFICES AND INSTITUTIONS]

Sl. No.	Name of the Region	Name of the Officer / Assistant Director (H&T)	Office Address
1	Tirupathi (Covering districts of Tirupathi, Chittoor, Annamayya, YSR district, Kurnool, Nandhyala, Ananthapur& Sri Satya Sai)	G. Raja Rao, Regional Deputy Director (H&T)/ Deputy Director(Enf)	Plot No.3, D.No.8/161, 1 st floor, Near Balaji Colony, A.I.R. By Pass Road, Tirupati-517501.
		Y. Balasubramanyam, AD	
		D. Isaiah, AD	
		G. Nagarajakumari, AD	
2	Ongole Region (Covering districts of Guntur, Palnadu, Prakasam, Bapatla& Nellore	Sri V. Bhimayya, Regional Deputy Director (H&T)	Door No:5-86-6/1, 2 nd Floor, Ram Nagar 12 th line Ongole -523001, Prakasm District.
3	Rajahmundry Region (Covering districts of Srikakulam, Manyam, Vizianagaram, Visakhapatnam, Anakapalli, Alluri Seetharama Raju, Kakinada, Konaseema, East Godavari, West Godavari,Eluru, Krishna and NTR District)	SriB.DhanunjayaRao, Regional Deputy Director (H&T)	Upstairs of Netha Bazaar Building, Bypass Road, Dhanavaipeta Post, Rajahmundry, East Godavari District - 533103

INSTITUTIONS UNDER H&T DEPARTMENT

Sl. No.	Name of the Institution	Name of the Officer	Address
1	SPKM Indian Institute Handloom Technology, Venkatagiri	Sri S. Giridhjar, OSD/ Principal	SPKM Indian Institute Handloom Technology, Venkatagiri, Tirupati District-524132
2	Telugu ChenethaParisramikaSikshanaKendram, Hindupur	Sri A. Murali Krishna, Addl. Director (H&T) / OSD.	Telugu ChenethaParisramikaSikshanaKendram, Hindupur, Anantapur dist-515201